



GENERAL INFORMATION

1. **Site and dates**

The Third Annual State Safety Programme (SSP) Coordinators Meeting will be conducted in the ICAO South American (SAM) Regional Offices premises, in the conference room of the 4th floor, Lima, Peru, from 21 to 25 April 2014.

2. **Coordinators**

ICAO SAM Regional Office

Mrs. Lia Ricalde, Aerodromes and Ground Aids Regional Officer

Tel: +511 611-8686, Ext. 105

E-mail: icaosam@icao.int

lricalde@icao.int

3. **Participants Registration**

Participants should register on Monday, 21 April 2014, from 08:30 to 09:00 hours, in the conference room of the fourth floor.

4. **General information**

Can be found in the “*General Information*”, “*Weather*” and “*Hotels*” sections in the ICAO SAM Regional Office website, http://www.icao.int/SAM/Pages/ES/default_ES.aspx, English, left column, under “About SAM”.

5. **Passport, visa and vaccination requirements**

To enter the country, an updated passport and visa are required; however, it is recommended to contact the Peruvian Embassy or Consulate in your country, to enquire on this requirement well before your departure. Please note that it is not possible to obtain entry visas upon arrival in Peru. Will appreciate you also verify whether yellow-fever or any other vaccination is required.

6. **Documentation**

The documentation will be posted on the ICAO SAM Regional Office website, <http://www.icao.int/SAM>, English, left panel, *under South American (SAM) Office, Meetings*, and participants should check our website frequently to download the documentation. All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the meeting venue; there will be no hard copies available for distribution.