



**International Civil Aviation Organization**  
**South American Regional Office - Regional Project RLA/03/901**  
*REDDIG Management System and Satellite Segment Administration*  
**Fifteenth Meeting of the Coordination Committee (RCC/15)**  
Lima, Peru, 15 to 17 August 2012

**Agenda Item 1: Adoption of the agenda and meeting schedule**

(Working paper presented by the Secretariat)

**SUMMARY**

This working paper presents to the consideration of the Project RLA/03/901 Coordination Committee, the provisional agenda and meeting schedule of its Fifteenth Meeting.

**ICAO strategic objectives:**

*A – Safety; and  
C – Environmental protection and sustainable development of air transport.*

1. **Agenda**

1.1 The Secretariat sent to participant States the provisional Agenda for the Fifteenth Meeting of the Coordination Committee, expected to be conducted from 25 to 27 June 2012, through letter LN 3/20.3 – SA5260 dated 9 April 2012.

1.2 Later on, due to the postponement of the evaluation of bids for the procurement of the REDDIG II, States were informed through letter LN 3/20.3 - SA5406 dated 15 May 2012 on the change of dates of the RCC/15 meeting for the period 15-17 August 2012.

1.3 In view that the RCC/15 will be held in the second half of the year, it was deemed appropriate to amend the provisional agenda so as to also include the consideration of the work plan for 2013.

1.4 The revised provisional agenda and explanatory notes are presented in **Appendix A** to this working paper.

2. **Meeting schedule**

2.1 The meeting schedule for the consideration of the agenda items is presented in **Appendix B** to this working paper.

3. **Suggested action**

3.1 The Coordination Committee is invited to:

- a) Take note of the information contained in this working paper and
- b) Adopt the agenda and meeting schedule of the RCC/15, presented in **Appendices A** and **B**, respectively.



**APPENDIX A**

**RLA/03/901 Regional Project  
REDDIG Management System and Satellite Segment Administration**

**FIFTEENTH MEETING OF THE COORDINATION COMMITTEE (RCC/15)**

(Lima, Peru, 15 to 17 August 2012)

**PROVISIONAL AGENDA**

- Agenda item 1:** Approval of the agenda and of the meeting schedule
- Agenda item 2:** Review of the report of the Fourteenth Meeting of the Coordination Committee
- Agenda item 3:** Report of the activities carried out to date since the last meeting of the Coordination Committee
- Agenda item 4:** Consideration and acceptance of the revised RLA/03/901 project document, to incorporate the acquisition, operation and maintenance of the REDDIG II
- Agenda item 5:** Consideration and approval of the outcome of the evaluation of tenders for the procurement of the new REDDIG II
- Agenda item 6:** Work plan for years 2012 and 2013
- Agenda item 7:** Financial situation of the project and approval of the budget to incorporate the acquisition, operation and maintenance of the new REDDIG II
- Agenda item 8:** Annual project evaluation
- Agenda item 9:** Other matters

## EXPLANATORY NOTES TO THE PROVISIONAL AGENDA

### **Agenda item 1: Approval of the agenda and of the meeting schedule**

The Coordination Committee will consider and approve the provisional agenda and meeting schedule proposed by the Secretariat for its fifteenth meeting.

### **Agenda item 2: Review of the report of the Fourteenth Meeting of the Coordination Committee**

The Committee will review, for approval, the report of its fourteenth meeting held in Lima from 16 to 18 March 2011. Likewise, the Committee will analyze the status of implementation of conclusions formulated during said meeting, as well as of conclusions in force from previous meetings.

### **Agenda item 3: Report of the activities carried out to date since the last meeting of the Coordination Committee**

The Committee will analyze the activities carried out since its last meeting regarding:

- a) Follow-up of the MEVA II / REDDIG interconnection activities;
- b) The 2011-2012 training programme;
- c) Implementation of new services;
- d) Status of the implementation process of the new REDDIG II; and
- e) REDDIG logistics aspects.

### **Agenda item 4: Consideration and acceptance of the revised RLA/03/901 project document, to incorporate the acquisition, operation and maintenance of the REDDIG II**

The Coordination Committee will take knowledge of the revised RLA/03/901 project document prepared by the Secretariat to incorporate a new immediate objective, the expected outputs and the activities and inputs required to achieve them, in connection with the acquisition, operation and maintenance of the new REDDIG II. The revision proposal will have been circulated to participant States, requesting their consideration and comments.

### **Agenda item 5: Consideration and approval of the outcome of the evaluation of tenders for the procurement of the new REDDIG II**

Under this subject matter, the meeting will take note of the results of the evaluation of tenders submitted to the bidding for the procurement of the new REDDIG II and selection of the winner, including the cost, for the consideration and approval of the REDDIG member States.

### **Agenda item 6: Work plan for years 2012 and 2013**

The Committee will analyze the work programme for years 2012 and 2013 proposed by the Secretariat. Among the activities scheduled, there are the follow-up to the implementation of new services (interchange of radar data and flight plans), the new REDDIG II implementation process, and the REDDIG training and maintenance programme.

**Agenda item 7: Financial situation of the project and approval of the budget to incorporate the acquisition, operation and maintenance of the new REDDIG II**

The Committee will consider the status of the cost-sharing contributions to the project, a summary of the obligations assumed during 2011, the project budget for 2012 and the proposal for the revision of the RLA/03/901 project budget to include the implementation of the REDDIG II.

**Agenda item 8: Annual project evaluation**

The Committee will take note of project situation at the end of 2011, including the management and outputs indicators, as well as the monitoring and control of the project with regard to the approved work plan for 2011, shown in the corresponding forms, concluding with the review of the survey conducted among participant States concerning their annual project evaluation.

**Agenda item 9: Other matters**

Under this agenda item, the Committee could analyze any other related issue.

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## APPENDIX B

**REGIONAL PROJECT RLA/03/901**  
**REDDIG Management System and Satellite Segment Administration**  
**FIFTEENTH MEETING OF THE COORDINATION COMMITTEE (RCC/15)**  
(Lima, Peru, 15 to 17 August 2012)

## PROVISIONAL MEETING SCHEDULE

Time	Wednesday 15	Thursday 16	Time	Friday 17
08:00-09:00	08:00 Registration of participants			
	08:45 Opening ceremony			
09:00-10:45	<p><b>Agenda item 1:</b> Adoption of the agenda and meeting schedule</p> <p><b>Agenda item 2:</b> Review of the report of the Fourteenth Meeting of the Coordination Committee</p> <p><b>Agenda item 3:</b> Report of the activities carried out to date since the last meeting of the Coordination Committee</p>	<p><b>Agenda item 5:</b> Consideration and approval of the outcome of the evaluation of tenders for the procurement of the new REDDIG II</p>	10:00-12:00	Review of the report
10:45-11:00	<i>Coffee break</i>	<i>Coffee break</i>	12:00-12:15	Closing ceremony
11:00-12:45	<p><b>Agenda item 3:</b> Continuation</p>	<p><b>Agenda item 6:</b> Work plan for years 2012 and 2013</p> <p><b>Agenda item 7:</b> Financial situation of the project and approval of the budget to incorporate the acquisition, operation and maintenance of the new REDDIG II</p>		
12:45-13:30	<i>Lunch</i>	<i>Lunch</i>		
13:30-15:00	<p><b>Agenda item 4:</b> Consideration and acceptance of the revised RLA/03/901 project document, to incorporate the acquisition, operation and maintenance of the REDDIG II</p>	<p><b>Agenda item 7:</b> Continuation</p> <p><b>Agenda item 8:</b> Annual project evaluation</p> <p><b>Agenda item 9:</b> Other matters</p>		