



**International Civil Aviation Organization**

RLA/08/901 – ICAO Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA) – Americas Project

**Third Global Coordination and Fourth CAPSCA Americas Meetings**

(Santiago, Chile, 8 to 12 October 2012)

**APPENDIX A**

**GENERAL INFORMATION**

(Presented by the Secretariat)

**1. Place and date of the Meetings**

The **Third Global Coordination and Fourth CAPSCA Americas Meetings** will be held at Intercontinental Santiago Hotel & Convention Center, in the city of Santiago, Chile, from 8 to 12 October 2012. The days from 8 to 10 October the meetings will be held at Norteamérica Room and days 11 and 12 October at Europa Room.

**2. Address and telephone of the hotel**

The Intercontinental Santiago Hotel, is located at Av. Vitacura 2885, Las Condes, Santiago, telephone (562) 394 2000, fax (562) 394 2077. A map of the site of the hotel is attached as “**Annex A**”.

**3. Opening session**

The opening session will be held on Monday, 8 October 2012, at 09.00 hours at the Intercontinental Santiago Hotel & Convention Center. Participants’ registration will be carried out the same day at 08.30 hours.

**4. Temperature**

During the month of October it is Spring in Santiago. The average temperature varies from 13°C minimum and 26°C maximum. The average humidity is near 46%.

**5. Passport, visa and vaccination requirements**

It is recommended to verify at the Chilean Embassy or Consulate in your country to enquire on this requirements prior to departure.

**6. Transportation to/from airport**

Authorized taxis and minibuses are available at the International Airport of Santiago. Participants can find information on transportation alternatives at the corresponding counters at the airport, as well as the rates to the areas where most of the suggested hotels are located (Las Condes, Providencia, Vitacura).

The rate to/from Las Condes, Providencia, Vitacura (area of the hotels) is approximately US\$12.00 in minibus with shared service. The following official minibus companies are suggested:

TRANS VIP	Tel: (562) 677 3000
TUR TRANSFER	Tel: (562) 677 3600

Participants are requested to send an e-mail to: [arivera@dgac.cl](mailto:arivera@dgac.cl) with copy to [fernanda.pinto@dgac.cl](mailto:fernanda.pinto@dgac.cl), providing their arrival flight information with the purpose of assisting in the entrance to the International Police, Customs and Agricultural and Livestock Service.

7. **Transportation to/from the venue of the event**

Transportation to/from the venue of the event will not be provided, thus, participants should transport in taxis or walking, according to the location of their hotel.

It is recommended to request the hotel for the radio-taxis services for transportation within the city.

8. **Lodging at the hotel venue of the event**

It is suggested to stay at the Intercontinental Santiago Hotel, venue of the event, which has offered a special rate for the civil aviation administration (DGCA) of Chile. The referred hotel has blocked 10 rooms to be available for participants only **until 8<sup>th</sup> September 2012**. After this date, the reservation of rooms will be subject to availability en possible variation of the rated offered.

Participants should complete the enclosed form (Annex "B") and send it directly, before the above mentioned date, to the following contac of the Hotel: Débora Gatica, fax (562) 394 2077, E-mail: [grupos@interconti.cl](mailto:grupos@interconti.cl) or [debora.gatica@interconti.cl](mailto:debora.gatica@interconti.cl).

9. **Suggested hotels in Santiago**

Participants that wish to stay in any of the following hotels, should arrange their reservations directly with the hotel. To obtain the referred special rate (which final amount will depend on the US dollar exchange rate when paying the hotel), the "**Rate for the Directorate General of Civil Aviation (DGCA)**" should be mentioned. International visitors are exempted from hotel taxes and service cost, payment in US dollars and presentation of an international passport might be required.

Please note that October is a period of great demand for hotels, therefore, reservations should be made well in advance.

Hotel	Telephone/ Website	Address	Single Room US\$	Double Room US\$
<b>Intercontinental Santiago Hotel</b> (Event venue)	Tel. (562) 394 2115 Contact: Marcela González E-Mail: <a href="mailto:marcela.gonzalez@interconti.cl">marcela.gonzalez@interconti.cl</a> <a href="http://www.intercontisantiago.com">www.intercontisantiago.com</a>	Av. Vitacura 2885, Las Condes	210 DeLuxe	210 DeLuxe
Hotel Regal Pacific	Tel: (562) 377 6331 Fax: (562) 377 6334 Contact: Carolina Hermosilla <a href="mailto:reservas@regalpacific.cl">reservas@regalpacific.cl</a> <a href="http://www.regal-pacific.com">www.regal-pacific.com</a>	Av. Apoquindo 5680 Las Condes	165 Standard	165 Standard
Hotel Bonaparte	Tel: (562) 7966942 Contact: Francisco Chales de Beaulieu <a href="mailto:fchalesdeb@bonaparte.cl">fchalesdeb@bonaparte.cl</a> <a href="http://www.hotelbonaparte.cl">www.hotelbonaparte.cl</a>	Mar del Plata 2171 Providencia	160	180
Hotel Kennedy	Tel: (562) 290 8100 Fax: (562) 218 2188 <a href="mailto:reservas2@hotelkennedy.cl">reservas2@hotelkennedy.cl</a> <a href="mailto:reservas@hotelkennedy.cl">reservas@hotelkennedy.cl</a> <a href="http://www.hotelkennedy.cl">www.hotelkennedy.cl</a>	Av. Kennedy 4570, Vitacura	144	144
Hotel Atton El Bosque	Tel: (562) 422 7979 Fax : (562) 422 7908 Contact: Loreto Jeldres <a href="mailto:ljeldres@atton.com">ljeldres@atton.com</a> <a href="http://www.atton.com">www.atton.com</a>	Roger de Flor 2770, Las Condes	140	155
Hotel Best Western Marina Las Condes	Tel: (562) 599 4025 Contact: Amelia Mutuverría <a href="mailto:amelia.mutuverria@marinahoteles.cl">amelia.mutuverria@marinahoteles.cl</a>	Av. Alonso de Córdova 5727 Las Condes	135	135
Hotel Atton Las Condes	Tel: (562) 422 7979 Fax : (562) 422 7908 Contact: Loreto Jeldres <a href="mailto:ljeldres@atton.com">ljeldres@atton.com</a> <a href="http://www.atton.com">www.atton.com</a>	Av. Alonso de Córdova 5199, Las Condes	130	145
Panamericana Hoteles	Tel: (562) 2332230 Contact: Katherine Fuss <a href="mailto:reservas@photelprovidencia.cl">reservas@photelprovidencia.cl</a>	Francisco Noguera 146 Providencia	130	130
Hotel Director Vitacura	Tel: (562) 389 1900 Fax: (562) 246 0088 <a href="mailto:reservas@director.cl">reservas@director.cl</a> <a href="http://www.director.cl">www.director.cl</a>	Av. Vitacura 3600, Las Condes	120	120
Hotel Director El Golf	Tel: (562) 498 3000 Fax: (562) 246 0088 <a href="mailto:reservaciones@director.cl">reservaciones@director.cl</a> <a href="http://www.director.cl">www.director.cl</a>	Carmencita 45, Las Condes	120	120

Hotel	Telephone/ Website	Address	Single Room US\$	Double Room US\$
Alcalá del Río	Tel: (562) 236 0871 Fax: (562) 236 0987 <a href="mailto:reservas@hotelalcala.cl">reservas@hotelalcala.cl</a> <a href="http://www.hotelalcala.cl">www.hotelalcala.cl</a>	Av. Padre Mariano 331, Providencia	72	84
María Angola	Tel: (562) 235 1280 Fax: (562) 235 5914 Contact: Nelda Villegas <a href="mailto:neldamvp@hotmail.com">neldamvp@hotmail.com</a> <a href="http://www.hotelmaria-angola.cl">www.hotelmaria-angola.cl</a>	Av. Miguel Claro N° 425 Providencia	60	70

\* *Note: The above mentioned rates include buffet type breakfast.*

### Apart Hotels

Hotel	Telephone Website	Address	Room US\$
Tempo Rent Apart Hotel	Tel. (562) 519 4099 Contact: Marcela González <a href="mailto:reservas@temporent.cl">reservas@temporent.cl</a> <a href="http://www.temporent.cl">www.temporent.cl</a>	Santa Magdalena 116, Providencia	104 Standard room single/double  114 Suite single/double  <i>(breakfast included)</i>
Apart Hotel Cambiaso	Tel (562) 333 7167 Reservations: Jessica <a href="mailto:apart@aparthotelcambiaso.cl">apart@aparthotelcambiaso.cl</a>	Av. Pedro de Valdivia 150, Providencia	72 Standard apartment / queen bed, bathroom & kitchener  94 Executive apartment / two double beds, bathroom & kitchener  <i>(Breakfast not included, cost US\$ 9)</i>

### 10. Money exchange and credit cards

The currency in Chile is the Chilean Peso. The current exchange rate (June 2012) is equivalent to CH\$ 480 per US\$ 1.00.

Credit cards as American Express, Master Card, VISA and Diners, etc., are usually welcomed at hotels, stores and restaurants. The exchange of money of travellers checks should always be made at money exchange centres or banks.

### 11. Business hours

Business in downtown Santiago and Providencia is opened from Monday to Friday from 10.00 to 19.00 hours and Saturdays from 10.00 to 14.00 hours. Shopping malls are opened from Monday to Sunday from 11.00 to 21.00 hours. Banks are opened from 9.00 to 14.00 hours, from Monday to Friday.

12. **Tips**

Recommended tip at restaurants is of 10% of the total expense. Taxis are not tipped.

13. **Hospitals**

In case of emergency, the following hospitals are recommended:

Hospital de la Fuerza Aérea de Chile (FACH) Av. Las Condes 8631	Telephone: 782 6000
Clínica Indisa Av. Santa María 1810, Providencia	Telephone: 362 5555
Clínica Alemana Av. Manquehue Norte 1410, Las Condes	Telephone: 210 1334 (Emergency) 2101010 (Ambulance)
Hospital Clínico Universidad Católica Marcoleta 367	Telephone: 633 2051
Hospital del Trabajador Ramón Carnicer 201	Telephone: 685 3129 (Central) 685 3333 (Call Center)
Mobile Unidad Coronary Móvil (ambulances)	Telephone: 391 4444

14. **Electricity**

220 Volts AC/60Hz. Electrical outlets are of two or three plugs. A sample of two plugs in included.

15. **Airport tax**

It is usually included in the air tickets. Otherwise, the airport tax is USD30.00.

16. **Airlines**

The following telephone numbers are provided, with the aim you can confirm your flights back to your country:

AeroMéxico .....	Tel. (56 2) 390 1000
Air Canada .....	Tel. (56 2) 690 1115
Aerolines Argentinas .....	Tel. (56 2) 210 9000
Avianca .....	Tel. (56 2) 270 6600
Copa Airlines .....	Tel. (56 2) 200 2100
Lan .....	Tel. (56 2) 526 2000

Taca .....Tel. 800 46 1133  
 Tam Airlines .....Tel. (56 2) 676 7900

17. **Safety recommendations**

Safety recommendations are those common to every big city, such as carrying only the necessary cash, do not show unnecessary jewellery, photograph cameras, video cameras, etc. and request radio-taxi service at the hotel for transportation.

In case of any emergency, please call to “Carabineros de Chile”, telephone 133 or Ambulance, telephone 131.

18. **Contact information**

*South American Office of the International Civil Aviation Organization – ICAO  
 Lima, Peru*

Mrs. Lia Ricalde  
 Aerodromes and Ground Aids Regional Officer  
 Tel: +511 611 8686  
 Fax: (511) 611 8689  
 E-mail: [lricalde@lima.icao.int](mailto:lricalde@lima.icao.int) / [mail@lima.icao.int](mailto:mail@lima.icao.int)

*Directorate General of Civil Aviation (DGCA) of Chile*

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 Chief International Aeronautical Relations Section  
 Av. Miguel Claro 1314, Providencia  
 Santiago, Chile  
 Telephone: +562 439 2443 / 2442  
 Mobile: 09-9-158-1829 (from land phones)  
           9-158-1829 (from cell phones)  
 E-mail: [rossi@dgac.cl](mailto:rossi@dgac.cl) / [rai@dgac.cl](mailto:rai@dgac.cl)

19. **Suggested dressing**

Meeting: formal dressing is recommended.

20. **General recommendations in the event of an earthquake**

**During an earthquake**

- a) Keep calm.
- b) Stay away from windows, do not go to any balconies, and do not use elevators.
- c) Locate yourself in previously identified internal safety zones.
- d) Evacuate the premises only if conditions permit it; otherwise, minimize your movements.
- e) Follow instructions provided for these cases.

**After an earthquake**

- a) Proceed to leave the premises, since replicas can occur.
- b) Evacuation must be carried out calmly, quickly and safely through the indicated routes.
- c) Stay in the evacuation site until the designated security team of the building has verified whether the installations are at risk.

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**Annex "A"**

**Map of the Intercontinental Santiago  
Hotel  
(Site of the event)  
Av. Vitacura 2885, Las Condes, Santiago**

