



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

LN 3/27 – SA5093

Lima, 15 February 2011

For: Mr. Pierre Dubois, Regional Director, ANS French Antilles and Guyana  
Mr. Zulficar Mohamed, Director a.i., CAD Guyana  
Mr. S. Saboerali, Director a.i., NCAA Suriname

Subject: **RLA/08/901 - ICAO Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA) – Americas Third Meeting of the Regional Aviation Medicine and Public Health Team (RAMPHT/3), Third Steering Committee Meeting (SCM/3) and NAM/CAR/SAM ICAO Regional Seminar on Aviation Public Health Emergency Planning and Preparedness**  
(Bogotá, Colombia, 16 to 20 May 2011)

Action

Required: **Confirm participation not later than 15 April 2011**

Sir,

I have the honour to invite your Administration to participate in the Third Regional Aviation Medicine and Public Health Team Meeting (RAMPHT/3) and Third Steering Committee Meeting (SCM/3) of the ICAO Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA) – Americas, and in the NAM/CAR/SAM ICAO Regional Seminar on Aviation Public Health Emergency Planning and Preparedness, to be held in Bogotá, Colombia, from 16 to 20 May 2011, under the auspices of the Civil Aviation Authority of Colombia - UAEAC.

It is expected that representatives from NAM/CAR/SAM States and Territories Civil Aviation and Public Health authorities as well as from international organizations associated to CAPSCA participate in these events. Airports, airlines and air navigation services providers can also participate as members of States or International Organizations delegations.

The schedule programmed to carry out these events has been established as follows: The NAM/CAR/SAM ICAO Regional Seminar on an Aviation Public Health Emergency Planning and Preparedness will be held on 16, 17 and 18 May 2011, and registration will be opened to all interested. The RAMPHT/3 Meeting will be held on 19 May 2011, gathering the members of the States and International Organizations Regional Aviation Medicine and Public Health teams. The SCM/3 Meeting will take place on 20 May 2011, and will be restricted to the project Steering Committee members and representatives of CAPSCA-Americas member States

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I am please to inform you that up to date the following States have joined as CAPSCA Americas members: Argentina, Bahamas, Barbados, Bolivia, Brazil, Canada, Chile, Colombia, Costa Rica, Cuba, Dominican Republic, El Salvador, Guatemala, Haiti, Honduras, Jamaica, México, Nicaragua, Panama, Peru, Suriname, United States of America, Uruguay and Venezuela. This represents 2/3 of the States of America. For more information and references, please refer to CAPSCA website (<http://www.capsca.org/>).

Please find attached the draft agenda for these meetings. The general information for the meetings and the seminar will be sent as soon as completed. The events will be carried out in English and Spanish languages, with simultaneous interpretation. States, Territories and International Organizations are invited to deliver presentations, of no more that 15 minutes each, regarding national measures and experiences. These will be included under the corresponding session indicated in the draft agenda.

Participants should register sending the attached registration form which, if possible, should be sent **no later than 15 April 2011**. The focal point for coordination of these events in the ICAO Lima South American Office is Mrs. Lia Ricalde, Regional Officer, Aerodromes and Ground Aids ([lricalde@lima.icao.int](mailto:lricalde@lima.icao.int)).

Accept, Sir, the assurance of my highest consideration.



Franklin Hoyer  
Regional Director  
ICAO South American Office  
Lima

**Attachment:**

*Draft Agenda and Registration Form*

cc: Mr. M. Philippe Guivarch, Executive Manager, ANS French Antilles-Guyane  
D/TCB  
C/MED  
ICAORD, México



## INTERNATIONAL CIVIL AVIATION ORGANIZATION

### Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA) – Americas

#### 3<sup>rd</sup> Meeting of the Steering Committee (SMC/3) , Regional Aviation Medicine and Public Health Team (RAMPHT/3), and Regional Seminar/Workshop (Bogota, Colombia, 16 – 20 May 2011)

#### DRAFT AGENDA & PROGRAMME

##### Day 1 and Day 2 (am) – Seminar – open invitation

- CAPSCA Americas Project Results
- ICAO Assembly Resolution, SARPs, Guidelines, Audit Protocols
- WHO IHR (2005) POE requirements, implementation progress, other guidelines, etc.
- Other International Organization presentations (PAHO, IATA, ACI, IFALPA, UNWTO, OCHA, IOM, IAMA, etc.)
- Passenger Locator Card/Health Declaration Form
- Business Continuity Planning
- All-hazards emergency response
- State/Airport presentations (CDC, PHAC, Mexico, Montreal Airport, etc.)

##### Day 2 (pm) – Workshop - Table-top Exercise (in meeting venue) – open invitation

##### Day 3 (am) - Technical Advisor Training (max. one new candidate per CAPSCA Americas Member State) – closed invitation

##### Day 3 (pm) - Visit to Bogota El Dorado Airport (for trainees and other seminar/workshop participants) – open invitation

##### Day 4 – RAMPHT/3 Meeting (Closed meeting for CAPSCA Americas Member States & International Organization Representatives and RAMPHT Technical Advisors including those trained on Day 3)

- Review of Conclusions from RAMPHT/2 Meeting
- Review of Visit Programme for States and International Airports
- Lessons learned from Visits and Review of Methodology, Tools and Templates (Checklist)
- Review of IHR (2005) Assessment Tool for Core Capacity Requirements at Designated Airports, Ports and Ground Crossings
- Trends observed from Visits and recommended regional and national actions
- RAMPHT/4 & Global CAPSCA/3 Meeting

##### Day 5 – SCM/3 (Closed meeting for CAPSCA Americas Member States & International Organization Representatives)

- Election of Chairperson
- Review of SCM/2 Conclusions
- Review of Project Activities Plan
- Review of SC TORs for Global application
- SCM/4 & Global CAPSCA/3 Meeting