



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: LS 8/21 – SA140

Lima, 5 March 2015

To: Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

Subject: **Invitation to the Fifth Meeting of the ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/5) and Regional Seminar on Aviation Security (AVSEC/SEM)**
(Lima, Peru, 1-5 June 2015)

Action

- Required:
- 1) Transmittal by States of any additional items to the Provisional Agenda and/or Programme by **28 April 2015**
 - 2) Submission of documentation and/or presentations by the deadlines provided in this letter
 - 3) Register participation by **1 May 2015**

Dear Sir,

We have the honour of inviting your Administration to participate in the Fifth Meeting of the ICAO/LACAC NAM/CAR and SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG/5) and Regional Seminar on Aviation Security (AVSEC/SEM), to be convened at the ICAO South American (SAM) Regional Office in Lima, Peru, from 1 to 5 June 2015.

Aviation Security and Facilitation personnel from of the ICAO NAM/CAR and SAM Regions and representatives of international organizations are invited to attend. The working languages will be English and Spanish (simultaneous translation will be provided).

The Draft Agenda of the meeting is presented as **Attachment A**. The draft programme of the seminar is presented as **Attachment B**. States wishing to submit proposals for additional items to be included should do so by **28 April 2015**.

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You are kindly requested to complete and return by e-mail the Registration Form at **Attachment C** for each participant and send it by e-mail to icaosam@icao.int and clacsec@icao.int by **1 May 2015**.

The list of suggested hotels, as well as other useful information, can be found at the following link of our Regional Office website:

<http://www.icao.int/SAM/Pages/GeneralInformation.aspx>.

Participants are encouraged to make reservations directly with the hotels in a timely manner.

All the event documentation, as soon as it becomes available, will be placed on our website <http://www.icao.int/SAM/Pages/MeetingsDocumentation.aspx?m=2015-AVCSECFALRG5> and on the LACAC website at <http://clacsec.lima.icao.int/>. Considering that documentation will be available in electronic format, no hard copies will be distributed during the event.

Documentation for the events that your Administration may wish to submit and/or present at the event should be forwarded to the AVSEC/FAL Regional Group Secretariat by e-mail as soon as practicable in Microsoft Word and/or PowerPoint format using the attached templates at **Attachment D**. Working papers for the meeting should be brief, action-oriented and focused on a specific subject, with a four-page limit, excluding any appendices.

Only working papers submitted by the States received by the Secretariat by **28 April 2015** will be translated. Working papers received **after** that date will have to be provided in both languages. The working papers of international organizations and Information Papers will not be translated and will be issued only in the language submitted. The deadline to receive all papers is **1 May 2015**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

If you require additional information on the meeting, please contact Mr. Pablo Lampariello (plampariello@icao.int), ICAO SAM Regional Officer, Aviation Security; Mrs. Deborah Coriat (dcoriat@icao.int), his Assistant; and/or Mr. Luis Nuñez (lmnunez@icao.int) of LACAC.

Accept, Sir/Madam, the assurances of our highest consideration.



Franklin Hoyer
Regional Director
South American Regional Office
Lima

Marco Ospina
Secretary
Latin American Civil Aviation
Commission (LACAC)

Enclosure:

A – Draft Agenda for the Meeting

B – Draft Programme for the Seminar

C – Registration Form

D – Working and Information Paper Templates

cc: Aviation Security Points of Contact

Ms. Cindy Toemin, Suriname

Mr. Cosmo Wong, Suriname

Ms. Rachel Simson, Suriname

Mr. Abraham Dorris, Guyana

Mr. Luis Núñez, CLAC

C/AVSEC

C/ISD-SEC

C/ASA

ICAO RD, México

ATTACHMENT A



INTERNATIONAL CIVIL AVIATION ORGANIZATION (ICAO)
ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL (OACI)

COMISIÓN LATINOAMERICANA DE AVIACIÓN CIVIL (CLAC)
LATIN AMERICAN CIVIL AVIATION COMMISSION (LACAC)



FIFTH MEETING OF THE AVIATION SECURITY AND FACILITATION REGIONAL GROUP (AVSEC/FAL/RG/5)

Lima, Peru, 3 to 5 June 2015

DRAFT AGENDA

- Agenda Item 1** **Meeting Agenda and Schedule**
- Agenda Item 2** **Previous Meeting Conclusions**
- 2.1 AVSEC/FAL/RG/4 Meeting
- Agenda Item 3** **Global and Regional Developments**
- 3.1 High-level Conference on Aviation Security
3.2 Annex 17, AVSEC Panel, AVSEC Manual
3.3 Annex 9, FAL Panel, Facilitation Manual
3.4 Universal Security Audit Programme (USAP)
- Agenda Item 4** **Aviation Security (AVSEC)**
- 4.1 Report on Quality Control / Oversight System Project
4.1.1 Sustainable and standardized regional quality control system
4.1.2 Memorandum of Understanding (MoU) for the mutual
 recognition of aviation security measures between States
4.2 Report on Communications / Information Exchange Project
- Agenda Item 5** **Facilitation (FAL)**
- 5.1 Report on Machine Readable Travel Documents Project
5.2 Report on Handling of Persons with Disabilities Project
5.3 Report on Guidance on National and Airport Facilitation Committee
 Project
5.4 Report on the LACAC Seminar/Workshop on Air Transport Facilitation
 (Cochabamba, Bolivia, March 2015)
- Agenda Item 6** **Aviation Security (AVSEC) and Facilitation (FAL)**
- 6.1 Report on Cargo Security Project
6.2 Report on FAL/AVSEC Equipment Acquisition Project
6.3 Report on AVSEC/FAL Decisions promulgated by the LACAC XXI
 Assembly

Agenda Item 7 Training, Cooperation and Assistance

- 7.1 Report on Personnel Qualifications, Training and Human Factors Projects
 - 7.1.1 Certification
 - 7.1.2 Prioritize needs for ICAO training / Review and research legislation for personnel certification
- 7.2 Regional AVSEC Training Events Database
- 7.3 Implementation Support and Development Section – Security (ISD-SEC) update
- 7.4 Organization of American States - Inter-American Committee against Terrorism Secretariat for Multidimensional Security (OAS-CICTE) update

Agenda Item 8 Terms of Reference and Work Programme

Agenda Item 9 Other Business

- 9.1 Next meeting site and dates
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ATTACHMENT B / ADJUNTO B



INTERNATIONAL CIVIL AVIATION ORGANIZATION (ICAO)
ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL (OACI)

COMISIÓN LATINOAMERICANA DE AVIACIÓN CIVIL (CLAC)
LATIN AMERICAN CIVIL AVIATION COMMISSION (LACAC)



REGIONAL SEMINAR ON AVIATION SECURITY SEMINARIO REGIONAL SOBRE SEGURIDAD DE LA AVIACIÓN (AVSEC/SEM)

Lima, Peru, 1 to 2 June 2015 / Lima, Perú, del 1 al 2 de junio de 2015

PROGRAMME / PROGRAMA

DAY ONE / DÍA UNO <i>Monday 1 June 2015 /Lunes 2 de junio de 2015</i>	
08:30 – 09:00	Registration / Registro
09:00 – 09:30	Opening Ceremony / Ceremonia de Apertura Remarks by / Palabras de apertura de <ul style="list-style-type: none">• <i>International Civil Aviation Organization – ICAO</i> <i>Organización de Aviación Civil Internacional – OACI</i>• <i>Comisión Latinoamericana de Aviación Civil – CLAC</i> <i>Latin American Civil Aviation Commission – LACAC</i>• <i>Directorate General of Civil Aviation of Peru</i> <i>Dirección General de Aeronáutica Civil de Perú</i>
Group Picture / Foto de Grupo	
Seminar module topics / Temas de los módulos del Seminario:	
	<ul style="list-style-type: none">• <i>Global AVSEC Developments</i> <i>Desarrollos mundiales AVSEC</i>
	<ul style="list-style-type: none">• <i>Update on Regional AVSEC Overview</i> <i>Actualización del panorama regional AVSEC</i>
	<ul style="list-style-type: none">• <i>Risk Context Statement</i> <i>Estado de la situación de riesgo</i>
	<ul style="list-style-type: none">• <i>Air Cargo Security</i> <i>Seguridad de la carga aérea</i>
	<ul style="list-style-type: none">• <i>Travel Document Security</i> <i>Seguridad en los documentos de viaje</i>

	<ul style="list-style-type: none"> • <i>New Technologies Information</i> <i>Información sobre nuevas tecnologías</i>
	<ul style="list-style-type: none"> • <i>Technical Assistance/Capacity Development</i> <i>Asistencia técnica/desarrollo de capacidades</i>
	<ul style="list-style-type: none"> • <i>Aviation Security Training</i> <i>Instrucción de la seguridad de la aviación</i>

States and Organisations to be invited to provide presentations under any of the above topics based on national developments and experience. /

Se espera que los Estados y Organizaciones invitadas proporcionen presentaciones sobre cualquiera de los temas arriba mencionados basando las mismas en sus propios desarrollos y experiencia nacional.

<p>DAY TWO / DÍA DOS Tuesday 2 June 2015 / Martes 2 de junio de 2015</p>
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<p><i>Seminar module topics / Temas de los módulos del Seminario: (Cont´d)</i></p>
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	<p><i>Conclusions</i> <i>Conclusiones</i></p>
	<p><i>Closing</i> <i>Clausura</i></p>