



GENERAL INFORMATION

(Presented by the Secretariat)

1. **Site and dates of the Meeting**

The CAR/SAM Monitoring Agency (CARSAMMA) Focal Points meeting, will be held at the Instituto de Cartografia Aeronautica – ICA, located in the area of the Departamento de Controle do Espaço Aéreo (DECEA) – Santos Dumont Airport, Rio de Janeiro, Brazil, from 11 to 13 August 2014.

2. **Address and contact telephone**

The Instituto de Cartografía Aeronáutica – ICA is located in the área of the Departamento de Controle do Espaço Aéreo (DECEA) - Avenida General Justo, 160, Centro, Río de Janeiro.

Telephone: (00 55 21) 2101-6118
Fax: (00 55 21) 2101-6247
E-mail: scs-ica@decea.gov.br

3. **Participant registration**

Delegate registration will take place on 11 August 2014, from 08:30 to 09:00 hours.

4. **Opening ceremony**

The opening ceremony of the meeting will take place on 11 August, at 09:00 hours, at the Instituto de Cartografia Aeronautica's Auditorium.

5. **Temperature**

During the month of August, the temperature in Río de Janeiro ranges from 28°C to 19°C. The average humidity is 74%.

6. **Currency**

The currency unit is the Real. Current exchange rate is R\$2,20 per US\$. It is recommended that currencies be exchanged at money exchange offices (open from 09:00 to 22:00 hours) or at Banks (open from 10:00 to 16:00 hours).

7. **Credit Cards**

International credit cards such as Visa, Diners, MasterCard/Cirrus and American Express (AMEX), are usually accepted at major hotels, stores and restaurants.

8. Lodging

Suggested hotels are located near the meeting's site, for it is recommended to lodge at same. Informed rates are at Reais.

| HOTEL | ADDRESS | ROOM | | BREAKFAST R\$ | TAX % |
|----------------|--|--------|--------|--------------------------|----------|
| | | Single | Double | | |
| | | R\$ | | | |
| IBIS | Av. Marechal Câmara, 280, Centro Rio de Janeiro Tel.: (00 55 21) 3506-4500 Fax: (00 55 21) 3506-4501 www.ibis.com H5691-RE@ACCOR.COM.BR | 249,00 | 549,00 | No incluído 16,00 | 5% ISS |
| NOVOTEL | Av. Marechal Câmara, 300, Centro Rio de Janeiro Tel.: (00 55 21) 3506-8500 Fax: (00 55 21) 3506-8502 www.novotel.com H6522-RE@ACCOR.COM.BR | 487,00 | 545,00 | Incluído | 5% ISS |

NOTE: Credit card type (VISA, AMEX, etc.) and its validity is required to guarantee reservations.

9. Transportation

If participants prefer to use a normal taxi (yellow), the fare from the “Aeroporto do Galeão” to the referred hotels is \$55,00 (fifty-five Reais).

If special taxis are used, the fare from the “Aeroporto do Galeão” to the referred hotels is of approximately R\$90,00 (ninety Reais).

Alternatively, there is a commercial-special bus service which leaves from Aeroporto Galeão (Tom Jobim), Terminal 1, passing through Terminal 2. The first departure Schedule is 06:30 hrs. and one bus leaves from Terminal 1 every 30 (thirty) minutes. The bus passes through the Santos Dumont airport, which is close to the hotels. The fare is R\$12,50.

10. Hospitals

If required, following hospitals are suggested to use:

- **Hospital Copa D’Or**
Address: Rua Figueiredo de Magalhães, 875 – Copacabana – Rio de Janeiro
Telephone : (00 55 21) 2545-3600

- **Hospital Souza Aguiar**
Address: Praça da República, nº 11, Centro – Rio de Janeiro
Telephone: (00 55 21) 3111-2603

11. **Business working hours**

From 09:00 to 18:00 hrs. approximately.
At shopping centers, from 10:00 to 22:00 hrs.

12. **Electricity**

110 Volts.

13. **Airport tax**

The airport departure tax is R\$22,00 (domestic flights) and US\$37,00 (international flights).

14. **Visa and vaccines**

Verify at Brazilian Embassies and Missions in respective States.

15. **Others**

Tax on purchases is included in cost. Tips at restaurants and similar places amount to 10% of the total cost and are mostly included,

16. **Contacts**

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