

Guidance on usage of EFOD online and offline

Select CC/EFOD from main menu



STATE OPTIONS

(Select a State) ▼

State Dashboard



SAAQ



Self-Assessment



CC / EFOD



Access Control



CAP



PQ Findings



E-Supplements



Significant Safety Concerns



USOAP Reports



USOAP Live Charts



MOU



Select an annex to be updated/exported

Futureland Principle NCMC, Futureland

ICAO CMA Training site - Any data updates are temporary and for practice only !!!

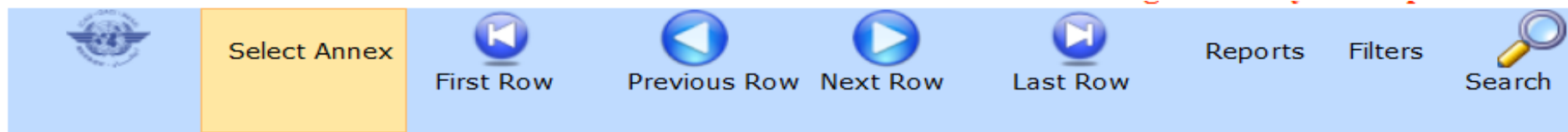
Navigation bar with icons for: Select Annex, First Row, Previous Row, Next Row, Last Row, Reports, Filters, Search, Save Row, Validation, Procedure, Offline Mode.

- Annex 1 PERSONNEL LICENSING
- Annex 2 RULES OF THE AIR
- Annex 3 METEOROLOGICAL SERVICE FOR INTERNATIONAL AIR NAVIGATION
- Annex 4 AERONAUTICAL CHARTS
- Annex 5 UNITS OF MEASUREMENT TO BE USED IN AIR AND GROUND OPERATIONS
- Annex 6 OPERATION C **FIFTH EDITION - JULY 2010**
- Annex 7 AIRCRAFT NATIONALITY AND REGISTRATION MARKS
- Annex 8 AIRWORTHINESS OF AIRCRAFT
- Annex 9 FACILITATION
- Annex 10 AERONAUTICAL TELECOMMUNICATIONS
- Annex 11 AIR TRAFFIC SERVICES
- Annex 12 SEARCH AND RESCUE
- Annex 13 AIRCRAFT ACCIDENT AND INCIDENT INVESTIGATION
- Annex 14 AERODROMES
- Annex 15 AERONAUTICAL INFORMATION SERVICES
- Annex 16 ENVIRONMENTAL PROTECTION
- Annex 18 THE SAFE TRANSPORT OF DANGEROUS GOODS BY AIR
- Annex 19 SAFETY MANAGEMENT

Disclaimer:
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y as a reference to facilitate the filing of differences and comp

Upon selection of an annex you see the following(on the left side)



Annex 5 UNITS OF MEASUREMENT TO BE USED IN AIR AND GROUND OPERATIONS, FIFTH EDITION - JULY 2010

Amendment 17

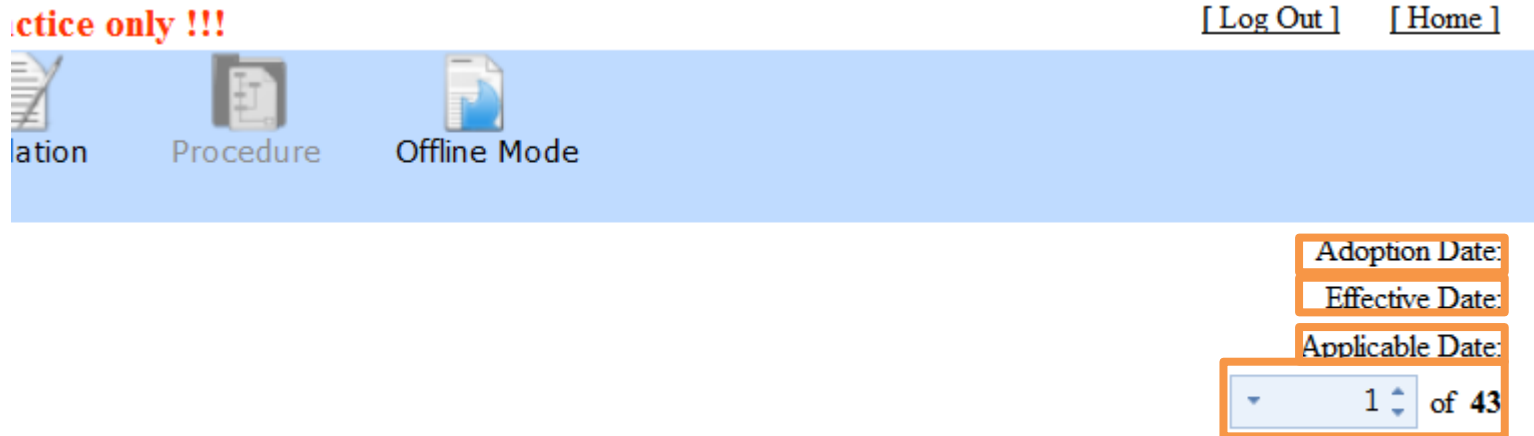
Definition

Disclaimer: Annex information displayed on the EFOD System is provided only as a reference to be the definitive source of Annex information.



- Annex name and it's edition
- Amendment

Upon selection of an annex you see the following (on the right side)



Listing of differences and completion of CC. ICAO publications shall continue

- Date of adoption
- Date of affectivity
- Date of applicability
- Number of provisions in the annex

Filing differences online

Page layout - menu

The screenshot shows a web application interface. At the top left, it says "Futureland Principle NCMC, Futureland". In the center, a red warning message reads "ICAO CMA Training site - Any data updates are temporary and for practice only !!!". On the right, there are links for "[Log Out]" and "[Home]".

The main menu bar is blue and contains the following items from left to right: "Select Annex" (with a globe icon), "First Row" (with a left arrow icon), "Previous Row" (with a left arrow icon), "Next Row" (with a right arrow icon), "Last Row" (with a right arrow icon), "Reports" (with a document icon), "Filters" (with a magnifying glass icon), "Save Row" (with a floppy disk icon), "Validation" (with a document icon), "Procedure" (with a document icon), and "Offline Mode" (with a document icon).

Below the menu bar, the text reads "Annex 5 UNITS OF MEASUREMENT TO BE USED IN AIR AND GROUND OPERATIONS, FIFTH EDITION - JULY 2010". To the right of this text are labels for "Adoption Date:", "Effective Date:", and "Applicable Date:", followed by a dropdown menu showing "1" of "43".

Below the text, there is a "Disclaimer: Annex information displayed on the EFOD System is provided only as a reference to facilitate the filing of differences and completion of CC. ICAO publications shall continue to be the definitive source of Annex information."

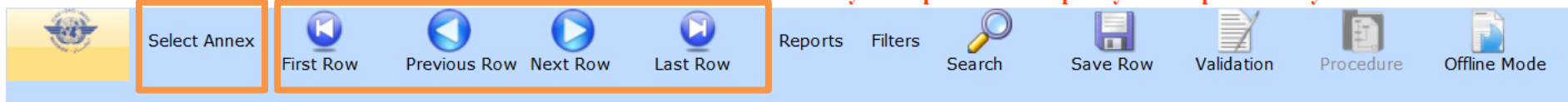
The main content area is a large white rectangle with a grey border. It contains the text "INTERNATIONAL STANDARDS AND RECOMMENDED PRACTICES" in bold, uppercase letters, and "CHAPTER 1. DEFINITIONS" in bold, uppercase letters below it.

Menu: Allows you to conduct various functions in order to file a difference

Page layout - menu

Futureland Principle NCMC, Futureland

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- Selection of annex (must be the first step)
- Scrolling menu to move to provisions within the annex

Page layout - menu

Futureland Principle NCMC, Futureland

ICAO CMA Training site - Any data updates are temporary and for practice only !!!

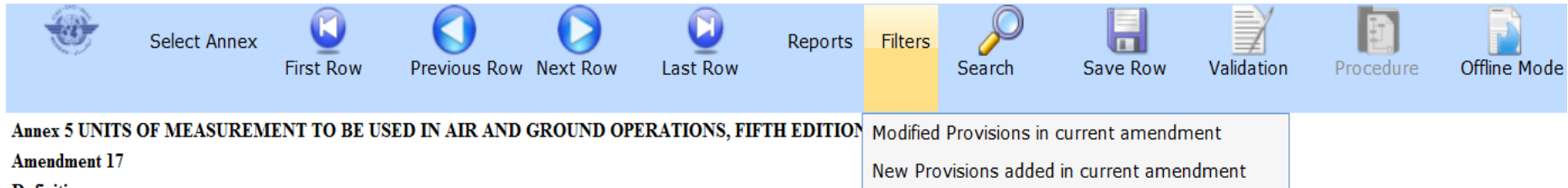
The screenshot displays the ICAO CMA Training site interface. At the top, there is a navigation bar with several icons and labels: 'Select Annex', 'First Row', 'Previous Row', 'Next Row', 'Last Row', 'Reports' (highlighted), 'Filters', 'Search', 'Save Row', 'Validation', 'Procedure', and 'Offline Mode'. Below the navigation bar, the main content area is partially visible, showing the text 'Annex 5 UNITS OF MEASUREMENT TO BE USED IN AIR AND GROUND OPERATIONS, FIFT Amendment 17 Definition'. A large disclaimer is present: 'Disclaimer: Annex information displayed on the EFOD System is pro to be the definitive source of Annex information.' The 'Reports' menu is open, showing a list of report types: 'Graphs & Statistical Breakdowns', 'Report on No Difference', 'Report on More Exacting or Exceeds', 'Report on Different in Character or Other Means of Compliance', 'Report on Less Protective or Partially Implemented or Not Implemented', 'Report on Not Applicable', 'Report on no Information Provided by the State', 'Report on entire Annex', 'Report on Insufficient Information Provided', 'Report on Differences - Standards Only', 'Report on Differences - Recommendations Only', 'Report on New Provisions', 'Report on Modified Provisions under current amendment', 'Generate Supplement', and 'Sources of Annex 19'. The background of the page is a light blue color with some text partially visible, including 'INTERNATIONAL S' and 'PRAC'.

Reports: Allows you to chose from one of the various types of reports available

Page layout - menu

Futureland Principle NCMC, Futureland

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The screenshot shows a blue menu bar with the following items from left to right: a logo, 'Select Annex', 'First Row' (with a left arrow icon), 'Previous Row' (with a left arrow icon), 'Next Row' (with a right arrow icon), 'Last Row' (with a right arrow icon), 'Reports', 'Filters' (highlighted in yellow), 'Search' (with a magnifying glass icon), 'Save Row' (with a floppy disk icon), 'Validation' (with a document icon), 'Procedure' (with a document icon), and 'Offline Mode' (with a document icon). A dropdown menu is open under 'Filters', showing two options: 'Modified Provisions in current amendment' and 'New Provisions added in current amendment'. Below the menu bar, the text 'Annex 5 UNITS OF MEASUREMENT TO BE USED IN AIR AND GROUND OPERATIONS, FIFTH EDITION' is visible, followed by 'Amendment 17' and 'Definition'.

Disclaimer: Annex information displayed on the EFOD System is provided only as a reference to facilitate the filing of differences and comp to be the definitive source of Annex information.

Filters: Allows you to view all the modified and new provisions within the annex as a result of an annex amendment.

Page layout - menu

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ICAO ~~CC~~ Training site - Any data updates are temporary and for practice only !!!

Select Annex First Row Previous Row Next Row Last Row Reports Filters Search Save Row Validation Procedure Offline Mode

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17

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definitive source of Annex information.

g of differences and completion of CC. IC.

INTERNATIONAL RECOMMENDED PRACTICES

Modified by: Futureland Principle NCMC
Date Modified: 10/02/2014

Page of Annex 5 CC duly completed : 30%

© A) More Exact or Exceeds © B) Different in character or Other means of

Search: Allows you to search by a provision number (by selecting Reference number) or by a word (by selecting SARP).

Page layout - menu

The image shows a search dialog box with the following elements:

- Search input field containing "pilot"
- Dropdown menu set to "AND"
- Search input field containing "age"
- Dropdown menu set to "AND"
- Search input field containing "Third search term here"
- Radio button selected for "SARP (Term within a SARP ie: aircraft)"
- Radio button for "Reference Number (ie: 1.2.1)"
- "Search" button (highlighted with an orange box)
- "Close" button at the bottom
- NOTE: Use AND|OR with multiple words.
- Examples:
 - 1) Operations **OR** Operating **AND** Manual
 - 2) Aircraft **AND** Aeroplane

If more than 1 words are to be searched (i.e. pilot age) than the “AND” function needs to be used and both words need to be separated as demonstrated above. Click search when ready

Filing differences on line

- No Difference A) More Exacting or Exceeds B) Different in character or Other means of compliance
 C) Less protective or partially implemented or not implemented Not Applicable

Text as provided by State

State Reference

Regulations on units an measurements. Page 34-38

Details of Difference (Please describe the difference clearly and concisely)

Futureland applies definition defined by the General Conference on weights and measurements (CGPM) in 1979

Remarks (Please indicate reasons for the difference and intentions including any planned date for implementation)

In the CGPM the requirements for weights and measurements were established

English text provided as provided by State



Save Row

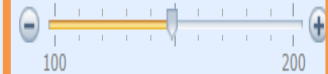
Note
Please indicate reasons for the difference and intentions including any planned date for implementation

Filing differences on line

Percentage of Annex 5 CC duly completed : 30%

Modified by: Futureland Principle NCMC

Date Modified: 10/02/2014



- No Difference
 A) More Exacting or Exceeds
 B) Different in character or Other means of compliance
 C) Less protective or partially implemented or not implemented
 Not Applicable

- Percentage of Annex differences filed to date
- Last modified by (including date)
- Font size of the provision wording
- Type of differences/ no differences

Filing differences on line

Text as provided by State

State Reference

Regulations on units an measurements. Page 34-38

Details of Difference (Please describe the difference clearly and concisely)

Futureland applies definition defined by the General Conference on weights and measurements (CGPM) in 1979

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English text provided as provided by State



Save Row



Note

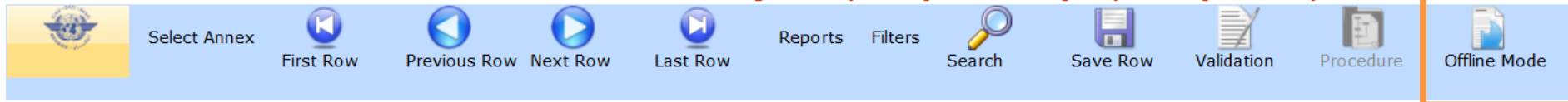
Please indicate reasons for the difference and intentions including any planned date for implementation

- Reference/documents indicating the differences
- Details regarding the differences
- Further remarks/justifications
- Save the provision upon filing the differences

Filing differences offline

Futureland Principle NCMC, Futureland

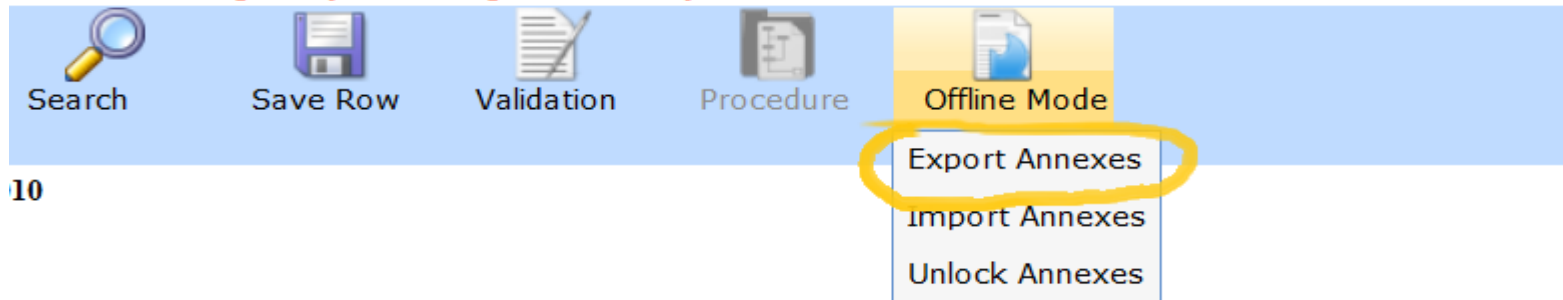
ICAO CMA Training site - Any data updates are temporary and for practice only !!!



- For ease of management of task and for areas with reduced internet capability, the OLF allows to export the annex and file differences on a word document. Once done, this information can directly be imported back to the EFOD system.

Filing differences offline – exporting Annexes

dates are temporary and for practice only !!!



reference to facilitate the filing of differences and completion of CC. ICAO pul

- Select the option “Export annexes”

Filing differences offline – exporting Annexes

Electronic Filing of Difference System Export Tool

[Return to CCIEFOD](#)

Please Note :

1. This feature is utilized to **download compliance checklist s(CCs)** that can be completed offline.
2. Annexes, **CCs** of which are downloaded will be locked for online editing and marked as "Read Only-**Downloaded**". In order to activate the online editing feature, the NCMC(s) should **upload the downloaded** files into the system or manually activate the online editing feature.
3. The rows and columns of the table in the **downloaded** files should not be merged or deleted. Once the files are reformatted, the **uploading** of those files would not be processed..

* You have read and understand the above notice.

[Next>](#)

(Page 1 of 3)

- When an annex is exported to be worked upon offline, it becomes “read only” and cannot be edited online.
- Tick in the box to acknowledge this
- Select next to continue

Filing differences offline – exporting Annexes

[Return to CCIEFOD](#)

Select the Annexes to export

Export ALL Annexes

Annex 1 PERSONNEL LICENSING ELEVENTH EDITION - JULY 2011	
Annex 2 RULES OF THE AIR TENTH EDITION - JULY 1990	
Annex 3 METEOROLOGICAL SERVICE FOR INTERNATIONAL AIR NAVIGATION PART I - CORE SARP'S SEVENTEENTH EDITION - JULY 2007	
Annex 4 AERONAUTICAL CHARTS ELEVENTH EDITION - JULY 2001	
Annex 5 UNITS OF MEASUREMENT TO BE USED IN AIR AND GROUND OPERATIONS FIFTH EDITION - JULY 1979	
Annex 6 PART 1 OPERATION OF AIRCRAFT PART I INTERNATIONAL COMMERCIAL AIR TRANSPORT - AEROPLANES NINTH EDITION OF PART I - JULY 2010	
Annex 6 PART 2 OPERATION OF AIRCRAFT PART II INTERNATIONAL GENERAL AVIATION - AEROPLANES SEVENTH EDITION OF PART II - JULY 2008	
Annex 6 PART 3 OPERATION OF AIRCRAFT PART III INTERNATIONAL OPERATIONS - HELICOPTERS SEVENTH EDITION OF PART III - JULY 2001	
Annex 7 AIRCRAFT NATIONALITY AND REGISTRATION MARKS SIXTH EDITION - JULY 2012	
Annex 8 AIRWORTHINESS OF AIRCRAFT ELEVENTH EDITION - JULY 2001	
Annex 9 FACILITATION THIRTEENTH EDITION - JULY 2011	
Annex 10 VOLUME 1 AERONAUTICAL TELECOMMUNICATIONS VOLUME I RADIO NAVIGATION AIDS SIXTH EDITION OF VOLUME I - JULY 1996	
Annex 10 VOLUME 2 AERONAUTICAL TELECOMMUNICATIONS VOLUME II COMMUNICATION PROCEDURES INCLUDING THOSE WITH PANS STATUS SIXTH EDITION OF VOLUME II - OCTOBER 2007	
Annex 10 VOLUME 3 AERONAUTICAL TELECOMMUNICATIONS VOLUME III PART I - DIGITAL DATA COMMUNICATION SYSTEMS; PART II - VOICE COMMUNICATION SYSTEMS SECOND EDITION OF VOLUME III - JULY 2001	
Annex 10 VOLUME 4 AERONAUTICAL TELECOMMUNICATIONS VOLUME IV SURVEILLANCE RADAR AND COLLISION AVOIDANCE SYSTEMS FOURTH EDITION OF VOLUME IV - JULY 2001	
Annex 10 VOLUME 5 AERONAUTICAL TELECOMMUNICATIONS VOLUME V AERONAUTICAL RADIO FREQUENCY SPECTRUM UTILIZATION SECOND EDITION OF VOLUME V - JULY 2001	
Annex 11 AIR TRAFFIC SERVICES THIRTEENTH EDITION - JULY 2001 - [Read Only - Exported by : No record of user ,Exported On 17/10/2013]	
Annex 12 SEARCH AND RESCUE EIGHTH EDITION - JULY 2004 - [Read Only - Exported by : No record of user ,Exported On 14/08/2013]	
Annex 13 AIRCRAFT ACCIDENT AND INCIDENT INVESTIGATION TENTH EDITION - JULY 2001	
Annex 14 VOLUME 1 AERODROMES VOLUME I AERODROME DESIGN AND OPERATIONS FIFTH EDITION VOLUME I - JULY 2004	
Annex 14 VOLUME 2 AERODROMES VOLUME II HELIPORTS THIRD EDITION VOLUME II - JULY 1995	
Annex 15 AERONAUTICAL INFORMATION SERVICES THIRTEENTH EDITION - JULY 2004	
Annex 16 VOLUME 1 ENVIRONMENTAL PROTECTION VOLUME I AIRCRAFT NOISE SIXTH EDITION OF VOLUME I - JULY 2011 - [Read Only - Exported by : No record of user ,Exported On 14/08/2013]	
Annex 16 VOLUME 2 ENVIRONMENTAL PROTECTION VOLUME II AIRCRAFT ENGINE EMISSIONS THIRD EDITION OF VOLUME II - JULY 1993	

[Export Docx](#)

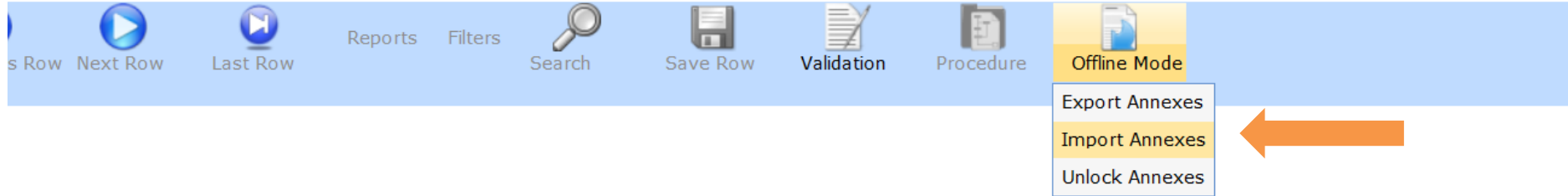
(Page 2 of 3)

- Option to export all annexes is available but not recommended due to time and internet capacity it requires
- Annexes are highlighted in yellow when they are already exported and therefore are on “read only” mode online
- Select the annex and click on “export Docx” to export it

Filing differences offline – importing Annexes

ICAO CMA Training site - Any data updates are temporary and for practice only !!!

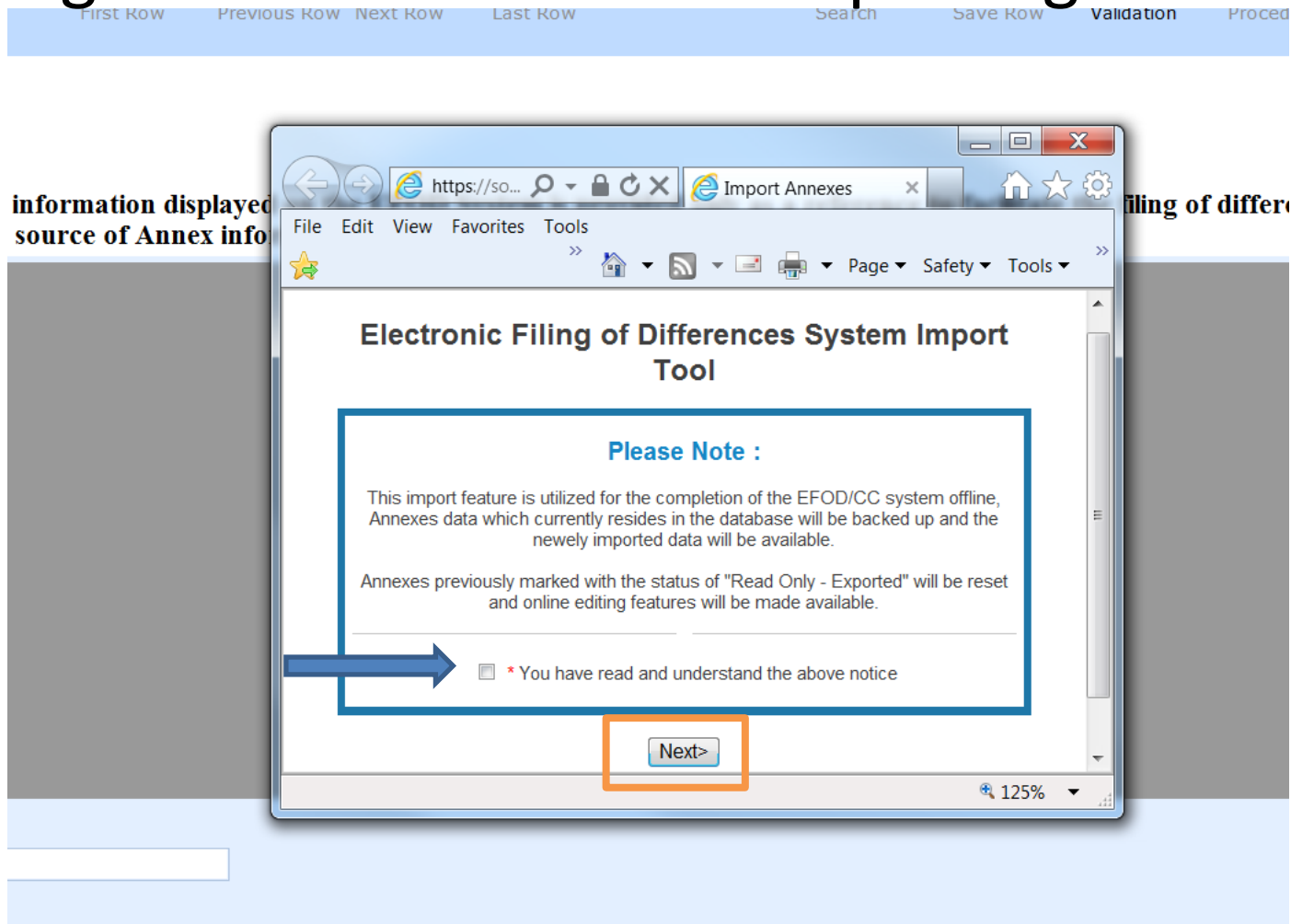
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on the EFOD System is provided only as a reference to facilitate the filing of differences and completion of CC. ICAO publications information.

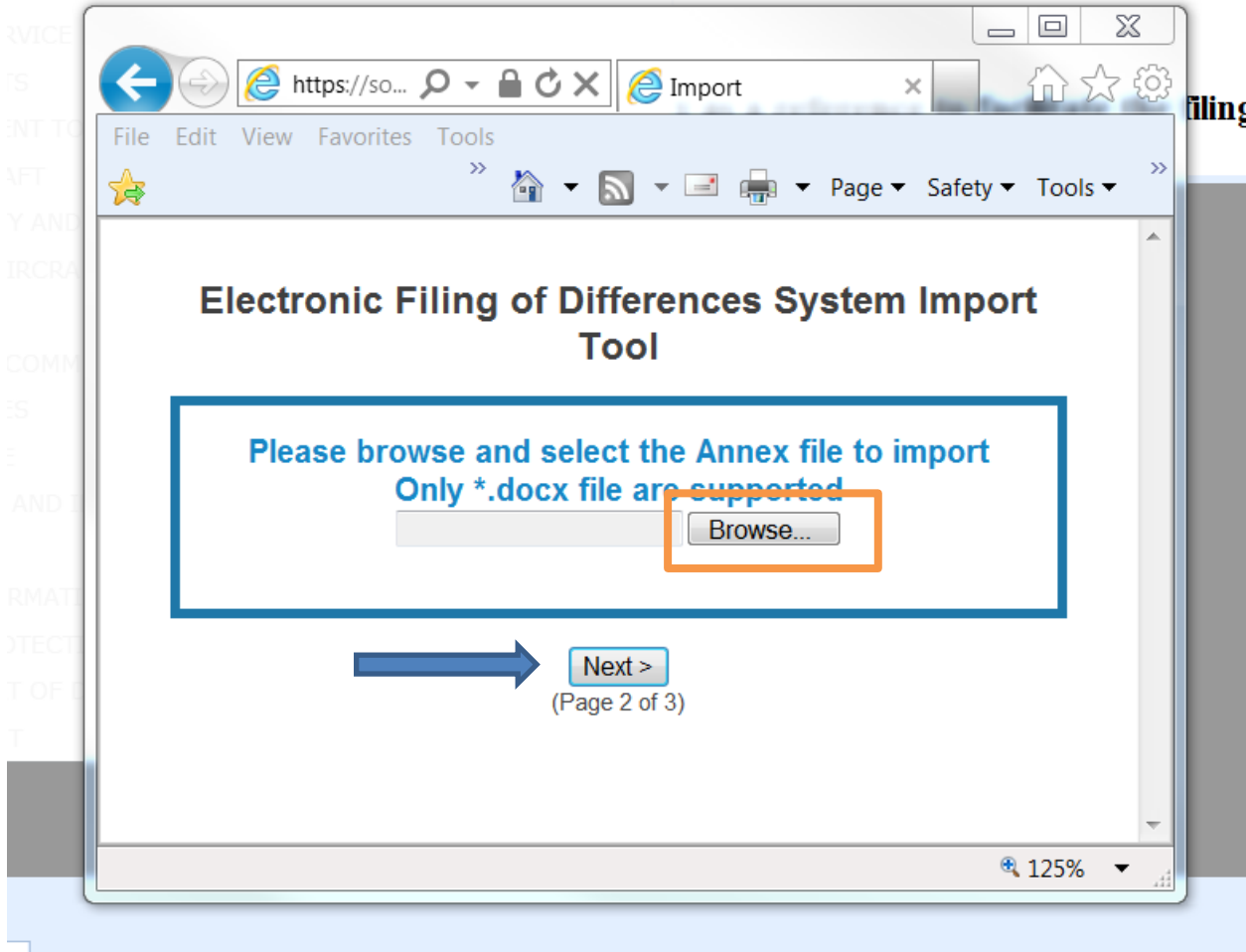
- Annexes can be imported back to the system once ready

Filing differences offline – importing Annexes



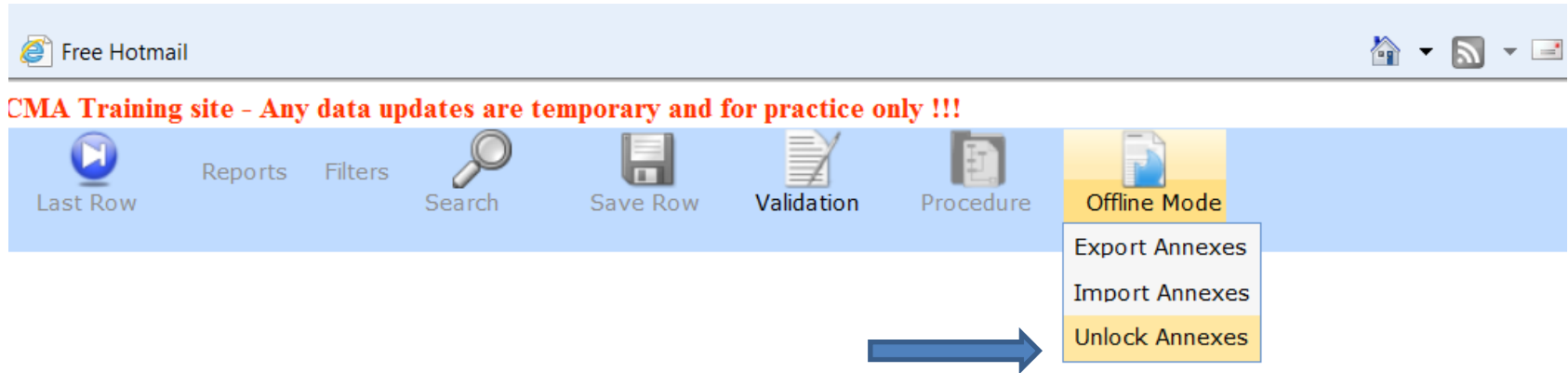
- Once imported, the annex adopts the read/write mode and can be modified directly online
- Tick the box and click next when ready

Filing differences offline – importing Annexes



- Select the docx file to be imported and click next

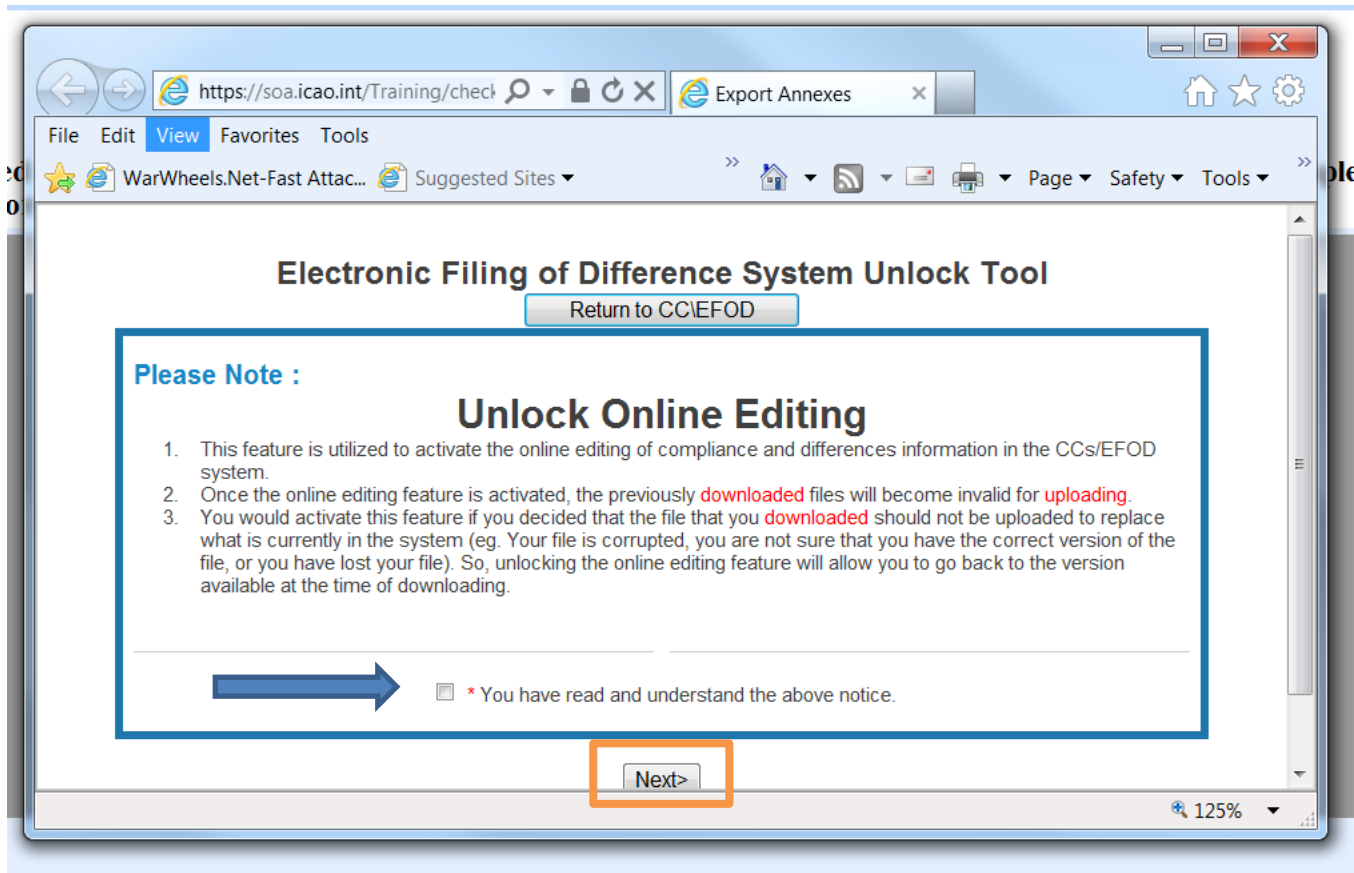
Filing differences offline – unlock Annexes



system is provided only as a reference to facilitate the filing of differences and completion of CC. ICAO put

- Select the “unlock annex” option from the scroll down menu

Filing differences offline – unlock Annexes



- After reading the note on unlocking and editing, tick in the box and click “next”

Filing differences offline – unlock Annexes

[Return to CCIEFOD](#)

Select the Annexes to export

Export ALL Annexes

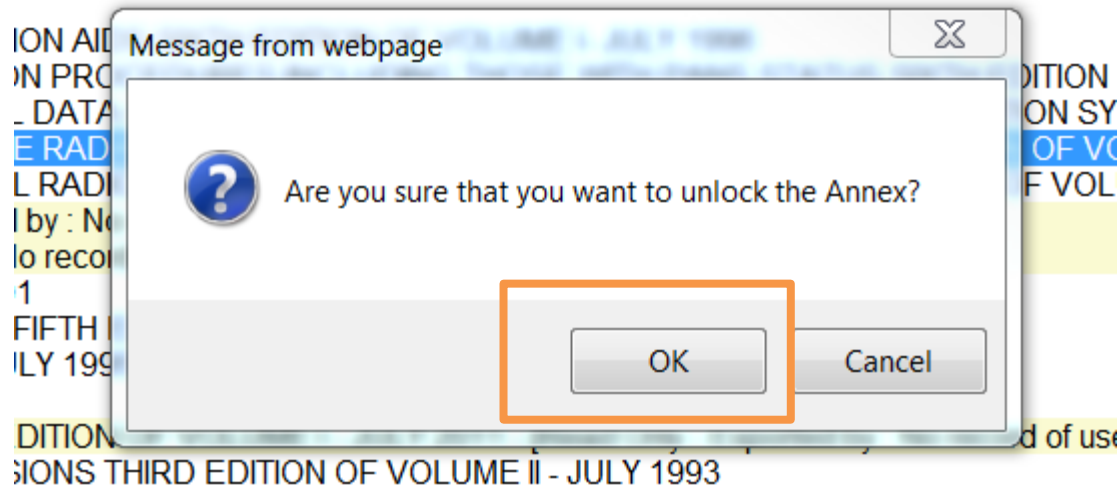
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Annex 10 VOLUME 2 AERONAUTICAL TELECOMMUNICATIONS VOLUME II COMMUNICATION PROCEDURES INCLUDING THOSE WITH PANS STATUS SIXTH EDITION OF VOLUME II - OCTO
Annex 10 VOLUME 3 AERONAUTICAL TELECOMMUNICATIONS VOLUME III PART I - DIGITAL DATA COMMUNICATION SYSTEMS; PART II - VOICE COMMUNICATION SYSTEMS SECOND EDIT
Annex 10 VOLUME 4 AERONAUTICAL TELECOMMUNICATIONS VOLUME IV SURVEILLANCE RADAR AND COLLISION AVOIDANCE SYSTEMS FOURTH EDITION OF VOLUME IV - JULY 2002
Annex 10 VOLUME 5 AERONAUTICAL TELECOMMUNICATIONS VOLUME V AERONAUTICAL RADIO FREQUENCY SPECTRUM UTILIZATION SECOND EDITION OF VOLUME V - JULY 2001
Annex 11 AIR TRAFFIC SERVICES THIRTEENTH EDITION - JULY 2001 - [Read Only - Exported by : No record of user ,Exported On 17/10/2013]
Annex 12 SEARCH AND RESCUE EIGHTH EDITION - JULY 2004 - [Read Only - Exported by : No record of user ,Exported On 14/08/2013]
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Annex 14 VOLUME 2 AERODROMES VOLUME II HELIPORTS THIRD EDITION VOLUME II - JULY 1995
Annex 15 AERONAUTICAL INFORMATION SERVICES THIRTEENTH EDITION - JULY 2004
Annex 16 VOLUME 1 ENVIRONMENTAL PROTECTION VOLUME I AIRCRAFT NOISE SIXTH EDITION OF VOLUME I - JULY 2011 - [Read Only - Exported by : No record of user ,Exported On 30/08/2
Annex 16 VOLUME 2 ENVIRONMENTAL PROTECTION VOLUME II AIRCRAFT ENGINE EMISSIONS THIRD EDITION OF VOLUME II - JULY 1993

[Override](#)

(Page 2 of 3)

- Select the annex to be unlocked then click “Override”

Filing differences offline – unlock Annexes



Override

- Click “OK” to carry on
- The annex will become unlocked and ready to be edited on line