



International Civil Aviation Organization
ICAO South American Regional Office
Regional Runway Safety Seminar (RRSS)
(Quito, Ecuador, 16 – 19 July 2012)

RRSS-IP/01
30/05/12

GENERAL INFORMATION

(Presented by the Secretariat)

1. Place and date

The Regional Runway Safety Seminar (RRSS) will be held at the Swissotel, Quito, Ecuador, from 16 to 19 July 2012.

Address: Av. 12 de Octubre 18 20 and Luis Cordero
Telephone: +593 2 2 56 76 00
Website: www.swissotel.com

2. Contact information of the DGCA, Ecuador

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3. Languages

The event will be conducted in Spanish, with simultaneous interpretation service.

4. Opening session

The opening session will be held on Monday, 16 July 2012, at 09.00 hours at the Swissotel hotel. Participants' registration will be carried out the same day at 08.30 hours.

The schedule of the seminar will be as follows:
Monday and Tuesday 09:00 – 15:00 hrs
Wednesday 09:00 – 18:00 hrs
Thursday 09:00 – 16:30 hrs

5. **Passport, visa and vaccination requirements**

To enter the country, an updated passport and visa of certain countries are requested. For this purpose, it is necessary that delegates make arrangements **well in advance** to obtain a visa of any Ecuadorean Embassy or Consulate in your country to enquire on this requirement prior to departure. Additional information can be found at: <http://www.mmrree.gob.ec/servicios/visas.asp>.

6. **Temperature/Weather**

The average temperature of the City of Quito in summer is 15° C, which is considered warm – dry since it is near the equatorial line. Temperatures vary from a maximum of 19° C to 9° C at night, for which warm clothes are recommended.

The weather of the city is subtropical as for high locations; Quito is divided in 3 zones; south, center and north; being the south the coldest place of the city since it is the higher zone, the center is hot with the highest temperatures and the north is warm. The weather in Quito is divided in 2 stations or stages; winter with a long period of rains and a dry season of 4 months with the highest temperatures. Quito always has a warm weather with temperatures from 10 to 23°C.

Since it is 2800 [meters high](#) and is located in a valley near the [equatorial line](#), Quito has spring weather conditions all the year. From June to September temperatures are usually warmer, mostly during the afternoon, while the rest of the year the temperature is usually fresh. The town of [Cumbayá](#) in Tumbaco Valley is the warmest place of the city, as well as most valleys surrounding the city with temperatures up to 25°C at noon.

Quito average weather by month

Month	Temperature °F				Average Rainfall (mm)		Average snow days	Average Fog days
	Average		Absolute		Daily	Monthly		
	max	min	max	min				
January	66.0	49.8	84.2	33.8	1.9	59	0	20
February	66.0	50.2	78.8	32.0	2.2	60.8	0	18
March	65.8	50.4	89.6	32.0	2.7	82.7	0	20
April	66.4	50.4	77.0	32.0	1.9	58.2	0	20
May	66.6	50.0	86.7	33.3	1.7	52.4	0	18
June	66.9	49.3	84.2	32.0	0.5	16.4	0	13
July	67.5	48.4	87.8	33.1	0.3	10.5	0	8
August	68.4	48.7	77.5	33.1	0.5	15.4	0	8
September	68.5	48.7	84.2	34.0	1.7	49.8	0	13
October	67.6	49.1	77.4	33.8	2	60.8	0	19
November	66.7	49.3	84.2	32.0	2	60.2	0	20
December	66.4	49.5	84.2	34.0	1.5	47.2	0	21

Year temperature in average



7. Money exchange and credit cards

The Ecuadorean currency is the American Dollar.

Credit cards as VISA, Diners, Master Card and American Express are usually welcomed.

8. Business hours

Business is opened from Monday to Saturday from 09.00 to 19.00 hours.

9. Hospitals

In case of emergency, **Metropolitano Hospital** is recommended, which is located in:

Av. Mariana de Jesús s/n and Nicolás Arteta

Tel: (593 2) 399 8000

Fax: (593 2) 226 9824

10. Lodging

Special rates have been arranged for participants with some hotels of the city of Quito, however, for the agenda of the Seminar, arrangements have been made with **Swissotel which resevation request is herewith enclosed.**

Hotel	Dirección/Teléfono/Fax Página Web/Correo electrónico/Reservas	Simple US\$	Doble US\$
Swissotel*****	Avda. 12 de Octubre 18 20 y Luis Cordero Quito, Ecuador Tel: (593 2) 256 7600 www.swissotel.com E-mail: reservation.quito@swissotel.com E-mail de contacto: d tirado@swissuio.com (Daniela Tirado, Gerente de Ventas) Las tarifas no incluyen el 22% de impuestos y servicios/Rates do not include 22% taxes and services.	Swiss Premier Room 110.00	Swiss Premier Room 110.00
		Swiss Business Advantage 130.00	Swiss Premier Room 150.00
		Swiss Junior Suite 200.00	Swiss Junior Suite 220.00

Hotel	Dirección/Teléfono/Fax Página Web/Correo electrónico/Reservas	Simple US\$	Doble US\$
Quito*****	Av. González Suárez N27 142 Quito, Ecuador Tel: (593 2) 396 4900 reservaciones@hotelquito.com www.hotelquito.com Incluido impuestos/Taxes included No incluye desayuno/Breakfast not included	148.40	160.00
Raddison*****	12 de Octubre Ave., and Cordero 444 St. Quito Ecuador Reservations: +1 (800) 967-9033 US/Canada Toll-free Tel: (593 2) 223 3333 Fax: (593 2) 223 5777 reservas@radisson.com.ec No incluye impuestos ni desayuno/Taxes and breakfast not included	Lun-Vie 120.00	Mon-Fri 140.00
		Sab-Dom 109.00	Sat-Sun 129.00

Note: When making your reservations, please indicate your participation in the Regional Runway Safety Seminar for the SAM Region.

11. Hotel reservations

Reservations should be arranged directly with the hotel copied to Mr. Edison Calvachi, Institutional Adviser, Directorate General of Civil Aviation, e-mail: edison.calvachi@dgac.gob.ec.

12. Transportation

Transportation to/from airport: the hotel venue of the event offers transportation service to/from the airport, which should be coordinated by participants directly with the hotel. Transportation is subject to availability and schedule of the vehicle (8.00 am to 8.00 pm, with one-hour intervals approximately).

There are authorized taxi services at the Airport. The rate to the suggested hotel is around US\$8.00.

For transportation within the city, the hotel offers support to the participants (buses, minibuses and taxis), to move to the different points. Taxi rates in Quito are of US\$2.00 American Dollars, approximately.

13. Tips

Recommended tip is of 10% of the expense incurred and is already included in the invoice, it is optional to leave an additional amount for an excellent service. Sales and services are charged with the “Impuesto al Valor Agregado (IVA)”, which is currently 12% over the price of the purchases. Transportation (taxis or others) is not usually tipped, is up to the passenger criterion.

14. Electricity

110 Volts Ac/60Hz.

15. **Airport tax**

Included in the air tickets

16. **Safety recommendations**

Safety recommendations are those common to every big city, such as carrying only the necessary cash, do not show unnecessary jewels and request safe taxi service for transportation. It is recommended to use the hotel taxis being a risk to use street taxis, unless they are yellow and have the Quito City Hall number in the front part of the windshield.

17. **General City information**



San Francisco de Quito, is the [capital city](#) of the [Republic of Ecuador](#)¹ and also of the province of [Pichincha](#),² it is also the second largest and populated city of [Ecuador](#). Besides, it is the first city of the [metropolitan area](#), known as [Metropolitan District of Quito](#).³

It is located over the [hoya](#) of [Guayllabamba](#) beside the active “[estrato volcán](#)” of [Pichincha](#), in the west part of the [Andes](#). It’s approximate coordinates are 0°13’23”S 78°30’45”O and its average altitude is 2800 meters above the sea level, [msnm](#). The city is divided in 32 [parroquias](#), which are sub-divided in [barrios](#).⁴

The date of its initial foundation is uncertain, the oldest records are in the estate of [Inga](#), however, the date of the [Spanish](#) conquer of the city, [6 December 1534](#), is used as its founding date.⁵

The city is the political center of the Republic, called as the gamma global city +, it hosts the main Government organisms, cultural, financial -being the center of most National banks-, administrative and commercial of the country-, most transnational companies working in Ecuador have their head offices in the city. It was the first city proclaimed, together with [Cracovia](#) in [Polony](#), as [Cultural Human Heritage](#) by Unesco, on [18 September 1978](#).⁶ In [2008](#), Quito was designated venue of the “[Unión de Naciones Suramericanas](#)” (Unasur).⁷

For more tourist information about the city please follow this link to the Quito City Hall: <http://www.quito.com.ec/>.

18. **Contact information**

International Civil Aviation Organization - ICAO

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