



International
Civil Aviation
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

LS 8/18.9 – SA609

26 September 2011

To: Mr. Falisie Jozef Pinas, Minister of Transport, Communications and Tourism, Suriname
Mr. Zulficar Mohamed, Director General, Civil Aviation Authority, Guyana

Subject: **National Civil Aviation Security (AVSEC) Quality Control Programme Workshop for Aruba, Curacao, Guyana, Suriname and Trinidad and Tobago, Suriname, 28 November to 2 December 2011**

Action
required: **Reply by 14 October 2011**

Sir,

Pursuant to the provisions of the ICAO Comprehensive Aviation Security Strategy (ICASS) endorsed by the 37th Session of the ICAO Assembly, I have the pleasure to inform you that ICAO, together with Transport Canada, have scheduled a National Civil Aviation Security (AVSEC) Quality Control Programme Workshop for Aruba, Curacao, Guyana, Suriname and Trinidad and Tobago in Suriname, from 28 November to 2 December 2011 as part of the ICAO/Canada Security Awareness Training Programme Phase III component of the ICAO/Canada AVSEC Project.

The main objectives of this workshop are to assist States in remedying Annex 17 deficiencies and enable aviation security management personnel to develop effective aviation security quality control measures in order to implement ICAO Standards and Recommended Practices, security elements of other Annexes, and any additional security measures required by the State. The workshop will also assist in the development of documentation and implementation methodology, as well as maintenance of appropriate oversight and internal quality assurance procedures.

Candidates at the senior to middle management level within a State's authority who are also charged with development, approval and/or implementation of quality control duties and are experienced in operational aviation security (AVSEC) matters will be given first priority. It is suggested that, if any State is in the process of drafting or updating its National AVSEC Quality Control Programme, the individual dedicated to this task should attend the workshop. Furthermore, it is desirable that candidates should have already attended a specialized AVSEC training activity such as the Management Course, the National Inspectors Course or the Screener Certification Workshop.

The five-day course will be conducted in English, and all participants should be fluent in that language. Nominees should have health insurance or medical coverage to cover any sickness or medical emergency during the above training as neither ICAO nor the host State will take responsibility to meet expenses in this regard. Also, the airfare, hotel, and miscellaneous costs must be met by each participant's respective Administration.

If at all possible, participants are encouraged to bring a laptop computer with them to the workshop.

I am pleased to inform you that this course has no charge for participation; however, class size is limited due to the interactive nature of this course. You are invited to nominate suitable candidates to attend this course on the enclosed nomination form, using one form per candidate. A maximum of three (3) nominees from your State/Territory may be selected for this event. Any additional nominations will be placed on a "stand by" list until all interested State nominations are received. Once the closing date for nominations has been reached, a review of "stand-by" nominations will be made if additional places in the workshop are available.

The ICAO nomination forms, duly completed and signed by participants and the appropriate AVSEC authority in your State, must be sent to this ICAO Regional Office by **14 October 2011**. For administrative reasons, please be advised that the closing date for nominations will be strictly adhered to. Selection of participants will be undertaken on the basis of qualifications and experience, and successful candidates will be notified accordingly.

Once selected participants have been notified, should a State wish to withdraw from the course, ICAO must be advised within a reasonable time-frame to permit ICAO to provide the vacated seat to another candidate. Furthermore, any individual appearing at the training event that has not been properly nominated by his State and approved by ICAO will not be accepted. In addition, participants who do not attend the entire length of the training event will not receive a certificate at the end of the training event.

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
South American Regional Office
Lima

Enclosure:
Nomination form

cc: Ms. Thelma Douglas, Chairperson National Civil Aviation Security Committee, Suriname
Mr. Stanley Betterson, Acting Director of Civil Aviation, Suriname
Mr. Brian de Souza, Acting Director CASAS, Suriname
Mr. Cosmo Wong, AVSEC PoC Suriname
Mr. Abraham Dorris, AVSEC PoC Guyana
C/ISD
ICAO RD, Mexico