



International
Civil Aviation
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Международная
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авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LT2/6B.65 – SA258

Lima, 15 May 2015

To: Mr. Philippe Guivarch, Regional Director of Civil Aviation, West Indies and French Guiana
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

Subject: **ATM/MET/AIM Contingency Plan - Volcanic Ash Meeting**
(Lima, Peru, 22-26 June 2015)

Action
required: Submission of requirements in the following target dates:
1) Documents to be presented by States: **08 June 2015**
2) Register form of participants: **08 June 2015**

Sir,

I have the honor to invite your Administration to participate in the **ATM/MET/AIM Contingency Plan - Volcanic Ash Meeting** to be held at this ICAO Regional Office, Lima, Peru, from 22 to 26 June 2015.

The purpose of this meeting is to review the proposal developed in the South American Region for a Volcanic Ash Contingency Plan and its harmonization with the template submitted by ICAO Air Navigation Bureau in Montreal, as a recommendation of the International Volcanic Ash Task Force (IVATF).

During this meeting it is expected to review and recommend the actions to be taken by every area involved in the presence of a volcanological event. Also, presentations will be made regarding the new ICAO policies in the volcanic ash issue.

For a more detailed analysis of the items to be discussed, I am enclosing the Provisional Agenda for the event with its explanatory notes (**Attachment A**). Will appreciate your comments or agreement with same.

In this sense, I am pleased to invite you to participate, informing this Office the names of the delegates of your administration, if possible **not later than 8 June 2015**, and completing the Registry Form enclosed as **Attachment B** for each participant, taking into account the following considerations.

The profile of the participants is of utmost importance and should correspond to the appropriate areas and specialties involved:

- a) Authorities, planners and specialists in Air Traffic Management (ATM) of the Civil Aviation Administrations and ATS Service Providers;
- b) Authorities and specialists in the provision of aeronautical meteorological services;
- c) Authorities and vulcanology specialists;
- d) Authorities and specialists responsible for the issuance of NOTAM/ASHTAM; and
- e) Directors, pilots, flight dispatchers and personnel of commercial, general and military aviation operating in the SAM Region.

Kindly send to this Regional Office, if possible **not later than 8 June 2015**, the documentation on the agenda items your administration would like to present, in order to arrange the necessary time for their translation and edition. The documentation received after this date should be provided in both languages.

Information papers will be presented only in the original language, unless translated versions are provided by the authors.

The documentation of the event, such as working papers and information papers, will be published in the ICAO SAM Office website, <http://www.icao.int/SAM/Pages/MeetingsDocumentation.aspx?m=2015-ATMMETAIMVA>, as soon as available. No documentation is foreseen for distribution during the event, therefore, it is recommended that participants bring a laptop, or print the related documentation.

Please take note that the meeting will be conducted in Spanish, with English simultaneous interpretation service only if confirmation of English speaking participants is received in this Regional Office no later than **08 June 2015**.

General information and recommended hotels can be found in the ICAO SAM Office website, <http://www.icao.int/SAM/Pages/GeneralInformation.aspx>.

Should you require additional information on this event, please do not hesitate to contact Mr. Jorge Armoa, MET/AIM Regional Officer (jarmoa@icao.int) or Mrs. Marisa Páez, assistant to the MET area (mpaez@icao.int) of the ICAO South American Office in Lima.

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Attachments

- A – Provisional Agenda
- B – Registry Form

cc: Mr. Claude Miquel, Deputy Director of Civil Aviation, West Indies and French Guiana
Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana
Mr. Philippe Livenais, Chef du Service Meteorologique de Guyane
Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname
Mr. Robby Venlo, acting Director of Civil Aviation Department, Suriname
Mr. Brian De Souza, acting Director, CASAS, Suriname
Sukarni Sallons-Mitro MSc, Acting Director, Meteorological Service Suriname