



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LN 3/24.1-SA5395

Lima, 26 May 2015

To: Mr. Philippe Guivarch, Regional Director of Civil Aviation, West Indies and French Guiana
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

Asunto: **RLA/06/901 – Seminar/Workshop on the Implementation of Airports – Collaborative Decision Making (A-CDM)**
(Lima, Perú, 25 to 28 August 2015)

Action
required: **Designate participants before 24 July 2015**

Distinguido señor:

I have the honor to invite your administration to the Seminar/Workshop on the Implementation of Airports – Collaborative Decision Making (A-CDM), which is an activity co-financed by a Special Implementation Project (SIP) for the ICAO CAR/SAM Regions and RLA/06/901 Regional Project, *Assistance in the implementation of a ATM regional system according to the ATM operational concept and the corresponding technological support for communications, navigation, and surveillance (CNS)*, and will be held at this Regional Office, from 25 to 28 August 2015.

The A-CDM concept is a working philosophy for airports based on joint decisions making, through the common availability of information of the different parties involved in air operations. Air operators, air navigation and ground handling providers and airport operators share – updated and precise – information, which until now was not of mutual knowledge, with the consequent repercussion in air operations and benefit both for all the parties involved and the passengers and environment.

The purpose of this seminar/workshop is that AGA and ATFM specialists acquire and exchange knowledge and skills on collaborative decision making (CDM - tool/process to reach a specific objective) for the particular airport environment (A-CDM). Therefore, it is highly recommended that participants have the profiles indicated in the description of the seminar/workshop included in this letter.

States who wish to attend this event could make use of the following financing alternatives:

- a) Fellowships from a national ICAO Technical Cooperation Project approved by your State; or

- b) Fellowships sponsored by Regional Project RLA/06/901, having two (2) fellowships, for AGA (1) and ATFM (1) specialists, for each member State of RLA/06/901 that does not count with the above alternative, having the interested administration to provide the air tickets to and from the host country to both participants; or
- c) Own resources of your administration, in the lack of any of the previous alternatives.

In this regard, it is important to inform that this event has been funded by the contribution of your State, taking into account that part of the annual quota that has been send to the International Civil Aviation Organization (ICAO) has a portion for this purpose.

In this respect, I will appreciate your informing us on the participation of your administration before **24 July 2015**, by submitting to this Regional Office the corresponding registration form, as well as the ICAO Fellowship Nomination Form, if necessary, to the e-mail icaosam@icao.int,

The Tentative Agenda for the seminar/workshop; general information and other documentation related to the seminar will be published in the ICAO SAM Office website, <http://www.lima.icao.int/SAM>, option *Meetings*. No documentation is foreseen for distribution during the event; therefore, it is recommended that participants bring a laptop, or print the related documentation.

Should you require additional information on this event, please do not hesitate to contact Mrs. Lia Ricalde (lricalde@icao.int), Aerodromes and Ground Aids Regional Officer of the ICAO South American Office in Lima.

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

cc: Mr. Claude Miquel, Deputy Director of Civil Aviation, West Indies and French Guiana
Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana
Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname
Mr. Robby Venlo, acting Director of Civil Aviation Department, Suriname
Mr. Brian de Souza, acting Director, CASAS, Suriname
ICAORD, Mexico (*for transmission to CAR States*)