



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
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Internacional

Международная
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гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LS 8/23 – SA003

4 January 2012

To: Mr. Pierre Dubois, Directeur Régional de l'Aviation Civile aux Antilles et en Guyane (France)
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

**Subject: Reminder - Regional Aviation Security Conference
Caracas, Venezuela, 7 and 8 February 2012**

Action
required: **Your reply by 23 January 2012**

Sir,

I have the honour to refer to ICAO Secretary's General invitation to the Regional Aviation Security Conference, dated 1 December 2011, to be held in Caracas, Venezuela, on 7 and 8 February 2012, copy attached.

The referred conference will take place within the scope of the Declaration on Aviation Security unanimously adopted by the 37th Session of the ICAO Assembly in 2010 which underscored the critical importance of global aviation security, and marks a strong commitment by States to strengthen aviation security through enhanced international cooperation.

The main objective of this conference is to review present and planned aviation security activities in the ICAO North American (NAM), Mexico, Central America and Caribbean (CAR), and South American (SAM) Regions, since the conclusion of the ICAO Assembly, including the Work Programme and Projects of the ICAO/LACAC NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG).

In this regard, and as follow up of Conclusion 1/2 of the referred regional group, which text is copied below, I would like to point out the importance of the participation of your State in the conference:

AVSEC/FAL/RG Conclusion 1/2 Regional Aviation Security Conference

States, Territories and International Organizations are urged to support and participate in the Regional Aviation Security Conference to be held for the NAM/CAR/SAM Regions during the last trimester of 2011.

State/Territory delegations should be led by the Director General of Civil Aviation and/or the Appropriate Authority responsible for aviation security to facilitate discussions on implementation matters. Presentations will be made by aviation security specialists from States, ICAO and international organizations. Please let me know if your State/Territory/International Organization is interested in providing a presentation during the conference.

Enclosed you will find the registration form and information paper with the general information for the conference. I would much appreciate forwarding the registration form as soon as possible **but not later than 23 January 2012.**

The information and documentation of this conference is included in the web page of this ICAO Regional Office, www.lima.icao.int.

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Enclosure

As indicated

cc: Mr. Daniel Madiot, Chef du SNA (ai) aux Antilles et en Guyane (France)
Mrs. Thelma Douglas Pinas, Permanent Secretary, Suriname
Mr. Brian De Souza, CASAS, Suriname
Mr. Stanley Betterson, Acting Director of Civil Aviation, Suriname
C/AVSEC
C/ISD-SEC
ICAORD Mexico



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Tel.: +1 514-954-8219 ext. 6324

Ref.: AS 8/1.7 – IND/11/11

1 December 2011

Subject: Regional Aviation Security Conference
Caracas, Venezuela, 7 and 8 February 2012

Action required: Reply by 31 December 2011

Sir/Madam,

I have the honour to refer to the Declaration on Aviation Security unanimously adopted by the 37th Session of the ICAO Assembly in 2010, which underscored the critical importance of global aviation security, and marks a strong commitment by States to strengthen aviation security through enhanced international cooperation. Shaped by a series of Ministerial-level regional conferences held in 2010, the Declaration identifies key activities requiring proactive and collective action by States.

Recognizing that effective implementation of the Declaration on Aviation Security can be achieved by fostering cooperation at the regional level, ICAO in cooperation with the Instituto Nacional de Aeronáutica Civil (INAC) of Venezuela, will convene a Regional Aviation Security Conference on the Implementation of the ICAO Declaration on Aviation Security in Caracas, Venezuela, on 7 and 8 February 2012. The main objective of this conference is to review present and planned aviation security activities in the ICAO North American, Central American and Caribbean, and South American Regions, since the conclusion of the ICAO Assembly.

The conference will be opened by Gral. Francisco Paz Fleitas, President of INAC. State delegations should be led by the Director General of Civil Aviation and/or the Appropriate Authority responsible for aviation security to facilitate discussions on implementation matters. Presentations will be made by aviation security specialists from States, ICAO and international organizations. A copy of the Assembly Declaration and the agenda for the conference are attached for your information.

To register, please complete and submit the attached registration form. For additional information regarding this conference, please contact the nearest ICAO Regional Office.

Accept, Sir/Madam, the assurances of my highest consideration.

Raymond Benjamin
Secretary General

Enclosures:

- A — Declaration on Aviation Security
- B — Agenda
- C — Registration Form

DECLARATION ON AVIATION SECURITY

The Assembly, *recognizing* the need to strengthen aviation security worldwide, in light of the continuing threat to civil aviation, including the attempted sabotage of Northwest Airlines flight 253 on 25 December 2009; and *acknowledging* the value of the joint declarations on civil aviation security emanating from regional conferences held with a view to enhancing international cooperation, hereby *urges* Member States to take the following actions to enhance international cooperation to counter threats to civil aviation:

- 1) strengthen and promote the effective application of ICAO Standards and Recommended Practices, with particular focus on Annex 17 — *Security*, and develop strategies to address current and emerging threats;
- 2) strengthen security screening procedures, enhance human factors and utilize modern technologies to detect prohibited articles and support research and development of technology for the detection of explosives, weapons and prohibited articles in order to prevent acts of unlawful interference;
- 3) develop enhanced security measures to protect airport facilities and improve in-flight security, with appropriate enhancements in technology and training;
- 4) develop and implement strengthened and harmonized measures and best practices for air cargo security, taking into account the need to protect the entire air cargo supply chain;
- 5) promote enhanced travel document security and the validation thereof using the ICAO Public Key Directory (PKD) in conjunction with biometric information, and the commitment to report on a regular basis, lost and stolen passports to the INTERPOL Lost and Stolen Travel Documents Database to prevent the use of such travel documents for acts of unlawful interference against civil aviation;
- 6) improve Member States' ability to correct deficiencies identified under the Universal Security Audit Programme (USAP) by ensuring the appropriate availability of audit results among Member States, which would enable better targeting of capacity-building and technical assistance efforts;
- 7) provide technical assistance to States in need, including funding, capacity building and technology transfer to effectively address security threats to civil aviation, in cooperation with other States, international organizations and industry partners;
- 8) promote the increased use of cooperation mechanisms among Member States and with the civil aviation industry, for information exchange on security measures in order to avoid redundancy, where appropriate, and for early detection and dissemination of information on security threats to civil aviation, including through the collection and transmission of advance passenger information (API) and passenger name record (PNR) data, as an aid to security, whilst ensuring the protection of passengers' privacy and civil liberties; and
- 9) share best practices and information in a range of key areas, such as: screening and inspection techniques, including assessments of advanced screening technology for the detection of weapons and explosives; document security and fraud detection; behaviour detection and threat-based risk analysis; screening of airport employees; the privacy and dignity of persons; and aircraft security.

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ATTACHMENT B to State letter AS 8/1.7 – IND/11/11
AVIATION SECURITY REGIONAL CONFERENCE
CARACAS, VENEZUELA, 7 AND 8 FEBRUARY 2012

AGENDA

1. Progress in implementing the aviation-security related resolution of the 37th Session of the ICAO Assembly and the Declaration on Aviation Security

States will provide a status report on actions taken, underway and planned to implement the Declaration on Aviation Security adopted by the 37th Session of the ICAO Assembly in October 2010.

2. Implementation of the Assembly Declaration: challenges and opportunities

Participants will identify and discuss challenges and opportunities in relation to implementation of the Assembly Declaration.

3. Further action to implement the Assembly Declaration

Participants will consider further actions required to address the critical aviation security priorities and issues, taking into account the Assembly Declaration and the Work Programme and Projects of the North American (NAM), Caribbean (CAR) and South American (SAM) Aviation Security and Facilitation Regional Group (May 2011).

4. Adoption of a joint statement

The conference will be invited to adopt a Joint Statement, reaffirming States' commitment to fulfilling the Assembly Declaration, and implementing existing regional action plans.

ATTACHMENT C to State letter AS 8/1.7 – IND/11/11
AVIATION SECURITY REGIONAL CONFERENCE
CARACAS, VENEZUELA, 7 AND 8 FEBRUARY 2012

REGISTRATION FORM

PLEASE PRINT OR TYPE CLEARLY

- 1. Name in full:
Mr. / Mrs. / Ms. / Other _____

First Name	Middle Name	Last Name

- 2. Title/Position: _____

- 3. State/Organization/Company: _____

- 4. Mailing Address: _____

- 5. Telephone Number: _____

Fax Number: _____

E-mail: _____

Further information on the conference site, and other general information for delegates, can be found on the ICAO Website at www.icao.int under “Meetings and Events”, and www.lima.icao.int under “Meeting Programme 2012”.

Note: Participants are expected to make their own travel/hotel/visa arrangements.

Date: _____ Signature: _____

To register, please fax or e-mail this form by 31 December 2011 to:

International Civil Aviation Organization

South American Regional Office
E-mail: mail@lima.icao.int
Fax: + 511 6118689
and
North American, Central American and Caribbean Regional Office
E-mail: icaonacc@icao.int
Fax: +52-55-52032757



*International Civil Aviation Organization /
Organización de Aviación Civil Internacional*

AVSEC/REG/CON - IP/01

28/12/2011

Aviation Security Regional Conference / Conferencia Regional de Seguridad de la Aviación

Caracas, Venezuela, 7-8 February 2012 / Caracas, Venezuela, 7-8 de febrero de 2012

GENERAL INFORMATION

1. Place and date of the Conference

The Aviation Security Regional Conference will be held in Caracas, Venezuela, on 7 and 8 February 2012 in the **Hotel Eurobuilding & Suites Caracas**

2. Address of the Conference site

Hotel Eurobuilding & Suites Caracas
Urbanización Chuao, Calle La Guairita, Caracas
Fax No.: (58212) 902.21.89
Telephone No.: (58212) 902.11.11
Web page: www.eurobuilding.com.ve

3. Contact information for coordination

For additional information please contact the International Relations Office, Instituto Nacional de Aeronáutica Civil (INAC):

Lic. Laura Lethbridge Vera
Manager for Relations with ICAO
Telephone Nos.: +58 212 2774436 / +58 416 6247619
Fax No.: +58 212 2774438
E-mail: l.lethbridge@inac.gob.ve

Lic. Sasha Salazar
International Relations Analyst
Telephone No.: +58 212 2774439
Fax No.: +58 212 2774438
E-mail: sasha.salazar@inac.gob.ve

4. Participants registration

The registration of delegates will take place on 7 February 2012, from 08:00 to 09:00 hours.

5. Opening

Opening session will take place on 7 February 2012 at 09:00 hours in **Plaza Real** conference room.

6. Temperature

During February, temperature in Caracas, Venezuela, varies in an average from 19°C (66°F) to 28°C (82°F) approximately. Humidity average is around 50%.

7. Exchange rate

The national currency is the Bolívar (Bs.). Presently, exchange rate is equivalent to Bs. 4.30 per US\$ 1.00 approximately. Exchange offices, hotels and the airport are recommended for exchanging currency. Exchange offices usually open from 08:30 to 15:30 hours.

8. Credit cards

International credit cards usually accepted in hotels, shops and restaurants are: Visa, Mastercard/Cirrus, Diners and American Express (AMEX).

9. Recommended hotels

Following are the hotels recommended to the Conference participants:

Hotel	Address	Room single/double US\$
Eurobuilding Hotel & Suites Caracas *****	Calle La Guairita, Hotel Eurobuilding Hotel & Suites Caracas Chuao. Caracas. Tel: (58212) 902.11.11 Fax: (58212) 902.21.89 www.eurobuilding.com.ve	Single room US\$ 325 Double room US\$ 379 Reservations through following email: ventas@hoteleuro.com Reservations should be made one month before occupancy.

<p>Hotel Best Western CCCT **** (Distance from Conference Site Hotel: 1.1 km.)</p>	<p>Centro Ciudad Comercial Tamanaco, Chuao, Caracas. Tel: (58212) 700.80.00 / 700.80.44 / 700.81.53 Fax: (58212) 700.80.59 / 700.80.90 www.bestwestern.com</p>	<p>Single room US\$ 326 Includes breakfast</p> <p>Reservations through following email: ventas@hotelcct.com.ve</p> <p>Reservations should be made one month before occupancy.</p>
<p>Hotel Paseo Las Mercedes **** (Distance from Conference Site Hotel: 1.5 km.)</p>	<p>Final Av. Principal de las Mercedes. C.C. Paseo las Mercedes Las Mercedes. Caracas. Tel: (58212) 991.00.33 / 993.66.44 www.hotelpaseolasmercedes.com</p>	<p>Single room US\$ 322 Double room US\$ 348 Includes breakfast</p> <p>Reservations should be made one month before occupancy.</p>
<p>Hotel Tamanaco Intercontinental **** (Distance from Conference Site Hotel: 1.5 km.)</p>	<p>Av. Principal de las Mercedes, Caracas, Tel: (58212) 909.71.11 Fax: (58212) 909.70.06 www.intercontinental.com</p>	<p>Double room US\$ 379 Includes breakfast</p> <p>Reservations through following email: adriana.planchart@ihg.com</p> <p>Reservations should be made one month before occupancy.</p>
<p>Embassy Suites Caracas **** (Distance from Conference Site Hotel: 4 km.)</p>	<p>Av. Francisco de Miranda. Frente al Centro Comercial Lido. El Rosal. Caracas. Tel (58212) 700.42.00 Fax (58212) 267.37.61 www.embassysuitescaracas.com</p>	<p>Suite US\$ 280 Includes breakfast</p> <p>Reservations through following email: reserva@embassysuitescaracas.com</p> <p>Reservations should be made two weeks before occupancy.</p>
<p>Hotel Lido ***** (Distance from Conference Site Hotel: 4 km.)</p>	<p>Av. Tamanaco. Centro Lido. El Rosal. Caracas. Tel (58+ 212) 957.77.77 Fax (58+212) 952.29.44 www.hotelcentrolido.com</p>	<p>Single room US\$ 302 Double room US\$ 325 Includes breakfast</p> <p>Reservations through following email: reservas@hotelcentrolido.com</p> <p>Reservations should be made 24 hours before occupancy.</p>

<p align="center">Shelter Suites **** (Distance from Conference Site Hotel: 5 km.)</p>	<p align="center">Av. Libertador. Frente al C.C. Sambil, Caracas. Tel: (58212) 265.38.66/38.67/38.68 /38.60 Fax: : (58212) 265.38.69 Correo Electrónico: hotelshelter@cantv.net</p>	<p align="center">Single room US\$ 159 Double room US\$ 196 Includes breakfast</p> <p>Reservations through following email: reservaciones1@hotel_shelter.com</p> <p>Reservations should be made 1 month before occupancy to guarantee availability.</p>
<p align="center">Gran Meliá Caracas ***** (Distance from Conference Site Hotel: 5 km.)</p>	<p align="center">Av. Casanova, Urb. Bello Monte, Caracas. Tel: (58212) 762.81.11 Fax: (58212) 762.37.37 http://www.gran-melia-caracas.com Mail: gran.melia.caracas@solmelia.com</p>	<p align="center">Single room US\$ 220 Double room US\$ 205</p> <p>Reservations through following email: reserva3.gran.melia.caracas@solmelia.com.</p> <p>Reservations should be made one week before occupancy.</p>
<p align="center">Hotel Renaissance La Castellana ***** (Distance from Conference Site Hotel: 6 km.)</p>	<p align="center">Av. Eugenio Mendoza con Calle Urdaneta, La Castellana, Caracas. Tel: (58212) 957.22.22 Fax: (58212) 957.11.11 http://www.espanol.marriott.com/hotels/travel/ccsjw-jw-marriott-hotel-caracas/</p>	<p align="center">Single room US\$ 279 Junior suite US\$ 249</p> <p>Reservations should be made one week before occupancy.</p> <p>In case interested in making reservations in this hotel, please contact the INAC Communication and Image Office, with the following persons: <u>Adriana Jiménez:</u> adriana.jimenez@inac.gob.ve Tel: (58416) 624.76.42 <u>Vicente Arroyave:</u> vicente.arroyave@inac.gob.ve Tel: (58212) 277.44.34</p>

REMARKS:

- The fares above have been calculated at an official exchange rate of Bs.4.30 per US\$1.00.
- Hotels are listed in order of proximity to the hotel where the Conference will take place.

10. Transportation

Upon arrival to Simon Bolivar International Airport, INAC offers transportation from the airport to the selected hotel. In order to be included, it is necessary to send the flight itinerary to the contact persons listed in paragraph 3 of this information paper at least one before arrival.

If required, the airport taxi service "Taxi Tour" is recommended for transportation from the airport to the hotel.

If taxi service is required within the city of Caracas, it is recommended to use only the taxis available at hotels and malls.

11. Airport taxes

Exit tax is Bs.190.00, equivalent to US\$44.19, and airport tax is Bs.114.00, equivalent to US\$26.51.

12. Hospitals

If necessary, the following hospitals are recommended:

- Clínicas Rescarven
Av. Ernesto Blohn, Torre Diamen, Piso 2, Urbanización Chuao, Caracas. Tel: (58212) 610.40.40 / 706.77.77
- Policlínica Metropolitana
Calle A-1, Urbanización Caurimare, Caracas. Tel: (58212) 908.01.00 / 908.02.29
- Hospital de Clínicas Caracas
Avenida Panteón Con Alameda, P-1, Urbanización San Bernardino, Caracas. Tel: (58212) 508.61.11

13. Shopping

Shops are normally opened from 08:00 to 17:00 hours; in malls, from 10:00 to 21:00 hours.

14. Electricity

110 Volts.

15. Visas information

Visa is required from citizens of: Cuba, Guyana, Honduras, El Salvador, Dominican Republic and Suriname. Citizens from other American States are exempted from consular visa requirements as tourists.

Bearers of official passports from Argentina, Barbados, Belize, Bolivia, Brazil, Costa Rica, Cuba, Chile, Ecuador, El Salvador, Guatemala, Guyana, Honduras, Jamaica, Mexico, Nicaragua, Panama, Paraguay, Peru, Trinidad & Tobago and Uruguay, do not require a consular visa to enter Venezuela.

Officers from Martinica that hold an official passport do not require a consular visa to enter Venezuela.

Important: It is necessary to verify at Venezuelan Consulates or Embassies in the country of origin regarding requirements for obtaining a visa as required by Venezuela.

16. Other

Purchase tax is usually included in prices, and represents 12%. Tips in restaurants and similar places are 10% of the total bill, and are generally included in the bill.

- END -