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منظمة الطيران  
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国际民用  
航空组织

Ref.: LT 2/6B.44 – SA606

Lima, 16 December 2013

To: Mr. Jean-Michel Boivin, Regional Director of Civil Aviation, West Indies and French Guiana  
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana  
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

Subject: Meeting on LAR 129 implementation, IDISR programme amendment and AOC register  
**Lima, Peru, from 24 to 28 March 2014**

Action  
required: Your answer not later than **27 December 2013**

Sir,

I have the honour to invite your Administration to participate in the meeting on LAR 129 implementation, IDISR (Ramp inspection safety data exchange) programme amendment and AOC register, to be held in Lima, Peru, from 24 to 28 March 2014, in the ICAO South American Regional Office.

The objective of this meeting is to provide information to the States about the Latin American Aeronautical Regulations LAR 129, changes introduced to the IDISR Programme, and the AOC register tool, background, benefits and practical use.

This training is addressed to decision making level officers, preferentially operations or airworthiness managers, or their equivalent in the areas responsible for AOCs issuing and management, within Civil Aviation Authorities and air services operators. In this regard, I would much appreciate if you can share this invitation with air operators of your State.

Attached we are sending the draft agenda (**Attachment A**), general information (**Attachment B**) and registration form (**Attachment C**). Please take note that the deadline for registrations is **27 December 2013**. In this regard, please forward the registration form duly completed with the requested information for each of your State participants.

In case you need further information, please contact Mr. Marcelo Ureña, Regional Officer Flight Safety, ICAO South American Regional Office (murena@icao.int) or his assistance, Ms. Deborah Coriat (dcoriat@icao.int).

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Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer  
Regional Director  
ICAO South American Office  
Lima

**Attachment**

*As indicated*

- cc: Mr. Olivier Jouans, Regional Director of ATM services, West Indies and French Guiana  
Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname  
Mr. Robby Venlo, acting Director of Civil Aviation Department, Suriname  
Mr. Brian De Souza, acting Director, CASAS, Suriname  
Mr. Tom Mistos, Oficial de Herramientas para la Seguridad Operacional, ANB, OACI Montreal  
Mrs. Rommy Ulloa, IATA

**ATTACHMENT A / ADJUNTO A**

**Meeting on LAR 129 Implementation, IDISR Programme Amendment and AOC Register /  
Reunión sobre Implementación LAR129, Enmienda Programa IDISR y Registro AOC**

Lima, Perú, del 24 al 28 de marzo de 2014

**DRAFT PROGRAMME / AGENDA TENTATIVA**

<b>Schedule / Horario</b>	<b>24 Mar</b>	<b>25 Mar</b>	<b>26 Mar</b>	<b>27 Mar</b>	<b>28 Mar</b>
08:30 – 09:00 09:00 – 09:15	Registration of participants and opening / Registro de participantes y apertura				
09:15 – 10:30	LAR 129 Background / Antecedentes del LAR 129	IDISR general principles / Principios generales del programa IDISR	AOC registry introduction (Background and benefits) / Introducción al registro del AOC (Antecedentes y beneficios)	Explanation of the on-line application / Explicación de la aplicación en línea	Practice – Information entry / Práctica - Ingreso de la información
10:30 – 10:45	<b>COFFEE BREAK</b>				
10:45 – 12:00	AOC recognition procedure / Procedimiento de reconocimiento de un AOC	IDISR programme amendments description / Descripción de las enmiendas del programa IDISR	AOC registry introduction (Background and benefits) / Introducción al registro del AOC (Antecedentes y beneficios)	Practical exercises / Ejercicios prácticos	Practice – Information entry / Práctica - Ingreso de la información
12:00 – 13:00	<b>LUNCH / ALMUERZO</b>				
13:00 – 14:30	Foreign air operators continuous oversight / Vigilancia continua de los explotadores aéreo extranjeros (EAE)	IDISR programme amendments description (cont.) / Descripción de las enmiendas del programa IDISR (cont.)	AOC registry introduction (Background and benefits) / Introducción al registro del AOC (Antecedentes y beneficios)	Practice – Information entry / Práctica - Ingreso de la información	Questions – discussion and closure / Preguntas - discusión y cierre
14:30 – 14:45	<b>COFFEE BREAK</b>				
14:45 – 16:00	Differences between LAR/FAR/EASA / Diferencias entre LAR/FAR/EASA	IDISR – Lessons learned / Lecciones aprendidas	AOC registry introduction (Background and benefits) / Introducción al registro del AOC (Antecedentes y beneficios)	Practice – Information entry / Práctica - Ingreso de la información	



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## ATTACHMENT B

### GENERAL INFORMATION

(Presented by the Secretariat)

#### 1. Site and dates

The Meeting on LAR 129 implementation, IDISR programme amendment and AOC register will be conducted in the ICAO South American (SAM) Regional Offices premises in Lima, Peru, from 24 to 28 March 2014. Since we count with two conference rooms, it will be appreciated that upon arriving in the Office, you verify where the event will take place – Floor 3 or 4.

#### 2. Coordinator

Mr. Marcelo Ureña, Regional Officer Flight Safety  
ICAO SAM Regional Office  
Tel: +511 611-8686  
Fax: +511 611-8689  
E-mail: [icaosam@icao.int](mailto:icaosam@icao.int)  
[murena@icao.int](mailto:murena@icao.int)

#### 3. Participants Registration

Participants should register on Monday, 24 March 2014 from 08:30 to 09:00 from hours.

#### 4. General information

It can be found in “*General Information*”, “*Weather*” and “*Hotels*” sections in the ICAO SAM Regional Office website, [http://www.icao.int/SAM/Pages/ES/default\\_ES.aspx](http://www.icao.int/SAM/Pages/ES/default_ES.aspx), English, left column, under “About SAM”.

#### 5. Passport, visa and vaccination requirements

To enter the country, an updated passport and visa are required; however, it is recommended to contact the Peruvian Embassy or Consulate in your country, to enquire on this requirement well before your departure. Please note that it is not possible to obtain entry visas upon arrival in Peru. Will appreciate you also verify whether yellow-fever or any other vaccination is required.

#### 6. Documentation

The documentation will be posted on the ICAO SAM Regional Office website, [http://www.icao.int/SAM/Pages/ES/default\\_ES.aspx](http://www.icao.int/SAM/Pages/ES/default_ES.aspx), English, left column, *under South American (SAM) Office, Meetings*, and participants should check our website frequently to download the documentation. All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the meeting venue; there will be no hard copies available for distribution.