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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

Ref.: LS 8/12 – SA311

Lima, 12 June 2013

To: Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

Subject: **National Aviation Security (AVSEC) Screener Certification Programme Workshop**
(ASTC Washington, Bolger Centre, Potomac, Maryland, United States, 9 - 13
September 2013)

Action
required: **Send nomination forms by 26 July 2013**

Sir,

In accordance with ICAO's objective to support Member States in meeting their obligations for civil aviation security under the Chicago Convention, and to promote the strengthening of aviation security worldwide, I am pleased to inform you that ICAO's National Aviation Security (AVSEC) Screener Certification Programme Workshop is being offered at the ICAO ASTC Washington, United States, from 9 to 13 September 2013.

This five-day interactive workshop, which will be delivered in English, will familiarize participants with the general principles of developing and maintaining a Screener Certification Programme (SCP), provide exposure to guidance materials incorporated in the ICAO Security Manual Doc 8973 (Res) pertaining to the conduct of a SCP, and provide an opportunity to develop a draft Screener Certification document which may then be applied as a stand-alone programme or incorporated into existing national AVSEC programmes. **Please note that this course does not certify screeners**, but is intended for personnel responsible for the development, implementation and/or oversight of a State's screener certification process.

You are invited to nominate suitable candidates to attend this workshop using the attached nomination form (one per nominee). All nomination forms **must** be completed in full and authorized by the appropriate authority through official means. The closing date for nominations to reach this office is **26 July 2013** in order to enable sufficient time for processing and for selected participants to make travel arrangements, to include visa applications, as necessary. Late nominations, while strongly discouraged, may be considered on case-by-case basis.

A **maximum of two nominees** from your State/Territory may be selected for this event. Any additional nominations will be placed on a "stand-by" list until all nominations from interested States are received. Once the closing date for nominations has been reached, a review of "stand by" nominations will be made if additional space is available.

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Candidates will be notified by ICAO of their status once selections have been made.

Participants will be charged an administration fee of USD 500.00 to cover basic administrative costs. In addition, air travel, hotel and miscellaneous costs must be met by your Administration. Please be advised that your nominees should be medically fit and should have either medical insurance or other medical coverage to meet expenses, if any, towards illness or medical emergency during the above event. Neither ICAO nor the Training Centre takes responsibility to meet expenses in this regard.

Please note that participants who present themselves at the course without having been properly nominated and accepted will not be admitted. Those who have been accepted but do not attend the entire course will not receive a certificate at the end of the training event. Should a State/Territory wish to withdraw a nominee from a course after selection, ICAO and the ASTC must be notified within a reasonable time-frame.

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
South American Regional Office
Lima

Enclosure:

As indicated

cc: Mr. Robby Venlo, Acting Director, Civil Aviation, Suriname
Mr. Brian de Souza, Acting Director, CASAS, Suriname
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