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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

LN 3/20.3 – SA5260

Lima, 9 April 2012

To: Mr. Pierre Dubois, Directeur Régional de l'Aviation Civile aux Antilles et en Guyane (France)
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana
Mr. Falisie Jozef Pinas, Minister of Transport, Communication and Tourism, Suriname

Subject: **RLA/03/901 - Fifteenth Meeting of the REDDIG Coordination Committee (RCC/15)**
Lima, Perú, 25 to 27 June 2012

Action

required: Confirm attendance by 18 May 2012

I have the honor to address you with reference to the RLA/03/901 Regional Project, *REDDIG Management System and Administration of the Satellite Segment*, to invite your Administration to the Fifteenth Meeting of the REDDIG Coordination Committee (RCC/15), that will be held in this Regional Office, from 25 to 27 June 2012.

Attached please find the provisional Agenda (**Appendix A**), of the matters to be discussed at the meeting. The working and information papers that your administration would wish to submit for consideration of the Committee, should be sent well in advance to this Office using Word format, to be received by e-mail if possible no later than **25 May 2012**.

It should be noted that the results of the evaluation of tenders and selection of the supplier of the new REDDIG II digital network, scheduled to be carried out at ICAO headquarters in Montreal, Canada, from 4 to 8 June 2012, will be submitted to the consideration and approval of the REDDIG member States in the course of the RCC/15 meeting.

I will appreciate receiving a confirmation on participation of your delegates at the RCC/15 meeting, sending to this Office the attached Registration Form (**Appendix B**) duly completed for each delegate, to be received no later than **18 May 2012**.

The documentation will be issued in due course on the website of this Office, www.lima.icao.int and will not be printed nor be distributed during the meeting, being desirable that the delegates take them physically or by electronic means.

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
ICAO South American Office
Lima

Enclosure

As indicated

cc: Mr. Daniel Madiot, Chef du SNA (a.i.) aux Antilles et en Guyane (France)
Mrs. Thelma Douglas Pinas, Permanent Secretary, Ministry of Transport, Communication and Tourism, Suriname
Mr. Brian De Souza, Acting Director, CASAS, Suriname
Mr. Stanley Betterson, Acting Director of Civil Aviation, Suriname
ICAORD Mexico, for transmission to Trinidad and Tobago
REDDIG counterparties
C/FOS, ICAO Montreal

APPENDIX A

RLA/03/901 Regional Project REDDIG Management System and Administration of the Satellite Segment

FIFTEENTH MEETING OF THE COORDINATION COMMITTEE (RCC/15)

(Lima, Peru, 25 to 27 June 2012)

PROVISIONAL AGENDA

- Agenda item 1:** Approval of the agenda and of the meeting schedule
- Agenda item 2:** Review of the report of the Fourteenth Meeting of the Coordination Committee
- Agenda item 3:** Report of the activities carried out to date since the last meeting of the Coordination Committee
- Agenda item 4:** Consideration and acceptance of the revised RLA/03/901 project document, to incorporate the acquisition, operation and maintenance of the REDDIG II
- Agenda item 5:** Consideration and approval of the outcome of the evaluation of tenders for the procurement of the new REDDIG II
- Agenda item 6:** Work plan for 2012
- Agenda item 7:** Financial situation of the project and approval of the budget to incorporate the acquisition, operation and maintenance of the new REDDIG II
- Agenda item 8:** Annual project evaluation
- Agenda item 9:** Other matters

EXPLANATORY NOTES TO THE PROVISIONAL AGENDA

Agenda item 1: Approval of the agenda and of the meeting schedule

The Coordination Committee will consider and approve the provisional agenda and meeting schedule proposed by the Secretariat for its fifteenth meeting.

Agenda item 2: Review of the report of the Fourteenth Meeting of the Coordination Committee

The Committee will review, for approval, the report of its fourteenth meeting held in Lima on 16-18 March 2011. Likewise, the Committee will analyze the status of implementation of conclusions formulated during said meeting, as well as of conclusions in force from previous meetings.

Agenda item 3: Report of the activities carried out to date since the last meeting of the Coordination Committee

The Committee will analyze the activities carried out since its last meeting regarding:

- a) Follow-up of the MEVA II / REDDIG interconnection activities;
- b) The 2011 training programme;
- c) Implementation of new services;
- d) Status of the implementation process of the new REDDIG II; and
- e) REDDIG logistics aspects.

Agenda item 4: Consideration and acceptance of the revised RLA/03/901 project document, to incorporate the acquisition, operation and maintenance of the REDDIG II

The Coordination Committee will take knowledge of the revised RLA/03/901 project document prepared by the Secretariat to incorporate a new immediate objective, the expected outputs and the activities and inputs required to achieve them, in connection with the acquisition, operation and maintenance of the new REDDIG II. The revision proposal will have been circulated to participating States, requesting their consideration and comments.

Agenda item 5: Consideration and approval of the outcome of the evaluation of tenders for the procurement of the new REDDIG II

Under this subject matter, the meeting will take note of the results of the evaluation of tenders submitted to the bidding for the procurement of the new REDDIG II and selection of the winner, including the cost, for the consideration and approval of the REDDIG member States.

Agenda item 6: Work plan for 2012

The Committee will analyze the work programme for 2012 proposed by the Secretariat. Among the activities scheduled, there are the follow-up to the implementation of new services (interchange of radar data and flight plans), the new REDDIG II implementation process, and the REDDIG training and maintenance programme.

Agenda item 7: Financial situation of the project and approval of the budget to incorporate the acquisition, operation and maintenance of the new REDDIG II

The Committee will consider the status of the cost-sharing contributions to the project, a summary of the obligations assumed during 2011, the project budget for 2012 and the proposal for the revision of the RLA/03/901 project budget to include the implementation of the REDDIG II.

Agenda item 8: Annual project evaluation

The Committee will take note of project situation at the end of 2011, including the management and outputs indicators, as well as the monitoring and control of the project with regard to the approved work plan for 2011, shown in the corresponding forms, concluding with the review of the survey conducted among participant States concerning their annual project evaluation.

Agenda item 9: Other matters

Under this agenda item, the Committee could analyze any other related issue.



**ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL
INTERNATIONAL CIVIL AVIATION ORGANIZATION**

**PROYECTO REGIONAL RLA/03/901
REGIONAL PROJECT RLA/03/901**

**Sistema de Gestión de la REDDIG y Administración del Segmento Satelital
REDDIG Management System and Administration of the Satellite Segment**

**DÉCIMO QUINTA REUNIÓN DEL COMITÉ DE COORDINACIÓN (RCC/15)
FIFTEENTH MEETING OF THE COORDINATION COMMITTEE (RCC/15)**

Lima, Perú, 25 al 27 de junio de 2012 / Lima, Peru, 25-27 June 2012

FORMULARIO DE REGISTRO / REGISTRATION FORM

1. Estado/*State:*

Organismo/*Organization:*

2. Nombre/

Name:

3. Cargo/*Position:*

4. Participa como / *Participates as:*

Delegado/
Delegate

Asesor/
Adviser

Observador/
Observer

5. Dirección oficial /
Business address:

6. Tel.: _____ Fax: _____ E-mail: _____

7. Hotel o dirección en la ciudad/
Hotel or local address:

8. Información de vuelo/
Flight information:

Vuelo de llegada/ fecha/ hora/
Arrival flight/ date/ hour:

Vuelo de salida/ fecha/ hora/
Departure flight/ date/ hour:

Firma /
Signature:

Fecha /
Date:

**Por favor envíe este formulario a:
Please return this form to:
mail@lima.icao.int**