



AGENDA, SCHEDULE AND WORKING METHODS

(Presented by the Secretariat)

1. Agenda

1.1 The Tentative Agenda of the Eleventh Meeting/Workshop Scrutiny Working Group (GTE/11) is attached as **Appendix A** to this working paper.

1.2 Those matters not included in the Agenda might be considered under Agenda Item 5 - Other business.

2. Working methods

2.1 For the development of this meeting, it is expected to work in plenary session, and if necessary, in Ad-hoc groups.

2.2 During the course of the meeting, a Summary of Conclusions will be prepared for its distribution to States and International Organizations interested.

2.3 Administrative aspects and documentation processing of the meeting will be in charge of ICAO and the Task Force Rapporteur.

3. Work schedule

3.1 Subject to the circumstances that would affect the adoption of the work, the following work schedule is suggested:

09:00 – 10:30	Review of agenda items
10:30 – 10:45	Coffee Break
10:45 – 12:15	Review of agenda items
12:15 – 13:15	Coffee Break
13:15 – 15:00	Review of agenda items

4. Work plan

4.1 **Appendix B** to this working paper includes the tentative work plan.

5. Suggested action

5.1 The approval of the mentioned tentative work plan is suggested, provided that in the light of the progress reached, the Meeting could adopt the modifications considered appropriate.

APPENDIX A

TENTATIVE AGENDA

Agenda Item 1: GTE Overview, Regional Monitoring Agencies and Scrutiny Groups

- a) History
- b) Roles and responsibilities
- c) Overview of Target Levels of Safety as approved by GREPECAS
- d) Objectives
- e) Report

Agenda Item 2: Large Height Deviation (LHD) Analysis – CARSAMMA

- a) Application of GTE methodology to LHD events
- b) Presentation of the most recent statistical data
- c) Identify operational trends from data base

Agenda Item 3: Mitigating actions to ensure target level of safety (TLS)

- a) Quantitative analysis of LHD reports
- b) Identification of air navigation risk as a consequence of repeating similar LHD reports
- c) Application of SMS methods in the LHD analysis activities.
- d)

Agenda Item 4: Other business

APPENDIX A**EXPLANATORY NOTES OF THE AGENDA****Agenda Item 1: GTE Overview, Regional Monitoring Agencies and Scrutiny Groups**

The meeting will initiate activities carrying out a revision of the status of application of the GTE general overview, the Regional Monitoring Agencies and to ratify GTE objectivees

Agenda Item 2: Large Height Deviation (LHD) Analysis – CARSAMMA

The meeting will review the GTE methodology, taking into account particular LHD events, the results established as of the recent reports, keeping in mind identification of air navigation risks as a consequence of repetition of similar LHD reports.

Agenda Item 3: Mitigating actions to ensure target level of safety (TLS)

Under this agenda item, the results of the reports may be analysed in the matters related to safety and to evaluate possible mitigating actions to reduce the high level risk incidences provided by the excessive number of LHD in the SAM Region.

Agenda Item 4: Other business

Other matters that have not been dealt with under the above mentioned agenda items, may be revised under this agenda item.

APPENDIX B

WORK PROGRAMME

Hour	Monday	Tuesday	Wednesday	Thursday	Hour	Friday
09:00 – 10:30	08:30 <i>Registration</i>	Agenda item 2	Agenda item 2	Agenda item 3	0900 – 0930	Report revision
	09:00 Opening				0930 – 1000	<i>Coffee break</i>
	Agenda item 1				1000 – 1130	Report approval
10:30 – 10:45	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>		
10:45 – 12:00	Agenda item 1	Agenda item 2	Agenda item 3	Agenda item 3	1130 – 1200	Closing Ceremony
12:00 – 13:00	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>	<i>Coffee break</i>		
13:00 – 15:00	Agenda item 2	Agenda item 2	Agenda item 3	Agenda item 4		

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