



International Civil Aviation Organization

AVSEC/REG/CON - IP/01 Rev

13/01/2012

Regional Aviation Security Conference

Caracas, Venezuela, 7-8 February 2012

GENERAL INFORMATION

1. Place and dates of the Conference

The Regional Aviation Security Conference will be held in Caracas, Venezuela, on 7 and 8 February 2012 in the **Hotel Eurobuilding & Suites Caracas**.

2. Address of the Conference site

Hotel Eurobuilding & Suites Caracas
Urbanización Chuao, Calle La Guairita, Caracas
Fax No.: + (58212) 902.21.89
Telephone No.: + (58212) 902.11.11
Web page: www.eurobuilding.com.ve

3. Contact information for coordination

For additional information please contact the International Relations Office, Instituto Nacional de Aeronáutica Civil (INAC):

Lic. Laura Lethbridge Vera
Manager for Relations with ICAO
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ICAO Contact

Ms. Deborah Coriat
ICAO South American Regional Office
Tel. + 511 611 8686
E-mail dcoriat@lima.icao.int; mail@lima.icao.int

4. Participants registration

The registration of delegates will take place on 7 February 2012, from 08:00 to 09:00 hours.

5. Opening

The opening session will take place on 7 February 2012 at 09:00 hours in the **Plaza Real** conference room.

6. Temperature

During February, temperature in Caracas, Venezuela, varies in an average from 19°C (66°F) to 28°C (82°F) approximately. Humidity average is around 50%.

7. Exchange rate

The national currency is the Bolívar (Bs.). Presently, exchange rate is equivalent to Bs. 4.30 per US\$ 1.00 approximately. Exchange offices at hotels and the airport, and official authorized offices are recommended, which normally open from 08:30 to 15:30 hours.

Money exchange is an important issue in Venezuela due to the existing change control policy. It is suggested to change money when arriving to the airport.

Please take note that it is not legal to pay the hotel bill in dollars. It is recommended to pay with a credit card when this is possible, and to change money only in authorized places.

8. Credit cards

International credit cards usually accepted in hotels, shops and restaurants are: Visa, Mastercard/Cirrus, Diners and American Express (AMEX).

9. Recommended hotels

Following are the hotels recommended to the Conference participants:

Hotel	Address	Room single/double US\$
<p>Eurobuilding Hotel & Suites Caracas *****</p>	<p>Calle La Guairita, Hotel Eurobuilding Hotel & Suites Caracas Chuao. Caracas. Tel: (58212) 902.11.11 Fax: (58212) 902.21.89 www.eurobuilding.com.ve</p>	<p>Standard room US\$ 293 Deluxe US\$ 338 Business Class US\$ 409</p> <p>Reservations through following email: ventas@hoteleuro.com</p>
<p>Hotel Best Western CCCT **** (Distance from Conference Site Hotel: 1.1 km.)</p>	<p>Centro Ciudad Comercial Tamanaco, Chuao, Caracas. Tel: (58212) 700.80.00 / 700.80.44 / 700.81.53 Fax: (58212) 700.80.59 / 700.80.90 www.bestwestern.com</p>	<p>Single room US\$ 326 Includes breakfast</p> <p>Reservations through following email: ventas@hotelcct.com.ve</p>
<p>Hotel Paseo Las Mercedes **** (Distance from Conference Site Hotel: 1.5 km.)</p>	<p>Final Av. Principal de las Mercedes. C.C. Paseo las Mercedes Las Mercedes. Caracas. Tel: (58212) 991.00.33 / 993.66.44 www.hotelpaseolasmercedes.com</p>	<p>Single room US\$ 322 Double room US\$ 348 Includes breakfast</p>
<p>Hotel Tamanaco Intercontinental ***** (Distance from Conference Site Hotel: 1.5 km.)</p>	<p>Av. Principal de las Mercedes, Caracas, Tel: (58212) 909.71.11 Fax: (58212) 909.70.06 www.intercontinental.com</p>	<p>Double room US\$ 379 Includes breakfast</p> <p>Reservations through following email: adriana.planchart@ihg.com</p>
<p>Embassy Suites Caracas **** (Distance from Conference Site Hotel: 4 km.)</p>	<p>Av. Francisco de Miranda. Frente al Centro Comercial Lido. El Rosal. Caracas. Tel (58212) 700.42.00 Fax (58212) 267.37.61 www.embassysuitescaracas.com</p>	<p>Suite US\$ 280 Includes breakfast</p> <p>Reservations through following email: reserva@embassysuitescaracas.com</p>
<p>Hotel Lido ***** (Distance from Conference Site Hotel: 4 km.)</p>	<p>Av. Tamanaco. Centro Lido. El Rosal. Caracas. Tel (58+ 212) 957.77.77 Fax (58+212) 952.29.44 www.hotelcentrolido.com</p>	<p>Single room US\$ 302 Double room US\$ 325 Includes breakfast</p> <p>Reservations through following email: reservas@hotelcentrolido.com</p>

<p align="center">Shelter Suites **** (Distance from Conference Site Hotel: 5 km.)</p>	<p align="center">Av. Libertador. Frente al C.C. Sambil, Caracas. Tel: (58212) 265.38.66/38.67/38.68 /38.60 Fax: : (58212) 265.38.69 Correo Electrónico: hotelshelter@cantv.net</p>	<p align="center">Single room US\$ 159 Double room US\$ 196 Includes breakfast</p> <p>Reservations through following email: reservaciones1@hotel_shelter.com</p>
<p align="center">Gran Meliá Caracas ***** (Distance from Conference Site Hotel: 5 km.)</p>	<p align="center">Av. Casanova, Urb. Bello Monte, Caracas. Tel: (58212) 762.81.11 Fax: (58212) 762.37.37 http://www.gran-melia-caracas.com Mail: gran.melia.caracas@solmelia.com</p>	<p align="center">Single room US\$ 220 Double room US\$ 205</p> <p>Reservations through following email: reserva3.gran.melia.caracas@solmelia.com.</p>
<p align="center">Hotel Renaissance La Castellana ***** (Distance from Conference Site Hotel: 6 km.)</p>	<p align="center">Av. Eugenio Mendoza con Calle Urdaneta, La Castellana, Caracas. Tel: (58212) 957.22.22 Fax: (58212) 957.11.11 http://www.espanol.marriott.com/hotels/travel/ccsjw-jw-marriott-hotel-caracas/</p>	<p align="center">Single room US\$ 279 Junior suite US\$ 249</p> <p>Reservations should be made one week before occupancy.</p> <p>In case interested in this hotel, please contact the INAC Communication and Image Office, with the following persons: <u>Adriana Jiménez:</u> adriana.jimenez@inac.gob.ve Tel: (58416) 624.76.42 <u>Vicente Arroyave:</u> vicente.arroyave@inac.gob.ve Tel: (58212) 277.44.34</p>

REMARKS:

- When making the reservation, please make reference to ICAO/INAC Conference.
- The fares above have been calculated at an official exchange rate of Bs.4.30 per US\$1.00.
- Hotels are listed in order of proximity to the hotel where the Conference will take place.

10. Transportation

Upon arrival to Simon Bolivar International Airport, INAC offers transportation from the airport to the selected hotel. In order to be provided, it is necessary to send the flight itinerary to the contact persons listed in paragraph 3 of this information paper at least one day before arrival.

If required, the airport taxi service "Taxi Tour" is recommended for transportation from the airport to the hotel.

If taxi service is required within the city of Caracas, it is recommended to use only the taxis available at hotels and malls.

11. Airport taxes

Exit tax is Bs.190.00, equivalent to US\$44.19, and airport tax is Bs.114.00, equivalent to US\$26.51.

12. Hospitals

If necessary, the following hospitals are recommended:

- Clínicas Rescarven
Av. Ernesto Blohn, Torre Diamen, Piso 2, Urbanización Chuao, Caracas. Tel: (58212) 610.40.40 / 706.77.77
- Policlínica Metropolitana
Calle A-1, Urbanización Caurimare, Caracas. Tel: (58212) 908.01.00 / 908.02.29
- Hospital de Clínicas Caracas
Avenida Panteón Con Alameda, P-1, Urbanización San Bernardino, Caracas. Tel: (58212) 508.61.11

13. Shopping

Shops are normally opened from 08:00 to 17:00 hours; in malls, from 10:00 to 21:00 hours.

14. Electricity

110 Volts.

15. Visas information

Visa is required from citizens of: Cuba, Guyana, Honduras, El Salvador, Dominican Republic and Suriname. Citizens from other American States are exempted from consular visa requirements as tourists.

Bearers of official passports from Argentina, Barbados, Belize, Bolivia, Brazil, Costa Rica, Cuba, Chile, Ecuador, El Salvador, Guatemala, Guyana, Honduras, Jamaica, Martinica, Mexico, Nicaragua, Panama, Paraguay, Peru, Trinidad & Tobago and Uruguay, do not require a consular visa to enter Venezuela.

Important: It is necessary to verify at Venezuelan Consulates or Embassies in the country of origin regarding requirements for obtaining a visa as required by Venezuela.

16. Other

Purchase tax is usually included in prices, and represents 12%. Tips in restaurants and similar places are 10% of the total bill, and are generally included in the bill.

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