



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LT 2/6B.46-SA023

16 January 2014

To: Mr. Jean-Michel Boivin, Regional Director of Civil Aviation, French Guiana
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname
Mr. Peter Cerda, IATA LATAM/CAR
Ms. Carole Couchman, IFALPA

Subject: **ICAO International Aviation and Environment Seminar, Lima, Peru, 7 to 8 April 2014, and ICAO States' Action Plans Seminar, Lima, Peru, 9 to 10 April 2014**

Action required: Complete and return the registration form by 24 March 2014

Sir/Madam,

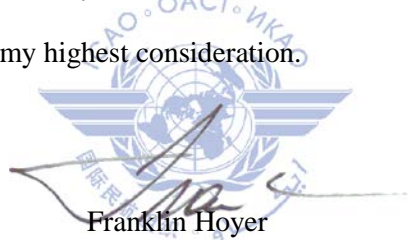
I wish to extend an invitation to your Government/Organization to participate in the ICAO International Aviation and Environment Seminar, being held from 7 to 8 April 2014, and the ICAO States' Action Plans Seminar, being held from 9 to 10 April 2014. Both events will be held in Lima, Peru at the ICAO Regional Office.

The ICAO International Aviation and Environment Seminar will provide participants with information on present and future impacts and trends assessment of aircraft noise engine emissions, work of the Committee on Aviation Environmental Protection (CAEP), and ICAO policies and guidance material in the environmental field.

The ICAO States' Action Plan Seminar will provide national action plan focal points with information on the development and update of States' action plans, with a focus on data collection and mitigation measures undertaken by States. This event is reserved for national action plan focal points only, which have been nominated by their respective State.

A draft agenda and general administrative information are provided at **Attachments A and B**, respectively. A revised agenda will be sent to registered participants in due course, along with relevant material for the Seminar. Participants are required to bring their own portable computer to the Seminars. The Seminars will be conducted in English, with simultaneous Spanish interpretation. Please complete and return the Registration Form (**Attachment C**) by **24 March 2014**.

Accept, Sir/Madam, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Enclosures:

- A — Draft Agenda
- B — General Information
- C — Registration Form

cc.: Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana
Mr. Philippe Livenais, Chef du Service Meteorologique de Guyane
Mrs. Bhaleka Seulall, Chief Hydrometeorological Officer (ag), Guyana
Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname
Mr. Robby Venlo, acting Director of Civil Aviation, Suriname
Mr. Brian De Souza, acting Director, CASAS, Suriname
Mr. Cornelis R. Becker, Director, Meteorological Service

ATTACHMENT A

ICAO INTERNATIONAL AVIATION AND ENVIRONMENT SEMINAR

Lima, Peru, 7 to 8 April 2014

DRAFT AGENDA

Open to all participants

DAY ONE MONDAY, 7 April 2014

08:30 – 09:00	<i>Registration</i>
09:00 – 09:30	<i>Opening Ceremony</i> – Welcome Address and Seminar Objectives and Expectations
09:30 – 11:00	Presentation on CAEP and the Recent Developments
11:00 – 11:15	<i>Coffee break</i>
11:15 – 12:00	Aviation and Environment Outlook – Trends and ICAO Tools
12:00 – 13:00	<i>Lunch</i>
13:00 – 14:00	Aircraft Noise
14:00 – 14:15	<i>Coffee break</i>
14:15 – 15:30	Local Air Quality (Technology, Operations)
15:30 – 16:00	Round Table Discussion

DAY TWO TUESDAY, 8 April 2014

09:00 - 09:30	Global Emissions – Technology, Operations
09:30 – 10:15	Global Emissions – Sustainable Alternative Fuels
10:15 – 11:00	Global Emissions – Market-based Measures
11:00 – 11:15	<i>Coffee break</i>
11:15 – 12:00	Green Airports
12:00 – 13:00	<i>Lunch</i>
13:00 – 14:00	State Action Plans and Assistance to States
14:00 – 14:15	<i>Coffee break</i>
14:15 – 15:30	Financing
15:30 – 16:00	Round Table Discussion

ICAO STATES' ACTION PLANS SEMINAR

Lima, Peru, 9 to 10 April 2014

DRAFT AGENDA

*Restricted participation – nominated National Action Plan Focal Points only
(Two Focal Points per State)*

DAY ONE WEDNESDAY, 9 April 2014
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09:00 – 10:30	Update of the ICAO Guidance on States' Action Plans
10:30 – 10:45	<i>Coffee break</i>
10:45 – 12:00	Development of an Action Plan and Lessons Learnt from the Action Plans Submitted
12:00 – 13:00	<i>Lunch</i>
13:00 – 14:00	Action Plan Emissions Reduction (APER) Website, Supporting Documents, and Use of Tools
14:00 – 14:15	<i>Coffee break</i>
14:15 – 16:00	Action Plan Emissions Reduction (APER) Website, Supporting Documents, and Use of Tools (cont'd.)

DÍA DOS THURSDAY, 10 April 2014
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09:00 - 10:00	Review of the Action Plan
10:00 – 10:15	<i>Coffee break</i>
10:15 – 12:00	Assistance for Implementation of the Action Plan
12:00 – 13:00	<i>Lunch</i>
13:00 – 14:00	States' Presentations – Best practices
14:00 – 14:15	<i>Coffee break</i>
14:15 – 15:30	States' Presentations– Best practices (cont'd.)
15:30 – 16:00	Closing Remarks and Conclusions

ATTACHMENT B

ICAO INTERNATIONAL AVIATION AND ENVIRONMENT SEMINAR AND ICAO STATES' ACTION PLANS SEMINAR (Lima, Peru, 7 to 10 April 2014)

GENERAL INFORMATION

1. **Site and dates**

The ICAO International Aviation and Environment Seminar and ICAO States' Action Plans Seminar will be conducted in the ICAO South American (SAM) Regional Offices premises in Lima, Peru, from 7 to 10 April 2014. Since we count with two conference rooms, it will be appreciated that upon arriving in the Office, you verify where the event will take place – Floor 3 or 4.

2. **Coordinators**

ICAO Headquarters

Ms. Blandine Ferrier, Associate Environment Officer
Tel: +514 954-8219, Ext. 8334
E-mail: bferrier@icao.int

ICAO SAM Regional Office

Mr. Onofrio Smarrelli, CNS Regional Officer
Tel: +511 611-8686
E-mail: icaosam@icao.int; osmarrelli@icao.int

3. **Participants Registration**

Participants should register on Monday, 7 April 2014, from 08:30 to 09:00 hours.

4. **General information**

Found in the “*General Information*”, “*Weather*” and “*Hotels*” sections in the ICAO SAM Regional Office website, http://www.icao.int/SAM/Pages/ES/default_ES.aspx, English, left column, under “About SAM”.

5. **Passport, visa and vaccination requirements**

To enter the country, an updated passport and visa are required; however, it is recommended to contact the Peruvian Embassy or Consulate in your country, to enquire on this requirement well before your departure. Please note that it is not possible to obtain entry visas upon arrival in Peru. Will appreciate you also verify whether yellow-fever or any other vaccination is required.

6. **Documentation**

The documentation will be posted on the ICAO SAM Regional Office website, http://www.icao.int/SAM/Pages/ES/default_ES.aspx, English, left panel, *under South American (SAM) Office, Meetings*, and participants should check our website frequently to download the documentation. All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the meeting venue; there will be no hard copies available for distribution.

ATTACHMENT C

ICAO INTERNATIONAL AVIATION AND ENVIRONMENT SEMINAR
AND
ICAO STATES' ACTION PLANS SEMINAR
(Lima, Peru, 7 to 10 April 2014)

REGISTRATION FORM

I will participate in the International Aviation and Environment Seminar

I am a nominated National Action Plan Focal Point, and will participate in the States' Action Plans Seminar

PLEASE PRINT OR TYPE CLEARLY

1. Mr. / Mrs. / Ms. / Other _____
First Name Middle Name Last Name

2. Title or Official Position: _____

3. State/Organization: _____

4. Mailing Address: _____

5. Telephone Number: _____

Fax Number: _____

E-mail: _____

**Note: Participants are expected to make their own hotel/visa arrangements.
Participants are expected to bring their own portable computer (with WIFI technology).**

Date: _____ Signature: _____

Once completed, please send to:

International Civil Aviation Organization (ICAO), Air Transport Bureau, Environment Branch,
999 University Street Montreal, Quebec, Canada H3C 5H7
E-mail: env@icao.int Fax: +1.514.954-6744 Tel: +1.514.954-8219 Ext. 8334

and copy to:

International Civil Aviation Organization (ICAO), South American (SAM) Regional Office, Av. Víctor
Andrés Belaúnde No. 147, Centro Empresarial Real, Vía Principal No. 102, Edificio Real 4, Piso 4,
San Isidro, Lima, Peru
E-mail: icaosam@icao.int Fax: +511 6118689 Tel:+511 6118686

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