



International Civil Aviation Organization

South American Regional Office

RLA/06/901 - Seminar/Workshop on Technical and Operational Aspects for the Implementation and Operation of ATC Automated Systems in the SAM Region

(Sao José dos Campos, Brazil, 24-28 February 2014)

IP/01
16/12/13

General Information

(Presented by the Secretariat)

1. **Site and date**

The sessions of the Seminar/Workshop on Technical and Operational Aspects for the Implementation and Operation of ATC Automated Systems in the SAM Region will be held in the facilities of the Instituto de Control del Espacio Aéreo (ICEA), located in the campus of the Departamento de Ciencia y Tecnología Aeroespacial, São José dos Campos, Brazil, from 24 to 28 February 2014.

2. **Address and telephones**

Instituto de Control del Espacio Aéreo (ICEA)

ICEA is located in Plaza Marechal do Ar Eduardo Gomes 50, Vila das Acácias, São José do Campos, São Paulo.

Telephones: +55 12 3945-9000

Fax: +55 12 3945-9039

E-mail: scs@icea.gov.br

ICAO South American Office

Onofrio Smarrelli, RO/CNS

Telephone: +51 1 611-8686

E-mail: osmarrelli@icao.int

3. **Registration of participants**

The registration of the delegates will be carried out on 24 February 2014, from 08:30 to 09:00 hours.

4. **Opening**

The opening session will be on 24 February 2014 at 09:00 hours, at the ICEA auditorium.

5. **Temperature**

In February, the temperature in São José dos Campos varies approximately from 32°C to 18°C. The average humidity is of 74%.

6. Currency exchange

The national currency is the Real. Currently, the approximate exchange is R\$ 2.20 per US\$ 1.00. Preferably exchange your currency at money exchange houses from 09:00 to 22:00 hours and at Banks, from 10:00 to 16:00 hours.

7. Credit cards

The **international** credit cards usually accepted at hotels, stores and restaurants are: Visa, Diners, MasterCard/Cirrus y American Express (AMEX).

8. Hotels

The hotels suggested hereunder provide special reduced rates to all participants:

Hotel	Address/Dirección	Single/Double Room Habitación Sencilla/Doble R\$	Breakfast/ Desayuno R\$	Tax/ Impuesto %
FARO HOTEL	Rua Siria, 25, Jardim Oswaldo Cruz Tel.: +55 12 3512-9631 www.farohotel.com.br reservas@farohotel.com.br	Sencilla - R\$180.00 Doble - R\$219.00 Triple - R\$ 303.00	Included/ Incluido	5% ISS
POLO HOTEL	Rua República de Israel, 60, Jardim Oswaldo Cruz Tel.: +55 12 3876-5000 / +55 12 3913-1498 www.polohotel.com.br reservas@polohotel.com.br	Sencilla - R\$120.00 Doble - R\$140.00	Included/ Incluido	5% ISS
NOVOTEL	Av Nelson D'Ávila, 2.200, Vila das Acácias Tel.: +55 12 4009-7800 www.novotel.com h0472-sb2@accor.com.br	Sencilla - R\$199.00 Doble - R\$219.00	Included/ Incluido	5% ISS
HOTEL NACIONAL INN	Av. Deputado Benedito Matarazzo, 9009, Jardim Oswaldo Cruz Tel.: +55 12 3947-0000 www.nacional-inn.com.br cnr@cnrnet.com.br	Sencilla - R\$188.00 Doble - R\$228.00	Included/ Incluido	5% ISS
TRAVEL INN SPACE VALLEY	Av. Dr. Nelson D'Ávila, 1.875, Jardim Aparecida Tel.: +55 12 4009-7314 www.travelinn.com.br centraldereservas@travelinn.com.br	Sencilla - R\$155.00 Doble - R\$175.00	Included/ Incluido	5% ISS

NOTES:

- The above indicated rates are valid until the date of the event.
- In the reservations at the hotel of your preference, please mention you are participant of the **Course on ASTERIX and AIDC Protocols at the Instituto de Control del Espacio Aéreo**.
- The type of credit card (VISA, AMEX, etc.) and its validity are required to guarantee the reservation.

9. **Transportation**

The city of São José dos Campos is approximately 80 Km from Guarulhos international airport.

If participants prefer using taxi, the approximate rate is R\$260.00.

As an alternative, there is a commercial-special bus service from Guarulhos airport to the bus terminal at São José dos Campos. The company is called “Pássaro Marrom”. The rate is R\$20.00 and the schedule is: 06:30, 08:00, 08:50, 09:30, 10:30, 12:00, 13:30, 15:30, 17:30, 18:30, 19:30 and 22:00 hours.

ICEA will have its vehicles at disposal to support the participants at the event. The departure from Guarulhos will be at 09:00, between 13:00 and 13:30 and 20:00 hours. This support will be provided on Sunday 23 February 2014 to those informing of their arrival to the ICEA points of contact (**Ten Cel Rosa María y Cap Felipe, refer to item 16**).

During the event, ICEA will have vehicles available at the start and end of the event in support of participants and for the following trajectories: hotel – ICEA and ICEA – hotel. Every participant should inform on the hotel he/she is lodged.

10. **Hospitals**

In the event of an emergency, the following hospitals are suggested:

➤ **Hospital Santos Dumont Unimed**

Address: Av. Tivoli, nº 336 – Vila Betânia – São José dos Campos
Telephone: +55 12 3878-1500

➤ **Santa Casa de São José dos Campos**

Address: Rua Dolzani Ricardo, Nº 620, Centro – São José dos Campos
Telephone: +55 12 3876-1999

➤ **Hospital São José**

Address: Av. Heitor Villa Lobos, Nº 2071, Centro – São José dos Campos
Telephone: +55 12 3924-2000

11. **Commercial hours**

From 09:00 to 18:00 hours, approximately.
At the shopping malls, from 10:00 to 22:00 hours.

12. **Electricity**

220 volts.

13. **Airport tax**

The airport exit taxis R\$22.55 (domestic flights) and R\$80.47 (international flights).

14. Visa and vaccines

Please verify at the respective Brazilian embassies and consulates in your home country.

15. Others

The sales taxes included in the consumer prices. Tips at restaurants are 10% of the total purchase and are mostly included in the whole price.

16. Contacts

Ten Cel Rosa María Dos Santos Miranda

Tel: +55 12 3945-9003

Cel: +55 12 991-767-110

Fax: +55 12 3945-9013

E-mail: rosamirandarms@icea.gov.br

Cap Iván Felipe De Medeiros

Tel: +55 12 3945-9236

Cel: +55 12 991-645-487

Fax: +55 12 3945-9039

E-mail: felipeifm@icea.gov.br

- END -