



**Seminar on the Implementation of the Quality Management System in Aeronautical Meteorology (QMS/MET)**

(Lima, Peru, 20 - 24 October, 2014)

<b>Guidelines for the Seminar on the Implementation of the Quality Management System in Aeronautical Meteorology (QMS/MET) for the SAM Region</b>				
<b>Objective</b>	Follow up QMS/MET Implementation process in the States of the SAM Region			
<b>Who should attend</b>	<ul style="list-style-type: none"> <li>- QMS/MET Focal Point of the States</li> <li>- Personnel of the Aeronautical Meteorology areas of States' service providers.</li> <li>- Inspectors of the MET area of States' Aeronautical Regulation bodies.</li> </ul>			
<b>Delineamiento para la presentación de los Estados</b>	<p>Presentations from States should contain the following aspects:</p> <ul style="list-style-type: none"> <li>- Progress in QMS/MET Implementation</li> <li>- Main problems encountered at the moment of QMS/MET implementation</li> <li>- Lessons learnt</li> <li>- Scope of QMS/MET already implemented</li> <li>- Status of Implementation of QMS at the airports listed in ANP CAR/SAM AOP Table</li> <li>- Certification Status – Validity period – Certified areas</li> <li>- Planning for Re-Certification</li> <li>- Planning for extensión of QMS Implementation to the airports listed in ANP CAR/SAM AOP Table, which have not been certified.</li> </ul> <p>Presentations should be submitted to ICAO SAM Regional Office in PDF format to be uploaded in the website not later than 10 October 2014. Also, it is expected that States provide copies of the documentation regarding status of the Implementation and Certifications.</p>			
<b>Presentation of participants</b>	<b>Date</b>	<b>Time</b>	<b>Place</b>	<b>Contact Person</b>
	20 October 2014	08:00 am	ICAO South American Regional Office Av. Víctor A. Belaúnde 147, Centro Empresarial Real, Torre 4, piso 4, San Isidro	Jorge C. Armoa AIM/MET Regional Officer ICAO South American Office, Lima – Peru Tel: +5116118686 Ext. 103 E-mail: <a href="mailto:jarmoa@icao.int">jarmoa@icao.int</a>
<b>Hospedaje</b>	Hotels suggested by the Organization are shown in <a href="http://www.icao.int/SAM">http://www.icao.int/SAM</a>			