



**International Civil Aviation Organization**  
**South American Regional Office - Regional Project RLA/03/901**  
*REDDIG Management System and Satellite Segment Administration*  
**Seventeenth Meeting of the Coordination Committee (RCC/17)**  
Lima, Peru, 24 to 26 March 2014

**Agenda Item 1: Adoption of the agenda and meeting schedule**

(Working paper presented by the Secretariat)

<b>SUMMARY</b>	
This working paper presents to the consideration of the Project RLA/03/901 Coordination Committee, the provisional agenda and meeting schedule of its Seventeenth Meeting.	
<b>ICAO strategic objective:</b>	<i>A - Safety</i> <i>B – Air navigation capacity and efficiency</i>

1. **Agenda**

1.1 The Secretariat sent to participant States the provisional Agenda for the Sixteenth Meeting of the Coordination Committee, expected to be conducted from 24 to 26 March 2014, through letter SA025 of 16 January 2014 for SAM REDDIG member States, and letters EMX0080 of 29 January 2014 for Trinidad & Tobago and COCESNA.

1.2 The revised provisional agenda and explanatory notes are presented in **Appendix A** to this working paper.

2. **Meeting schedule**

2.1 The meeting schedule for the consideration of the agenda items is presented in **Appendix B** to this working paper.

3. **Suggested action**

3.1 The Coordination Committee is invited to:

- a) Take note of the information contained in this working paper and
- b) Adopt the agenda and meeting schedule of the RCC/17, presented in **Appendices A** and **B**, respectively.

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**APPENDIX A**

**RLA/03/901 Regional Project  
REDDIG Management System and Satellite Segment Administration**

**SEVENTEENTH MEETING OF THE COORDINATION COMMITTEE (RCC/17)**  
(Lima, Peru, 24 to 26 March 2014)

**PROVISIONAL AGENDA**

- Agenda Item 1:** Approval of the agenda and of the meeting schedule
- Agenda Item 2:** Review of the report of the Sixteenth Meeting of the Coordination Committee
- Agenda Item 3:** Report of the activities carried out to date since the last meeting of the Coordination Committee
- Agenda Item 4:** Work plan for 2014
- Agenda Item 5:** Financial situation of the project and approval of the budget
- Agenda Item 6:** Annual project evaluation
- Agenda Item 7:** Other matters

## **EXPLANATORY NOTES TO THE PROVISIONAL AGENDA**

### **Agenda Item 1: Approval of the agenda and of the meeting schedule**

The Coordination Committee will consider and approve the provisional agenda and meeting schedule proposed by the Secretariat for its seventeenth meeting.

### **Agenda Item 2: Review of the report of the Sixteenth Meeting of the Coordination Committee**

The Committee will review, for approval, the report of its sixteenth meeting held in Lima from 18 to 20 March 2013. Likewise, the Committee will analyze the status of implementation of conclusions formulated during said meeting, as well as of conclusions in force from previous meetings.

### **Agenda Item 3: Report of the activities carried out to date since the last meeting of the Coordination Committee**

The Committee will analyze the activities carried out since its last meeting regarding:

- a) Training programme for year 2013;
- b) Implementation of new services;
- c) REDDIG logistics aspects; and
- d) Follow-up to REDDIG II implementation.

### **Agenda Item 4: Work plan for 2014**

The Committee will analyze the work programme for 2014:

- a) REDDIG II training programme;
- b) REDDIG II installation and operation; and
- c) MEVA III / REDDIG installation and operation.

### **Agenda Item 5: Financial situation of the project and approval of the budget**

The Committee will consider the status of the cost-sharing contributions to the project and a summary of the obligations assumed during 2013, as well as the project budget for 2014 for approval. In addition, it will analyze for approval the costs involved for MEVA / REDDIG interconnection, as consequence of the implementation of the new MEVA network (MEVA III).

### **Agenda Item 6: Annual project evaluation**

The Committee will take note of the project's situation at the end of the year, including the management and outputs indicators, as well as the monitoring and control of the project with regard to the approved work plan for 2013, shown in the corresponding forms, concluding with the review of the survey conducted among participant States concerning their annual project evaluation.

### **Agenda Item 7: Other matters**

Under this agenda item, the Committee could analyze any other related issue deemed appropriate.

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## APPENDIX B

**REGIONAL PROJECT RLA/03/901**  
**REDDIG Management System and Satellite Segment Administration**

**SEVENTEENTH MEETING OF THE COORDINATION COMMITTEE (RCC/17)**  
(Lima, Peru, 24 to 26 March 2014)

**PROVISIONAL MEETING SCHEDULE**

Hour	Monday	Tuesday	Hour	Wednesday
08:15 - 09:00	08:15 Registration 08:45 Opening ceremony			
09:00 – 10:45	<p><b>Agenda Item 1:</b> Approval of the agenda and of the meeting schedule</p> <p><b>Agenda Item 2:</b> Review of the report of the Sixteenth Meeting of the Coordination Committee</p> <p><b>Agenda Item 3:</b> Report of the activities carried out to date since the last meeting of the Coordination Committee</p>	<p><b>Agenda Item 5:</b> Financial situation of the project and approval of the budget</p>	10:00-12:00	Review of report
10:45 - 11:00	<i>Coffee break</i>	<i>Coffee break</i>	12:00-12:15	Closing ceremony
11:00 - 12:45	<b>Agenda Item 3:</b> Continuación	<b>Agenda Item 6:</b> Annual project evaluation		
12:45 - 13:30	<i>Lunch break</i>	<i>Lunch break</i>		
13:30 - 15:00	<b>Agenda Item 4:</b> Work plan for 2014	<b>Agenda Item 7:</b> Other matters		

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