



International
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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

LS 8/12.11 – SA385

17 June 2011

To: Mr. Zulficar Mohamed, Director a.i., CAD Guyana
Mr. E. L. Fernandes, Acting Director CASAS, Suriname

Subject: **Training in Aviation Security (AVSEC) Crisis Management**
(ASTC Washington, Maryland, United States, 17 – 21 October 2011)

Action
required: **Reply by 2 September 2011**

Sir,

The new ICAO Comprehensive Aviation Security Strategy (ICASS), endorsed by the ICAO Council and the 37th Session of the Assembly, serves to give focus to addressing critical aviation security deficiencies in States and promoting the strengthening of aviation security worldwide through long-term capacity building projects and partnerships. An important component of ICASS relates to training activities, which are designed to support States in implementing Annex 17 and in remedying aviation security deficiencies.

I wish to inform you that a Training in Aviation Security (AVSEC) Crisis Management Course will be held at the ICAO Regional Aviation Security Training Centre (ASTC), Washington, at the Bolger Centre in Potomac, Maryland, United States from **17 to 21 October 2011**, and you are cordially invited to nominate participants. The course will be conducted in English and all participants should be fluent in that language.

The course has been developed to provide selected management personnel with the knowledge and skills needed to develop and implement sound crisis management procedures.

Candidates should be staff at the mid to senior management levels of organizations within a State/Territory that have been assigned responsibility under that State's National Civil Aviation Security Programme to form part of the crisis management element to respond to acts of unlawful interference occurring within that State.

Participants will be charged an administration fee of US \$ 500.00 to cover basic administration costs of the course. In addition, travel, hotel and miscellaneous expenses shall be met by your Administration. Please be advised that your nominees should be medically fit and should either have medical insurance or medical coverage from your government to meet expenses, if any, towards sickness or a medical emergency during the above programme. Neither ICAO nor the Training Centre takes responsibility to meet expenses in this regard.

If possible, participants are encouraged to bring a laptop computer with them to the course.

You are invited to nominate suitable candidates to attend this course on the enclosed nomination form, using one form per candidate. A **maximum of two nominees** from your State/Territory may be selected for this event. Any additional nominations will be placed on a “stand-by” list until all interested States’ nominations are received. Once the closing date for nominations has been reached, a review of “stand-by” nominations will be made if additional places in the course are available. Candidates from the State’s appropriate authority will be given first preference for this course.

The ICAO nomination forms, duly completed and signed by participants, as well as by the appropriate AVSEC authority in your States/Territory, must be sent to this ICAO Regional Office by **2 September 2011**. For administrative reasons, please be advised that the closing date for nominations will be strictly adhered to. Selection of participants will be undertaken on the basis of qualifications and experience and successful candidates will be notified accordingly.

Once selected participants have been notified, should a State wish to withdraw from the course, ICAO and the ASTC must be notified within a reasonable time-frame. Furthermore, the ASTC will not be able to accept the participation of any individual showing up to any training event that has not been properly nominated by his State/Territory and previously accepted by ICAO. In addition, participants who do not attend the entire length of the training event will not receive a certificate at the end of the training event.

Please take note that, in the event that your State/Territory will receive a fellowship awarded by the Inter-American Committee against Terrorism (CICTE) of the Organization of American States (OAS), the corresponding fellowship form must be sent directly to CICTE.

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
South American Regional Office
Lima

Enclosure:

Nomination form

cc: Mr. Stanley Betterson, Acting Director of Civil Aviation, Suriname
Abraham Dorris , Guyana
Cosmo Wong, Suriname
Peg Halloran, ASTC Washington
Pablo Martínez, OAS-CICTE
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