



GENERAL INFORMATION

(Presented by the Secretariat)

1. Place and date of the event

The regional meeting on Fatigue risk management system (FRMS) will be held on 27 and 28 May 2015 and the meeting on Aeroplane upset prevention and recovery training (UPRT) will take place on 29 May 2015, both in the installations of the ICAO South American Regional Office in Lima, Peru.

2. Address of the ICAO South American Office

Av. Víctor Andrés Belaúnde No. 147
Sala Jorge Chávez
Centro Empresarial Real, Edificio Real 4, Piso 3
San Isidro, Lima (see attached map)
Telephone: +51 1 611-8686
Fax: +51 1 611-8689
E-mail: icaosam@icao.int

3. Opening session

Will take place on Wednesday, 27 May 2015, at 09:30 hours, at the Jorge Chávez Conference Room at the 3rd. Floor of the ICAO South American Regional Office.

4. Languages

These events will be held in Spanish and English, with simultaneous interpretation service.

5. Link for the documents

Presentations will be uploaded at the ICAO South American Regional Office website (<http://www.icao.int/SAM/Pages/MeetingsDocumentation.aspx?m=2015-FRMS>) once available.

6. Registration of participants

In order to conclude with registration done through forms submitted by email, it is required that participants approach the registration table of these events, on Wednesday 27 de mayo, from 8:30 to 9:20 hours, to verify registration and receive a badge to be used during the whole time they need to enter ICAO premises.

7. Temperature

Temperature in Lima during the month of June varies from 24 to 26°C. The average humidity is of 74%.

8. Transportation from/to the airport

At the Jorge Chavez International Airport you will find authorized taxis services.

The rate to Miraflores or San Isidro (hotels area) is of approximately US\$ 20.00.

The following taxi companies are suggested:

Taxi Green A green sign at international passengers' arrival gate will indicate taxi fare to the different areas of the city. You will be able to contact personnel of this taxi service in this same place.

9. Transportations to and from the site of the event

Participants can take a taxi or walk to the SAM Regional Office, depending on the location of the selected hotel, and vice versa.

In the city, there are independent or informal taxi drivers. In view of the fact that they do not belong to a company, they do not provide any safety or guarantee. In case of taking an informal taxi, please consider that you may be at a high risk.

The company that is recommended for transfers within the city is:

Taxi Satelital +355-5555
(which you can call at any time from every place)

10. Suggested hotels in Lima

Suggested hotels below are located at walking distance from the event site, with the exception of the last two of the list. Reservations should be arranged directly with the hotel and in advance. In view of the various events carried out in Lima, prices may vary. Kindly consult the hotel of your preference.

Hotel	Dirección/Address - Tel/Fax Página Web/ Website - Correo electrónico//E-mail	Single/Simple US\$ - S/.	Doble/Double US\$ - S/.
1) Swissôtel Lima*****	(a 50 mts de la Oficina / 50 mts from the Office) Via Principal 150, Centro Empresarial Real, San Isidro Tel: +51 1 611-4415 Fax: +51 1 421-4360 E-Mail: reservations.lima@swissotel.com Website: http://www.swissotel.com Incluye desayuno buffet / Includes buffet breakfast Solicitar tarifa corporativa para OACI - 6062/ Request corporate rate for ICAO - 6062	Premier US\$210.00 + 10 %	Premier US\$225.00 + 10 %

Hotel	Dirección/Address - Tel/Fax Página Web/ Website - Correo electrónico//E-mail	Single/Simple US\$ - S/.	Doble/Double US\$ - S/.
2)El Pardo Doubletree Hotel ***** Miraflores	(a 25 minutos, en taxi / 25 minutes away, by taxi) Jr. Independencia 141, Miraflores Tel: +51 1 617-1000 Fax. +51 1 444-2171 / 241-0039 Website: http://doubletree1.hilton.com/es/dt/hotel/LIMPUDT-Doubletree-El-Pardo-by-Hilton-Lima/index.do E-mail: reservas@doubletreeelpardo.com.pe Incluye desayuno buffet / Buffet breakfast included	US\$160.00 + 10%	US\$180.00 +10%
3)Hilton Lima Miraflores *****	(a 25 minutos, en taxi / 25 minutes away, by taxi) Av. La Paz 1099, Miraflores Tel.: +511 200-8000 E-mail: sales.lima@hilton.com Website: http://www3.hilton.com Incluye desayuno buffet, acceso a internet / Buffet breakfast and access to internet included	Standard S/.744.25 +10%	Standard S/.793.00 +10%
4)NOVOTEL Lima ****	(al frente de la Oficina / across the street) Av. Victor Andrés Belaunde 198, San Isidro Tel: +51 1 315-9974 / 315-9925 Website: http://www.novotel.com E-mail: h6339-re1@accor.com; h6339-re2@accor.com Incluye desayuno buffet / Includes buffet breakfast Check in 14 hrs - Check out 12 hrs.	S/.389.00 + 10%	S/.444.00 + 10%
5)Sonesta Hotel El Olivar *****	(a 3 cuadras de la Oficina / 3 blocks from the Office) Pancho Fierro 194, San Isidro Tel: +51 1 712-6060 Fax: +51 1 712-6099 Website: http:// www.sonesta.com/lima/ E-mail: reservasolivar@sonestaperu.com ; sbiasevich@sonestaperu.com Incluye desayuno buffet, internet inalámbrico en las habitaciones y áreas públicas, .	S/. 370.00 + 10%	S/. 400.00 + 10%
6)Conquistador es Hotel & Suites by Ananay *** ?	(a 3 cuadras de la oficina) Calle Lizardo Alzamora Este 260, San Isidro Tel: +51 1 421-7790 Fax: +51 1 421-5326 Website: www.hotelconquistadores.com E-mail: reservas@hotelconquistadores.com Incluye desayuno buffet e internet inalámbrico.	Deluxe Simple o Doble US\$90 + 10% Deluxe Premium Simple o Doble US\$110 + Taxes Deluxe Ananay Single or Double US\$135 + Taxes	Classic Junior Suite single or Double US\$ 120 + Taxes Premium Junior Suite Single or Double US\$ 140 + Taxes Suite Ananay Single or Double US\$ 165 + Taxes

Hotel	Dirección/Address - Tel/Fax Página Web/ Website - Correo electrónico//E-mail	Single/Simple US\$ - S/.	Doble/Double US\$ - S/.
7)Hoteles Suites y Plaza del Bosque *****	(a 3 cuadras de la Oficina / 3 blocks from the Office) Av. Paz Soldán 165, San Isidro Tel: +51 1 616-1818 / 616-2121 Website: http://www.suitesdelbosque.com E-mail: reservas@suitesdelbosque.com Incluye desayuno buffet / Includes breakfast buffet	Suite Junior / Junior Suite US\$100.00 + 10% Suite Ejecutiva / Executive Suite US\$130 (promoción enero/abril 2015	Suite Junior / Junior Suite US\$110.00 + 10% Suite Ejecutiva / Executive Suite US\$140 (promoción enero/abril 2015
8)Radisson Hotel & Suites San Isidro *****	(a 4 cuadras de la Oficina / 4 blocks from the Office) Av. Las Palmeras 240, San Isidro Tel: +51 1 422-3887 / Ventas +51 1 625-1200 E.mail: reservas@decapolisperu.com Website: http://www.radisson.com/sanisisdrope Incluye desayuno buffet, acceso internet, consumo diario US\$10 en los bares del Hotel, gimnasio, piscina, sauna, business center / Breakfast, internet, US\$10.00 daily consumption at the hotel bars, gym, swimming pool, sauna, business center included	Simple/Doble/ Matrimonial Lun-Jue/ Mon-Thu US\$144.00 + 10% Vie-Dom/ Fri-Sun US\$104.00 + 10%	Suite Spa Lun-Jue/ Mon-Thu US\$174.00 + 10% Vie-Dom/ Fri-Sun US\$134.00 + 10%
9)Delfines Hotel & Casino ***** (Summit Hotels & Resorts)	(a 12 cuadras de la Oficina / 12 blocks from the Office) Calle Los Eucaliptos 555, San Isidro Tel: +51 1 215-7000 Fax: +51 1 215-7073 Website: http://www.losdelfineshotel.com.pe E-mail: reservas@losdelfineshotel.com.pe Incluye desayuno buffet en Delphos Cafe / Includes buffet breakfast at Delphos Cafe	Superior US\$140.00 Executive US\$160.00 Todas las tarifas/ All rates + 10%	Superior US\$160.00 Executive US\$180.00 Todas las tarifas/ All rates + 10%
10)Los Tallanes Hotel Suites *****	(a 2 cuadras de la Oficina / 2 blocks from the Office) Av. Jorge Basadre 325, San Isidro Tel: +51 1 221-0001 Fax: +51 1 222-6236 Website: http://www.hoteltallanes.com.pe E-mail: reservas@hoteltallanes.com.pe Incluye desayuno / Breakfast included	Standard US\$120.00 + 10%	Standard US\$130.00 + 10%
11)Hotel Estelar *****	(a 25 minutos, en taxi / 25 minutes away, by taxi) Av. Alfredo Benavides 415, Miraflores Tel: + 51 1 200-5555 E-mail: reservas.peru@hotelesestelar.com Website: http://www.hotelesestelar.com Incluye desayuno buffet, servicio WIFI gratuito para todos los huéspedes en habitaciones y áreas públicas/ Includes buffett breakfast, free WIFI service for guests at rooms and public areas Tarifa OACI / ICAO Rate	Standard Queen/King US\$126.00 + 10%	Standard Twin (2 camas Queen) US\$146.00 + 10%

Hotel	Dirección/Address - Tel/Fax Página Web/ Website - Correo electrónico//E-mail	Single/Simple US\$ - S/.	Doble/Double US\$ - S/.
12) Apart Hotel El Doral ***	(a 25 minutos, en taxi / 25 minutes away, by taxi) Av. José Pardo 486, Miraflores Tel. +51 1 242-7799 Fax +51 1 446-8344 Website: http://www.eldoral.com.pe E-mail: reservas@eldoralhotel.com Incluye desayuno americano/Includes American breakfast	US\$63.00 + 10%	US\$73.00 + 10%

Note: Foreigners are exempted of 18% Sales Tax presenting the passport during check-in.

11. Passport, visa and vaccination requirements

To enter the country, an updated passport and visa are requested; however, it is recommended to contact the Peruvian Embassy or Consulate in your country, to enquire on this requirement well before your departure. Please also verify if yellow-fever, or any other vaccination is required.

12. Money exchange and credit cards

The Peruvian currency is the Nuevo Sol Peruano (S/.). Present exchange rate is S/ 3.10 per US \$ 1.00, approximately.

Credit cards as American Express, Master Card, VISA, Diners Club, etc, are usually welcome in hotels, shopping centres and restaurants. Traveller's checks should be exchanged in banks.

13. Hospitals

In case of emergency, **Clínica Anglo Americana** is recommended, which is located in Alfredo Salazar s/n, Miraflores, Tel: +51 1 616-8900.

14. Electricity

220 Volts/60Hz.

15. Information on safety and protection

Upon any emergency situation, kindly call the Operations Centre of the United Nations Safety and Security Department (UNDSS):

Assistance 24 Hours - 365 days

625 - 9090

997571008 – 997571003

16. General recommendations in the event of an earthquake

The city of Lima is within an earthquake area.

During an earthquake

- a) Keep calm.
- b) Stay away from windows, do not go to any balconies, and do not use elevators.
- c) Locate yourself in previously identified internal safety zones.
- d) Evacuate the premises only if conditions permit it; otherwise, minimize your movements.

After an earthquake

- a) Proceed to leave the premises, since quakes can continue.
- b) Evacuation must be carried out calmly, quickly and safely through the indicated routes.
- c) Stay in the evacuation site until the designated security team of the building has verified whether the installations are at risk.

ICAO third and fourth floors emergency exits

- a) In front of the elevator area are two emergency staircases.
 - b) Both stairs end in the first floor of the building, in the main entrance area.
 - c) Proceed down the staircases. Do not push or run; keep in line, move in one direction only; keep conversation to a minimum.
 - d) Exit the building to allow free flow of other evacuees exiting behind you.
 - e) Pay attention at all moment to the indications that the security team might make.
 - f) You will be informed when there is no danger for your return to the facilities.
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**ICAO SOUTH AMERICAN REGIONAL OFFICE AND LACAC SECRETARIAT
LOCATION MAP IN LIMA, PERU**

Av. Víctor Andrés Belaúnde 147 - Edificio 4, Tercer Piso, San Isidro

