



SCHEDULE AND WORKING METHODS

(Presented by the Secretariat)

1 Meeting opening

The opening of the Second Meeting of AIG Authorities of South America (AIG-SAM/02) will be held in the Universidad Católica de la Argentina, Edificio San José, Second Floor, Room 112, located in la calle Alicia MOREAU DE JUSTO 1800 - CABA, on Monday, 9 May 2015 at 09:00 hours.

2 Issues to be treated

2.1 The agenda items of this Meeting are listed in the Information Paper 02 (AIG-SAM/02 - IP/02), which has been published at ICAO South American Regional Office website.

2.2 The issues that have not been included in the draft agenda can be considered under Agenda item 7 – Other issues.

3 Chairman and Secretary of the Meeting

3.1 The Meeting will elect among the AIG authorities members a Chairman. The ICAO South American Regional Office will designate an officer as Secretary of the Meeting, who will receive support of one specialist from JIAAC Argentina.

4 Working methods

4.1 The sessions of the meeting will be held in plenary.

4.2 At the end of the Meeting, the Secretariat will prepare a report for the consideration of the Meeting, which, at the same time, will determine the measures that will be taken in this regard.

4.3 The administrative matters and documentation processing will be in charge of the Secretariat.

4.4 The meeting will be held in Spanish and English, with simultaneous interpretation services.

5 **Working hours**

5.1 The following schedule is being proposed for this meeting:

09:00 to 10:00	Agenda items discussion
10:00 to 10:30	Coffee break
10:30 to 12:30	Agenda items discussion
12:30 to 14:00	Lunch
14:00 to 15:00	Agenda items discussion
15:00 to 15:30	Coffee break
15:30 to 16:30	Agenda items discussion

5.2 The draft work plan is being included in **Appendix A** to this information paper.

**Second Meeting of AIG Authorities of South America
Buenos Aires, Argentina, 09 al 11 de June de 2015**

AIG-SAM/2-NI/03
Appendix A

Hora/ Hour	Martes/Tuesday 09	Hora/ Hour	Miércoles/Wednesday 10	Hora/ Hour	Jueves/Tuesday 11
08:30 09:00	Registro / Registration			09:00 10:00	A disposición de secretaría / At secretariat's disposal
09:00 09:30	Bienvenida y palabras de apertura / Welcoming and opening remarks C.P. Sra. Ana Pamela Suárez, Presidente JIAAC Sr. Oscar Quesada, DRD Oficina SAM OACI Sr. Marcus Costa, Jefe Sección AIG OACI	09:00 10:00	Asunto 4 / Item 4: Presentación de la NE/03 / WP/03 presentation Procedimiento AIG / AIG Procedures Sr. Daniel Barafani	10:00 11:00	Revisión del informe / Report review
09:30 10:00	Elección del presidente de la Reunión, aprobación de la agenda y organización de la reunión / Chairman election of the meeting, agenda approval and meeting organization (NI/02-NI/03).			11:00 11:30	Pausa para café / Coffee break
10:00 10:30	Foto de grupo / Group picture Pausa para el café / coffee break	10:00 10:30		11:30 12:30	Revisión del informe / Report review
10:30 11:30	Asunto 1 / Item 1: Antecedentes del ARCM / ARCM background Sr. Daniel Barafani	10:30 11:30	Asunto 4 / Item 4: Revisión de los procedimientos AIG por parte de la reunión / AIG procedures review by the meeting	12:30 13:00	Sesión de cierre / Closing session C.P. Sra. Ana Pamela Suárez, Presidente JIAAC Sr. Marcus Costa, Jefe Sección AIG OACI
11:30 12:30	Asunto 2 / Item 2: Presentación de la NE/01/ WP/01 presentation Establecimiento y gestión del ARCM / ARCM establishment and management Sr. Daniel Barafani	11:30 12:30	Asunto 5 / Item 5: Presentación y revisión de la NE/04 / WP/04 presentation and review Programa de instrucción AIG / AIG training programme Sr. Gustavo Iriarte	13:00 15:00	Almuerzo / Lunch
12:30 14:00	Almuerzo / Lunch	12:30 14:00	Almuerzo / Lunch		
14:00 15:00	Asunto 3 / Item 3: Presentación de la NE/02 / WP/02 presentation Reglamentos AIG / AIG Regulations Sr. Daniel Barafani	14:00 15:00	Asunto 6 / Item 6: Presentación y revisión de la NE/05 / WP/05 presentation and review Base de datos AIG / AIG database Sr. Alonso Lefno		
15:00 15:30	Pausa para el café / Coffee break	15:00 15:30	Pausa para café / coffee break		
15:30 16:30	Asunto 3 / Item 3: Revisión de los reglamentos AIG por parte de la reunión / AIG regulations review by the meeting	15:30 16:30	Asunto 7 / Item 7: Otros asuntos / Other issues Sr. Daniel Barafani		