



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
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Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

LN 3/24.1  
LT 2/6B.5-SA371

7 June 2010

To: Mr. Pierre du Bois/DIRAC, French Guiana  
Mr. Zulficar Mahomed /CAD a.i., Guyana  
Mr. M. Saboarali/CAD a.i., Suriname

cc.: Mr. Philippe Guivarch/DSNA, French Guiana  
D/TCB

Subject: **Seminar/Workshop on the Implementation of the New Flight Plan Format  
in the Region**  
(Lima, Peru, 13 to 15 September 2010)

Action  
Required: **Your reply by 13 August 2010**

Sir,

I have the honour to inform you that the Seminar/Workshop on the Implementation of the New Flight Plan Format in the Region will be held in the premises of this Regional Office, Lima, Peru, from 13 to 15 September 2010.

The objective of this event is to support SAM States in the implementation of Amendment No. 1 to the PANS/ATM – Doc. 4444, 15<sup>th</sup> Edition, related with the new flight plan format, and will be carried out in English and Spanish.

The seminar/workshop is aimed for professionals in the air traffic management (ATM) area dedicated to the development of flight plans, as well as for professionals in the communications, navigation and surveillance (CNS) area dedicated to the planning, implementation and maintenance of automated systems. In **Appendix A** to this letter you will find the Tentative Agenda and its explanatory notes, and in **Appendix B**, general information on the event.

In this sense, you are cordially invited to participate and inform of your decision to this Regional Office no later than **13 August 2010**, by filling the registration form shown in **Appendix C**.

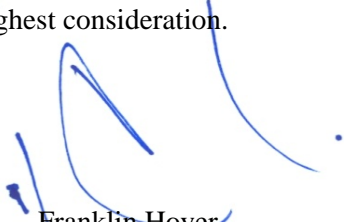
In accordance with the above, I am pleased to invite your administration to propose participants, keeping in mind the following financing alternatives:

- a) Fellowships from an ICAO Project approved for your State.
- b) Fellowships chargeable to a Trust Fund Agreement established with your administration.
- c) Two fellowship for Regional Project RLA/06/901 member States, for each State not counting with any of the previous alternatives, on a first-come first-serve basis, having the interested administration to provide the air tickets to and from the host country.
- d) Own resources, in the lack of any of the previous alternatives.

Up to the completion of vacancies available, this Office will make the reservation of places, according to the receipt of requests. For this reason, I will very much appreciate if you could inform me as soon as possible if your administration will send a participant; submitting, if such is the case, the ICAO fellowship nomination form duly completed, in order to receive them at this Office, not later than **13 August 2010**.

The documentation for the seminar/workshop will be published in the ICAO SAM Office website: <http://www.lima.icao.int>. No documentation is foreseen for distribution during the event; therefore, it is recommended that participants bring a lap-top, or print the documentation.

Accept, Sir/Madam, the assurances of my highest consideration.



Franklin Hoyer  
Regional Director  
ICAO South American Office  
Lima

Atts.

## **APPENDIX A**

### **International Civil Aviation Organization South American Regional Office**

#### **RLA/06/901 REGIONAL PROJECT**

#### **SEMINAR/WORKSHOP ON THE IMPLEMENTATION OF THE NEW FLIGHT PLAN FORMAT IN THE SAM REGION**

(Lima, Peru, 13 to 15 September 2010)

#### **TENTATIVE AGENDA**

- Agenda Item 1: Introduction to the new flight plan format – Amendment 1 to the PANS/ATM - Doc. 4444, 15<sup>th</sup> Edition
- Agenda Item 2: ICAO efforts to harmonize the implementation at a global level
- Agenda Item 3: Analysis on the impact of the new flight plan format implementation in the automated systems of the SAM Region
- Agenda Item 4: Flight data processing system (FDPS) provider's points of view
- Agenda Item 5: Follow-up to the actions taken in other ICAO regions with respect to Amendment 1 to the PANS/ATM - Doc. 4444, 15<sup>th</sup> Edition
- Agenda Item 6: Review to the action plan for the implementation of the new flight plan format in the SAM Region
- Agenda Item 7: Other matters

## EXPLANATORY NOTES

### **Agenda Item 1: Introduction to the new flight plan format – Amendment 1 to the PANS/ATM - Doc. 4444, 15<sup>th</sup> Edition**

The first day of the event will consist in a session of presentations from ICAO, the industry and SAM States, with regard to the implementation of the new flight plan format. The topics to be presented will cover the following:

- a) Description of Amendment 1 to the PANS/ATM - Doc. 4444, 15<sup>th</sup> Edition, and guidelines for its implementation (Expositor: ICAO);
- b) Follow-up to actions required for the global implementation of Amendment 1 to the PANS/ATM - Doc. 4444, 15<sup>th</sup> Edition (Expositor: ICAO);
- c) Strategy for the implementation of Amendment 1 to the PANS/ATM - Doc. 4444, 15<sup>th</sup> Edition, and analysis to its impact on the SAM Region automated systems (Expositor: OACI);
- d) Analysis to the impact on the implementation of Amendment 1 to the PANS/ATM - Doc. 4444, 15<sup>th</sup> Edition, in the States of the SAM Region and presentation of action plans drafted by the States in this respect (Expositors: SAM States);  
**Note:** It is expected that each State of the Region will present an impact analysis on their respective automated systems
- e) Analysis to the impact on the implementation of Amendment 1 to the PANS/ATM - Doc. 4444, 15<sup>th</sup> Edition, by the industry (Expositors: Industry representatives); and
- f) Summary of actions suggested for the implementation of Amendment 1 to the PANS/ATM - Doc. 4444, 15<sup>th</sup> Edition, in the SAM Region, as a result of the afore indicated presentations (Expositor: OACI).

### **Agenda Item 2: ICAO efforts to harmonize the implementation at a global level**

Recognizing the challenges involved in the harmonized implementation of the new flight plan (FPL) provisions, the Meeting will be briefed on the efforts being made globally by ICAO to achieve a global and harmonized implementation. The Meeting will have the opportunity to review the Flight Plan Implementation Tracking System (FITS) developed by ICAO and the information already available, as well as complete the missing ones.

### **Agenda Item 3: Analysis on the impact of the new flight plan format implementation in the automated systems of the SAM Region**

The Meeting, under this agenda item, will take note of the impact evaluation made by ICAO, the industry, and the SAM air navigation services users and providers regarding the implementation of Amendment 1 to the PANS/ATM - Doc. 4444, 15<sup>th</sup> Edition, in the automated systems installed in the Region. An analysis will be made on the possible regional actions to take with the aim that the amendment become valid on 15 November 2012. Among the different automated systems to analyse, are the impact that the implementation of the amendment will have on the AFTN or AMHS system, the repetitive flight plan, the flight plan processor, the radar data processor, the flight plan presentation system, and the flight progress strip printing system.

**Agenda Item 4: Flight data processing system (FDPS) provider's points of view**

Under this Agenda Item and as part of the harmonized global efforts to implement the new FPL provisions, the Meeting will have the opportunity to share its views with the FDPS providers in charge, in many cases, of updating systems on behalf of States/air navigation services providers (ANSPs) and to discuss any issue related to the national implementation plans from a FDPS provider perspective.

**Agenda Item 5: Follow-up to the actions taken in other ICAO regions with respect to Amendment 1 to the PANS/ATM - Doc. 4444, 15<sup>th</sup> Edition**

Under this Agenda Item, the Meeting will note the actions carried out in other ICAO regions in the planning for the implementation of the new flight plan format, and analyze the possible actions required in the regional action plan, with the aim that it be harmonized with the action plans of the adjacent regions.

**Agenda Item 6: Review to the action plan for the implementation of the new flight plan format in the SAM Region**

The Meeting, taking into account the *ICAO CAR/SAM strategy for the implementation of Amendment 1 to the PANS/ATM - Doc. 4444, 15th Edition*, the actions suggested as a result of the presentations at the seminar, will proceed to examine the SAM action plan for the implementation of the new flight plan format.

**Agenda Item 7: Other matters**

The Meeting will analyze here any other related subject that has not been taken under consideration in the agenda items.

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## APPENDIX B



International Civil Aviation Organization

South American Regional Office

RLA/06/901 – **Seminar/Workshop on the Implementation of the New Flight Plan Format in the Region**

Lima, Peru, 13 to 15 September 2010

FPL -IP/1

7/6/10

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### GENERAL INFORMATION

(Presented by the Secretariat)

#### 1. **Venue and dates**

The Seminar/Meeting on the Implementation of the New Flight Plan Format in the Region will be held in the premises of the ICAO South American (SAM) Regional Office, in Lima, Peru, from 13 to 15 September 2010.

#### 2. **Coordinators**

Mr. Jorge Fernandez  
ICAO SAM Regional Office  
Tel: +511 611-8686  
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E-mail: mail@lima.icao.int  
jfernandez@lima.icao.int

Mr. Onofrio Smarrelli  
ICAO SAM Regional Office  
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Fax: +511 611-8689  
E-mail: mail@lima.icao.int  
osmarrelli@lima.icao.int

#### 3. **Participants Registration**

The registration of delegates will take place on Monday, 13 September, from 08:30 to 09:00 hours.

#### 4. **General information**

It can be found in the “*General Information*”, “*Weather*” and “*Hotels*” sections of the ICAO SAM Regional Office Website home page, located at <http://www.lima.icao.int/>, “*inglés*” (upper right-hand corner).

#### 5. **Documentation Link**

The documentation will be posted in the ICAO SAM Regional Office Website, <http://www.lima.icao.int/>, *Meetings*; participants should check this website frequently to download the documentation. All participants must bring their own set of documentation to the Meeting venue (hard copy or electronically), since there will be no hard copies available for distribution.

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**APPENDIX C / APENDICE C**



FPL

*International Civil Aviation Organization /*  
*Organización de Aviación Civil Internacional*  
 South American Office (SAM)/ Oficina Sudamericana (SAM)  
 RLA/06/901 – Seminar/Workshop on the Implementation of the New Flight Plan  
**Formato de Plan de Vuelo en la Región SAM**  
 Lima, Peru, 13 to 15 September 2010 / Lima, Perú, 13 al 15 de septiembre de 2010

**REGISTRATION FORM / FORMULARIO DE REGISTRO**

1.	<b>NAME NOMBRE</b>	
2.	<b>POSITION CARGO</b>	
3.	<b>ORGANIZATION ORGANIZACIÓN</b>	
4.	<b>COUNTRY PAÍS</b>	
5.	<b>TELEPHONE TELÉFONO</b>	
6.	<b>FAX</b>	
7.	<b>E-MAIL CORREO-E</b>	
8.	<b>OFICIAL ADDRESS DIRECCIÓN OFICIAL</b>	

*Please return this form to: / Por favor regrese este formulario a:*

*E-mail:* mail@lima.icao.int

*Fax:* +51 1 611-8689

- END / FIN -