



**Agenda Item 4: Other business**

**TERMS OF REFERENCE AND AD HOC GROUPS WORK PLAN**

(Presented by the Secretariat)

<b>Summary</b>	
This working paper presents the Terms of Reference and work plan of the Ad-hoc Groups, who will be in charge to review and analyse the performance-based air navigation implementation plan for the SAM Region.	
<b>References:</b>	
<ul style="list-style-type: none"><li>• Performance-based air navigation implementation plan for the SAM Region.</li><li>• CNS/ATM/SG/2 Report</li></ul>	
<i>ICAO Strategic objectives</i>	<i>A. Safety C. Environmental Protection and Sustainable Development of Air Transport</i>

**1 Background**

1.1 The performance-based air navigation implementation plan for the SAM Region (Version 1.0 – October 2010), was presented during the Seminar section of this event.

**2 Analysis**

2.1 An essential part of the work carried out by the SAM Regional Office is the effective participation of all States and International Organizations involved in regional planning, coordinated through the ICAO South American Regional Office. This ensures that the vision, objectives and requirements of the ATM community may be an intrinsic part of the regional activity.

2.2 In order to comply with the above, during the workshop section of this event, contributions of all the stakeholders are expected, through the discussion of the different components of the performance-based air navigation implementation plan for the SAM Region.

2.3 In order to reach this objective, the creation of Ad-hoc Groups is proposed, as shown in **Appendix A** to this working paper.

**3 Suggested action**

3.1 In view of the above, delegates are invited to review Appendix A to this working paper, propose pertinent changes and review the performance-based air navigation implementation plan for the SAM Region through Ad-Hoc Groups.

## APPENDIX A

### TERMINOS OF REFERENCE AND AD HOC GROUPS WORK PLAN

#### Analysis of the performance-based air navigation implementation plan for the SAM Region

#### 1. Terms of reference

To complete the performance-based air navigation implementation plan for the SAM Region.

#### 2. Work Plan

In order to carry out this task, Ad Hoc Groups shall:

- a) Review the performance-based air navigation implementation plan for the SAM Region. (SAM ANIP PB) and analyse its structure and content of each chapter as follows:

GEN Ad Hoc Group:	Chapters 1, 2 and 3
ATM/SAR Ad Hoc Group:	Chapters 4 and 7
CNS Ad Hoc Group:	Chapter 5
MET Ad Hoc Group:	Chapter 6
AIS Ad Hoc Group:	Chapter 8
AGA/AOP Ad Hoc Group:	Chapter 9
RRHH Ad Hoc Group:	Chapter 10
SMS Ad Hoc Group:	Chapter 11

- b) Take into account the forms related to the performance framework (PFF) in the analysis, associated to the area of responsibility, as follows:

GEN Ad Hoc Group:	N/A
ATM/SAR Ad Hoc Group:	PFF: SAM01, SAM02, SAM03, SAM04 and SAM16
CNS Ad Hoc Group:	PFF: SAM05, SAM06, SAM07, SAM08, SAM 09, SAM10 and SAM 11
MET Ad Hoc Group:	PFF: SAM12, SAM13, SAM14 and SAM15
AIS Ad Hoc Group:	PFF: SAM17 and SAM18
AGA/AOP Ad Hoc Group:	PFF: SAM19, SAM20, SAM21, SAM22 and SAM23
RRHH Ad Hoc Group:	PFF: SAM24
SMS Ad Hoc Group:	PFF: SAM25

*Note: In many cases, PFF are inter-related; therefore, Ad Hoc Groups should take into account, in addition to the a PFF assigned to their groups, others that might affect their work. In view of this, the Master of PFF inter-relationship attached should be kept in mind.*

- c) Propose changes deemed pertinent in the plan document, using the Microsoft Word reviewing method.
- d) Choose a Rapporteur, who will have the responsibility to present the changes and proposals suggested in plenary sessions.

**MATRIX OF INTER-RELATIONSHIP BETWEEN PFFs (\*)**

		ATM	CNS			MET	AGA/AOP	
		PFF06	PFF07	PFF09	PFF10	PFF13	PFF18	PFF22
ATM	PFF03			SAM03: c) SAM09: e)				
	PFF05		SAM05: e), f) SAM07: c)					
	PFF06			SAM06: d) SAM09: d),e)	SAM06:c) SAM10: a), c), d)			
AIS	PFF16					SAM13: e) SAM16: f)	SAM16:f) SAM18:c)	SAM16:f) SAM22:b)
	PFF17	SAM06:e) SAM17:b)						

(\*) This matrix relates the PFFs of different specialties that have interconnected tasks (the task of each PFF is indicated in parenthesis), so that the planner may know that, when fulfilling the tasks of a given PFF, they must be coordinated with another area in order to harmonise the implementation of the final service.

For example:

ATM: SAM 05: e), f) → Indicates the development of a strategy and frame of reference for the implementation of an Centralised ATFM unit and its implementation

CNS: SAM 07: c) → indicates that, in its planning, the CNS area must implement communication services for the centralised ATFM.

The final objective of these tasks is the implementation of the Centralised ATFM unit.