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Международная
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منظمة الطيران
المدني الدولي

国际民用
航空组织

LT 19/11 – SA709

3 November 2010

To: Mr. Pierre Dubois, Directeur Regional de l'Aviation Civile aux Antilles et en Guyane
Mr. Zulficar Mohamed, Interim Director General, Guyana Civil Aviation Authority
Mr. M. Saboerali, Acting Director Civil Aviation, Suriname
Mr. Vivian Hanenberg, Director, Civil Aviation Safety Authority Suriname (CASAS)

Subject: **ICAO Course on ADREP/ECCAIRS Systems for the NAM/CAR/SAM Regions**
(Mexico City, Mexico, 22-26 November 2010)

Sir/Madam,

I have the honour to refer to my letter SA684 dated 26 October 2010 on the above mentioned subject. In this regard, please be informed that the ICAO Course on ADREP/ECCAIRS Systems for the NAM/CAR/SAM Regions will be given simultaneously, both to the technical personnel and to the users, as follows:

Technical Course

- **Course of 4 days (22-25 November 2010)** – Aimed at those who will install and administer the ECCAIRS environment. This Technical Course is aimed at the system administrators and/or IT Support staff who will support ECCAIRS as well as “Power users” with good understanding of Operating Systems and software installation.
- Audience: IT Administrators and/or officers, power users.
- Not suited for: Flight investigators, office clerks.
- Prerequisites: Reasonable knowledge and understanding of Technology Information, in particular in the field of software architecture, databases. Good knowledge of the Microsoft Windows operating system.

Users training course

- **Course of 5 days (22-26 November 2010)** – To train assistants for the maximum use of the ECCAIRS system (address to accident investigation personnel).

Necessary equipment

Each student must provide their own Laptop for Training. The minimum specifications for course Hardware Requirements are:

1. Pentium IV or above processor.
2. 512 MB RAM.
3. 135 MB of available disk space for ECCAIRS software and MSDE database
4. Windows NT Workstation 4.0 or Windows 2000 Professional or Windows XP Professional with Service Pack 1 or higher.
5. PC must have administrative access rights (i.e.: User must be able to install software and add user accounts).
6. It is recommended not to have other **System Query Language (SQL) application running** on PC.

In view of the above, we request that you consider sending two specialists in the respective areas of the courses that will be provided, in order to obtain the best benefit from this instruction.

Accept, Sir/Madam, the assurances of my highest consideration.

A handwritten signature in black ink, appearing to read "for / [Signature]". The signature is written over a horizontal line.

Franklin Hoyer
Regional Director
ICAO South American Office
Lima

cc:
Mr. Philippe Guivarc'h, Chef du Service de la Navigation Aérienne
Antilles-Guyane
ICAORD, Mexico