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Международная  
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منظمة الطيران  
المدني الدولي

国际民用  
航空组织

LT 2/6B.57-SA391

14 August 2014

To: Mr. Jean-Michel Boivin, Regional Director of Civil Aviation, West Indies and French Guiana  
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana  
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

Subject: **Eighth Global Air Traffic Flow Management (ATFM) Conference**  
(Cancun, Mexico, 4 to 6 November 2014)

Action  
required: Note and confirm participation by **10 October 2014**

Sir/Madame,

I have the honour to refer to the activities being developed at regional level with regard to air traffic flow management using collaborative decision-making processes, and the importance that such initiatives represent to the global aeronautical community, taking into consideration the benefit of an appropriate balancing of capacity and demand within different volumes of airspace and airport environments, for an increasingly economic, efficient and safe air transport system.

In such sense, I am pleased to invite your Administration to participate at the **Eighth Global Air Traffic Flow Management (ATFM) Conference**, to be held at the Paradisus Resort, Cancun, Mexico, from 4 to 6 November 2014. This event, being co-organized by IATA, ICAO, CANSO, SENEAM, EUROCONTROL and FAA, along with support from AEROTHAI, will bring together key personnel from airlines, air navigation services providers, airports, international organisations, air traffic controllers, pilots, military personnel, industry representatives and other stakeholders. Therefore, it represents an excellent opportunity of sharing experiences and obtaining information on the latest developments relating to ATFM/CDM, as well as guidance on its implementation in their respective States, Organisations and Regions. Enclosed you will find the corresponding invitation-letter submitted by organizers.

The Conference will consist of plenary sessions coupled with facilitated break-out sessions in order to achieve the objectives outlined. Throughout the event, speakers from various organisations around the World will identify the benefits, challenges and successes associated with the implementation of ATFM/CDM. Participants will have the opportunity to ask questions and provide inputs to the topics under discussion.

Among the topics to be treated, the following will be developed:

- a) ICAO Doc 9971, Manual on Collaborative Air Traffic Flow Management;
- b) Understanding and benefits of ATFM and CDM;
- c) State-specific action plan regarding implementation and how to begin developing their CDM processes and ATFM services;
- d) Technology available today to support ATFM and CDM development.

Further information on this Conference, as well as instructions regarding participants' registration, is available at following link to Servicios a la Navegación en el Espacio Aéreo Mexicano (SENEAM) website: <http://seneam.gob.mx/atfm/site/summary.asp>. Information about hotel and room reservation may be found at: <http://meetings.melia.com/es/8thGlobalAFTMConference.html>.

I would appreciate your designating, if applicable, expert(s) of your Administration to participate at this event, by completing the form you will find at SENEAM's website link indicated above, at your earliest convenience, informing this Regional Office accordingly. Should you need any additional information regarding this Conference, please contact Messrs. Julio de Souza Pereira ([jpereira@icao.int](mailto:jpereira@icao.int)), or Roberto Arca Jaurena ([rarca@icao.int](mailto:rarca@icao.int)) SAM ATM/SAR and SAM ATM/SAR/AIM Regional Officers, respectively, who will be pleased to assist you.

Accept, Sir/Madame, the assurances of my highest consideration.



Franklin Hoyer  
Regional Director  
ICAO South American Office  
Lima

**Enclosure**

*As indicated*

cc: Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana  
Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname  
Mr. Robby Venlo, acting Director of Civil Aviation Department, Suriname  
Mr. Brian De Souza, acting Director, CASAS, Suriname



July 2, 2014

Dear Sir/Madam:

Over the past 15 years, air traffic flow managers -- initially from the FAA and EUROCONTROL and later from all parts of the world -- have gathered regularly to discuss Air Traffic Flow Management / Collaborative Decision Making (ATFM/CDM) developments in their countries. The conferences have been a rich forum for sharing knowledge and lessons learned among aviation stakeholders who are in the process of implementing and improving ATFM/CDM. Past Conferences have been held in South Africa (2007), Australia (2009), Thailand (2011), and Indonesia (2013).

This year the Conference is being co-organised by IATA, ICAO, CANSO, SENEAM, EUROCONTROL, and FAA along with support from AEROTHAI. It will bring together key stakeholders from airlines, air navigation service providers, airports, international organizations, air traffic controllers, pilots, and military personnel to share the latest developments relating to ATFM/CDM.

On behalf of the Development Team organizing the 8<sup>th</sup> Global Air Traffic Flow Management Conference, I would like to extend a very cordial invitation for you to attend this unequalled event which will be held at the Paradisus Resort in Cancún, México from 4 to 6 November 2014.

The 8<sup>th</sup> Global ATFM Conference is designed to be an information sharing event and will have a distinctive operational focus. It is specifically being designed to provide participants with guidance information on “why” and “how” to implement ATFM and CDM in their respective States, Organizations, and Regions.

At the conclusion of the Conference, participants will leave with:

- a) A good understanding of ICAO DOC 9971, Manual on Collaborative Air Traffic Flow Management.
- b) A good understanding of, and appreciation for the benefits of, ATFM and CDM.
- c) A State-specific action plan regarding how to improve ... or begin developing ... their CDM processes and ATFM services.
- d) A greater understanding of the technology that is available today to support ATFM and CDM.

The Conference agenda will consist of plenary sessions coupled with facilitated break-out sessions in order to achieve the objectives outlined above. Throughout the Conference, speakers from various organisations around the world will identify the benefits, challenges, and successes associated with the implementation of ATFM/CDM. Participants will have the opportunity to ask questions of the speakers and provide input to the session topics. Moreover, industry partners have been invited to deliver presentations on current tools and technology related to ATFM/CDM during one of the plenary sessions.

Room reservations at the Paradisus Resort may be made at the following website:

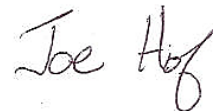
<http://meetings.melia.com/es/8thGlobalAFTMConference.html>

Additional information regarding the Conference may be found at:

<http://seneam.gob.mx/atfm/site/summary.asp>

We look forward to welcoming you at the Conference.

Yours sincerely,

A handwritten signature in black ink that reads "Joe Hof". The signature is written in a cursive, slightly slanted style.

Joe Hof  
IATA  
Manager,  
ATM Infrastructure