



INTERNATIONAL CIVIL AVIATION ORGANIZATION

RLA/03/901 REGIONAL PROJECT

System for the Management of the REDDIG and the Administration of the Satellite Segment

THIRTEENTH MEETING OF THE COORDINATION COMMITTEE (RCC/13)

(Lima, Peru, 9-10 March 2010)

REVISION OF THE PROVISIONAL AGENDA AND SCHEDULE OF THE MEETING

(Presented by the Secretariat)

SUMMARY

This working paper presents the provisional agenda and the working schedule for the Thirteenth Meeting of the REDDIG Coordination Committee, for the consideration of the Meeting.

1. Approval of the provisional agenda and working schedule

1.1 Based on the matters to be dealt with, the Secretariat circulated to States the Provisional Agenda for the Thirteenth Meeting of the REDDIG Coordination Committee, through LN 3/20.3 – SA839 dated December 2nd, 2009.

1.2 The provisional Agenda and working schedule for the Meeting are contained in **Appendices A and B** to this working paper, respectively.

2. Suggested Action

2.1 The Meeting is invited to take note of the information contained in this working paper and to approve the provisional Agenda and working schedule of the meeting presented in Appendices A and B.

APPENDIX A

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PROVISIONAL AGENDA

- Agenda Item 1:** Review of the report of the Twelfth Meeting of the REDDIG Coordination Committee
- Agenda Item 2:** Report of the activities carried out to date since the last REDDIG Coordination Committee meeting
- Agenda Item 3:** Work plan for 2010
- Agenda Item 4:** Financial situation of project RLA/03/901 and approval of budget for 2010
- Agenda Item 5:** Annual project report
- Agenda Item 6:** Other matters

EXPLANATORY NOTES TO THE PROVISIONAL AGENDA OF REDDIG RCC/13 MEETING

Agenda Item 1: Review of the report of the Twelfth Meeting of the REDDIG Coordination Committee

The Meeting will review, for approval, the issues discussed during the Twelfth Meeting of the REDDIG Coordination Committee (RCC/12), which took place in Lima, Peru, on 9-10 March 2009. Likewise, the Meeting will analyze the status of implementation of conclusions formulated during RCC/12 meeting, as well as pending conclusions from previous REDDIG meetings.

Agenda Item 2: Report of the activities carried out to date since the last REDDIG Coordination Committee meeting

Under this Agenda Item, the Meeting will analyze the activities carried out since the last REDDIG Coordination Meeting:

- a) Follow-up to MEVA II / REDDIG interconnection;
- b) 2009 training programme;
- c) Tirad technical-operational meeting;
- d) Migration to IS-14 satellite network;
- e) Operation alternation of REDDIG NCC and Management Centre;
- f) Implementation of new services;
- g) Plan for the total renewal of the REDDIG platform; and
- h) Study on the need to increase the bandwidth.

Agenda Item 3: Work plan for 2010

Under this Agenda Item, the Meeting will analyze the work programme for 2010. Among the activities scheduled for 2010 is follow-up to MEVA II / REDDIG interconnection, the 2010 training programme and the implementation of new services.

Agenda Item 4: Financial situation of project RLA/03/901 and approval of budget for 2010

The Meeting, under this Agenda Item, will review the cost-sharing contributions situation; will present a summary of obligations committed by project RLA/03/901 during 2009, and will analyze the 2010 budget, for its approval.

Agenda Item 5: Annual project report

Under this Agenda item, the Meeting will proceed to review the monitoring annual report of the project (period March 2009 – March 2010) using the form containing basic information on the project (project number, date of initiation, date of termination, budget and period covered by the report); a numerical assessment of the project; a descriptive assessment of the project and a synoptical chart of the project.

Agenda Item 6: Other matters

Under this Agenda item, the Meeting could analyze any other related issue considered convenient.

APPENDIX B

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PROVISIONAL SCHEDULE

SCHEDULE	Tuesday 9	Wednesday 10
08:00 - 09:00	Registry 08:00	
	Opening Ceremony 08:45	
09:00 - 10:45	<p>Agenda Item 1 – Review of the report of the Twelfth Meeting of the REDDIG Coordination Committee</p> <p>Agenda Item 2 - Report of the activities carried out to date since the last REDDIG Coordination Committee meeting</p> <p>Agenda Item 3 - Work plan for 2010</p>	<p>Agenda Item 5 – Project annual report</p> <p>Agenda Item 6 – Other matters</p>
10:45 - 11:00	<i>Coffee Break</i>	<i>Coffee Break</i>
11:00 - 12:45	Agenda Item 3 - Work plan for 2010 (continuation)	Reading and review of Draft Report
12:45 - 13:30	<i>Lunch</i>	Closing ceremony
13:30 - 15:00	Agenda Item 4 - Financial situation of project RLA/03/901 and approval of budget for 2010	

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