



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: L-LT2/11.8 – SA320

Lima, 8 July 2014

To: Mr. Jean-Michel Boivin, Regional Director of Civil Aviation, West Indies and French Guiana
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

Subject: **ICAO Regional Aviation Safety Group — Pan America (RASG-PA) Runway Excursions (RE) Prevention Seminar Invitation**
Lima, Peru, 9 – 10 October 2014

Action

Required: Your registration by **18 August 2014**

Dear Sir,

I have the honour to invite your Administration/Organization to participate in the Runway Excursions (RE) Prevention Seminar, which will be co-hosted by Boeing and Flight Safety Foundation (FSF), under the Regional Aviation Safety Group – Pan America (RASG-PA) framework, to be held at the ICAO South American (SAM) Regional Office, in Lima, Peru, from 9 to 10 October 2014.

The purpose of this seminar is to introduce and understand new advances that have been developed by the International Civil Aviation Organization (ICAO), international organizations, industry, regulators, and air service operators to reduce and avoid accidents caused by REs.

REs is one of the four main fatal accident categories in the Pan American Region resulting in accidents. Therefore, it is necessary to address this category with a collaborative approach through the participation of all stakeholders in the aviation industry.

During the seminar, topics on different techniques used during different phases of flight will be discussed in an attempt to mitigate on a real time basis the conditions that can result in a RE.

The provisional event syllabus is at **Attachment A**. I urge Civil Aviation Authority (CAA) safety directors, operations managers, safety management system personnel and operators and CAA personnel in charge of training programmes to participate in this relevant event. General information is found at **Attachment B**.

The working languages of the event will be English and Spanish, and simultaneous interpretation will be provided. You are kindly requested to complete and return the registration form at **Attachment C** by e-mail for each participant by **18 August 2014**.

I:\2014\SAF RE Seminar Lima9-10Oct\SA320 States-Invitation RESEM-E.Doc

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Centro Empresarial Real
Vía Principal No.102
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Lima 15073 – Perú

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Lima 100, Perú
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Email: GREPECAS: infogrepecas@icao.int
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All event presentations will be placed on the following webpage: http://www.icao.int/SAM/Pages/ES/MeetingsDocumentation_ES.aspx?m=2014-UNSTAPPCH as it becomes available. Taking into consideration the availability of presentations in electronic format, no hard copies will be distributed during the event.

If you require further information regarding this event, please contact Mr. Marcelo Ureña, Flight Safety Regional Officer, (murena@icao.int) or Mrs. Deborah Coriat, his assistant (dcoriat@icao.int).

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Enclosure:

As indicated

cc: Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana
Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname
Mr. Robby Venlo, acting Director of Civil Aviation Department, Suriname
Mr. Brian De Souza, acting Director, CASAS, Suriname
ICAORD México

ATTACHMENT A
RUNWAY EXCURSION PREVENTION SEMINAR
PROVISIONAL SYLLABUS

1. Approach: Landing performance calculation; stable approach criteria
2. Missed Approach: Go-around decision and Go-around maneuver
3. Flare Phase: Proper flare technique; Touchdown point; Go-around decision
4. Landing: Proper use of deceleration devices, spoilers, brakes, thrust reversers
5. Take-off: Performance calculation; aborted take-off decision

ATTACHMENT B

GENERAL INFORMATION

1. Event Venue and Dates

The ICAO Regional Aviation Safety Group – Pan America (RASG-PA) Runway Excursion Seminar will take place at the ICAO South American (SAM) Regional Office, located at Av. Víctor Andrés Belaúnde No. 147, Centro Empresarial Real, Vía Principal No. 102, Edificio Real 4, Piso 4, San Isidro, Lima, Peru, from 9 to 10 October 2014.

2. Name, Address, and Contact Numbers of the Seminar Coordinator and Assistant

Mr. Marcelo Ureña, Regional Officer, Flight Safety
ICAO SAM Regional Office
Telephone: + 511 6118686
E-mail: icaosam@icao.int
murena@icao.int
dcoriat@icao.int

3. Participant Registration

Delegate registration will take place on 9 October 2014, from 09:00 to 09:30 hours.

4. Accommodations

The list of suggested hotels, ICAO SAM Regional Office location, hotel sector maps, as well as other useful information are available on the following link "http://www.icao.int/SAM/Pages/ES/default_ES.aspx". Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

5. Passport, Visa and Vaccine Requirements

To enter the country, a valid passport and visa are required; however, it is recommended to contact the Peruvian Embassy or Consulate in your country to verify the visa requirements. Please note that it is not possible to obtain entry visas upon arrival in Peru. Additionally, confirm whether the yellow-fever or any other vaccination is required.

6. Documentation

All event presentations will be placed in the Meetings Section of the following web page: http://www.icao.int/SAM/Pages/ES/MeetingsDocumentation_ES.aspx?m=2014-UNSTAPPCH as it becomes available. Taking into consideration the availability of presentations in electronic format, no hard copies will be distributed during the event.

APPENDIX / APÉNDICE C



International Civil Aviation Organization
Organización de Aviación Civil Internacional
South American Office (SAM) Oficina para Sudamérica (SAM)
Runway excursion prevention seminar / Seminario sobre prevención de excursión de pista (RE-PREV)
Lima, Peru, 9 to 10 October 2014 / Lima, Perú, 9 al 10 de octubre de 2014

REGISTRATION FORM / FORMULARIO DE REGISTRO

1.	NAME NOMBRE	
2.	POSITION CARGO	
3.	ORGANIZATION ORGANIZACIÓN	
4.	COUNTRY PAÍS	
5.	TELEPHONE TELÉFONO	
6.	E-MAIL CORREO-E	

Please send this form to: / Por favor envíe este formulario a:

E-mail: icaosam@icao.int