



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

LS 8/12.6 – SA825

26 November 2009

For: Mr. Zulficar Mahomed, DCAA Georgetown, Guyana
Mr. J. Veira, DCA, Paramaribo, Suriname

cc: **AVSEC National Points of Contact**

Abraham Dorris , Guyana

Cosmo Wong, Suriname

Pablo Martínez, OAS-CICTE

Hayda Wallen, OAS-CICTE

ICAO RD, México

A/C/ISD

avsec@gcaa-gy.org; director-general@gcaa-gy.org;

casassec@casas.sr; cosmo_196@hotmail.com;

PMartinez@oas.org;

HWallen@oas.org;

isd@icao.int; cludorf@icao.int;

Subject: Aviation Security (AVSEC) Cargo and Mail Training Course
(ASTC Port of Spain, Trinidad and Tobago, 12 – 16 April 2010)

Action

Required: **Reply by sending your nomination forms no later than 26 February 2010**

Sir/Madam:

As part of the proactive position adopted by ICAO to strengthen aviation security worldwide, a comprehensive Plan of Action has been developed. This Plan has been approved by the ICAO Council with the highest priority; however, its success requires an intensive and continuous commitment from Contracting States to ensure the achievement of concrete results within an acceptable time-frame. An important component of the Plan of Action relates to training activities, which are designed to assist States in remedying Annex 17—Security deficiencies.

I wish to inform you that an Aviation Security (AVSEC) Cargo and Mail Training Course will be held at the ICAO Regional Training Centre in Port of Spain, Trinidad and Tobago from 12 to 16 April 2010.

The course has been developed to provide selected personnel involved in the handling of cargo, courier and express parcels, mail and company stores, with the knowledge and skills to enable them to apply preventive security measures in accordance with approved aviation security programmes.

The nominees should be senior officials from the appropriate authority for aviation security, other regulatory and control authorities, airport and airline management, and instructional staff who are responsible for air cargo or mail security. This course is particularly aimed at those who will

have a direct input in the introduction and operation of the State's "regulated agent" cargo security system in accordance with Annex 17. Furthermore, it is desirable that nominees should have already attended a specialized AVSEC training course or workshop.

The working language of the course will be **English**, with no translation or interpretation facilities.

An administration fee of 2,650.00 Trinidad/Tobago Dollars (TTD) (equivalent to US \$400) will be charged to all participants to cover the basic administration costs of the course. In addition, airfare, hotel and miscellaneous expenses will be met by your administration.

Please be advised that your nominees should be medically fit and should either have medical insurance or medical coverage from your government to meet expenses, if any, towards sickness or a medical emergency during the above programme. ICAO takes no responsibility to meet expenses in this regard.

You are invited to nominate suitable candidates to attend this course on the enclosed nomination form, using one form per candidate. A maximum of **two nominees** from your State may be selected for this event. Any additional nominations will be placed on a "stand-by" list until all interested States' nominations are received. Once the closing date for nominations has been reached, a review of stand by nominations will be made if additional seats in the course are available. Candidates from the State's appropriate authority will be given first preference for this course.

Nominations should reach this office by **26 February 2010**. For administrative reasons, please be advised that the closing date for nominations will be strictly adhered to. All nomination forms must be fully completed and include the signature of the authorizing authority. Additionally, nomination forms that are not properly completed may result in the candidate not being selected for training. Selection of participants will be undertaken on the basis of qualifications and experience and successful candidates will be notified accordingly. Once selections have been made, should a State wish to withdraw from a course, ICAO or the ASTC must be notified within a reasonable time-frame. Furthermore, any participant who attends training without having been properly nominated and accepted, or who does not attend the entire course, shall not receive a certificate at the end of the training event.

Accept, Sir/Madam, the assurances of my highest consideration.



Franklin Hoyer
Regional Director
South American Office

Enclosure:
As indicated