



International
Civil Aviation
Organization

Organisation
de l'aviation civile
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Organización
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Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LN 3/27 – SA564

24 August 2010

For: Mr. Pierre Dubois, Regional Director, ANS French Antilles and Guyana
Mr. Zulficar Mohamed, Director a.i., CAD Guyana
Mr. S. Saboerali, Director a.i., NCAA Suriname

Subject: ICAO Cooperative Arrangement for the Prevention of Spread of Communicable Disease through Air Travel (CAPSCA) – Americas 2nd Meeting of the Regional Aviation Medicine Team (RAMT/2)
(Toronto, Canada, 16 – 17 November 2010)

Action

Required: Register participants by 15 October 2010

Dear Sir,

I have the honour to invite your Administration/Organization to participate in the Second Meeting of the CAPSCA – Americas Regional Aviation Medicine Team (RAMT), to be held at the Toronto Lester B Pearson International Airport, Airport Emergency Support Centre (AESC), on 16 and 17 November 2010, hosted by Canada. A map of the meeting venue is provided in Attachment A to this letter.

Participants are expected to include representatives of Civil Aviation and Public Health Authorities of States and Territories in the NAM/CAR/SAM Regions, and of the CAPSCA partner international organizations. Representatives of airports, airlines and air navigation service providers may also participate as members of the delegations of invited States, Territories or International Organizations.

I am pleased to inform that the CAPSCA Americas members to date include the following States: Argentina, Bahamas, Barbados, Bolivia, Brazil, Canada, Chile, Colombia, Costa Rica, Cuba, Dominican Republic, El Salvador, Guatemala, Jamaica, Mexico, Nicaragua, Panama, Peru, United States, Uruguay and Venezuela. This represents more than half of the States in the Americas. I invite you to visit the CAPSCA web site (<http://www.mexico.icao.int/CAPSCA/index.html>) for further information and references.

The Draft Meeting Agenda and Schedule is presented in Attachment B to this letter. The Meeting will be conducted in English and Spanish languages with simultaneous interpretation. States/Territories/International Organizations are invited to provide short (15 minutes maximum) presentations on their relevant national provisions and experience, during the corresponding session indicated in the draft Agenda.

Participants should register for the meeting by completing the registration form provided in Attachment C to this letter which should be received in this office by 15 October 2010.

Accommodation for participants is recommended at the Sheraton Gateway Hotel at Toronto International Airport, Terminal 3 Departures (www.sheraton.com/torontoairport). The hotel contact person is Kathy Tavares, Sales Manager, Tel: +1-905-405-2004, Fax: +1-905-405-4933, Mobile: +1-647-268-0602. The agreed single/double room rate for meeting participants is 129 Canadian dollars plus 13% tax, excluding breakfast. To avail of this rate, participants must quote Group code PHK15A when making reservations. Daily transportation will be provided for meeting participants between the meeting venue and the recommended hotel at specific times to coincide with the meeting start and end times each day, which will be informed to registered participants in due course.

If you require any further information regarding the meeting, please contact Ms. Lia Ricalde (lricalde@lima.icao.int) – ICAO SAM AGA Regional Officer and SAM CAPSCA Americas Regional Coordinator, or her Assistant Mrs. Deborah Coriat (dcoriat@lima.icao.int).

Accept, Sir, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
South American Office
Lima

Enclosure:

As indicated

cc: Mr. M. Philippe Guivarch, Executive Manager, ANS French Antilles-Guyane
Eric Jeffries, Coordinator of the Meeting, Canada
Laura Valero, CAPSCA SCM Chairperson, United States
Jarnail Singh, CAPSCA APAC
C/MED
A/D/TCB
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ATTACHMENT B

ICAO COOPERATIVE ARRANGEMENT FOR THE PREVENTION OF SPREAD OF COMMUNICABLE DISEASE THROUGH AIR TRAVEL (CAPSCA) – AMERICAS

2nd MEETING OF THE REGIONAL AVIATION MEDICINE TEAM (RAMT/2)
(Toronto, Canada, 16 – 17 November 2010)

DRAFT AGENDA & SCHEDULE

DAY 1 - 16 November 2010

- 08:30 – 09:00 Participant Registration
- 09:00 - 09:30 Opening
Remarks by representatives of ICAO / GTAA / PHAC / Transport Canada
- 09:30 - 10:00 RAMT Terms of Reference & Future Airport Evaluator Training
Dr. Anthony Evans
Chief Aviation Medicine Section, International Civil Aviation Organization, and ICAO CAPSCA Project Manager
- 10:00 - 10:30 Summary of SCM/2 Conclusions & CAPSCA Web Site Update
Michiel Vreedenburgh
Deputy Regional Director, North American, Central American and Caribbean Regional Office, International Civil Aviation Organization, and CAPSCA Americas Regional Coordinator for the NAM/CAR Regions
- 10:30 - 11:00 *Coffee Break*
- 11:00 - 11:30 Summary of 1st Global Coordination Meeting of the Regional Aviation Medicine Teams (RAMT)
Dr. Jarnail Singh
Chairman, Civil Aviation Medical Board, Civil Aviation Authority Singapore, and CAPSCA Asia Pacific Regional Coordinator and CAPSCA Global Technical Advisor/Expert
- 11:30 - 12:00 Updated Work Plan for the CAPSCA Americas RAMT
Dr. Jose Valente Aguilar Zinser
Director General of Transport Medicine, Secretariat of Communications and Transport, Mexico and CAPSCA Americas RAMT Leader

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- 12:00 - 13:00 Airport Evaluation Methodology & Questionnaire / Lessons learned during Assistance Visits

Lia Ricalde
Regional Officer Aerodromes & Ground Aids, South American Regional Office,
International Civil Aviation Organization, and CAPSCA Americas Regional Coordinator
for the SAM Region
- 13:00 - 14:00 *Lunch*
- 14:00 - 15:00 Presentations by States and International Organisations

Transport Canada, PHAC, WHO/PAHO, OCHA, etc. (to be confirmed)
- 15:00 - 15:30 Business Continuity Planning for Pandemics – Airports

ACI
- 15:30 - 16:00 Business Continuity Planning for Pandemics – Airlines

IATA
- 16:00 - 16:30 Business Continuity Planning for Pandemics – Air Traffic Control Services

NAV Canada
- 16:30 – 16:45 Summary

Dr. Anthony Evans

DAY 2 - 17 November 2010

- 08:30 - 09:00 Toronto Lester B. Pearson International Airport contingency plan for suspected case of communicable disease – arrivals

GTAA
- 09:00 - 10:00 Toronto Lester B. Pearson International Airport Business Continuity Plan for a public health emergency

GTAA
- 10:00 - 10:30 Pandemic Preparedness for The Aviation Sector – Checklist for Airport Evaluation

Lia Ricalde
- 10:30 - 11:30 *Coffee break / Transfer to the Airport*
- 11:30 – 13:30 Toronto Lester B. Pearson International Airport Visit

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13:30 – 14:30 *Lunch*

14:30 - 15:30 Debrief and Discussion of the results, gap analysis

Lia Ricalde, José V. Aguilar, Tom Felix

15:30 – 16:00 RAMT Meeting Summary and Next Steps - Host & Dates for the next 3rd CAPSCA Americas SCM/RAMT Meeting & regional seminar in May/June 2011

Dr. Anthony Evans

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