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LN 3/20.3 – SA951

19 December 2008

To: Mr. Pierre Dubois, DIRAC French Guiana
Mr. Mohamed Zulficar, CAD Guyana
Mr. John Veira, CAD Suriname

cc.: Mr. Philippe Guivarc'h, CSNA French Guiana
ICAORD Mexico (for transmission to Trinidad and Tobago)
D/TCB for C/FAM

Required

Action: Your reply by 2 February 2009

Subject: RLA/03/901 REDDIG – Twelfth Coordination Meeting (RCC/12)
(Lima, Perú, 9-10 March 2009)

Dear Sir,

I have the honor to invite your Administration to the Twelfth Meeting of the REDDIG Coordination Committee (RCC/12), to be held in this Regional Office, from 9 to 10 March 2009.

Attached you will find the tentative Agenda. The administrative information will be sent as soon as possible.

I would very much appreciate to take note that all the documentation of this meeting will be published in ICAO web page. Also, please confirm the names of the delegates that will participate in representation of your Administration.

Accept, Sir, the assurances of my highest consideration.

Jose Miguel Ceppi
Regional Director
South American Office
Lima

Att.

APPENDIX

INTERNATIONAL CIVIL AVIATION ORGANIZATION

RLA/03/901 REGIONAL PROJECT

System for the Management of the REDDIG and the Administration of the Satellite Segment

TWELFTH MEETING OF THE COORDINATION COMMITTEE (RCC/12)

(Lima, Peru, 9-10 March 2009)

PROVISIONAL AGENDA

Agenda

Item 1: Review of the report of the Eleventh Meeting of the REDDIG Coordination Committee

Agenda

Item 2: Report of the activities carried out to date since the last REDDIG Coordination Committee meeting

Agenda

Item 3: Work plan for 2009

Agenda

Item 4: Financial situation of project RLA/03/901 and approval of budget for 2009

Agenda

Item 5: Annual project report

Agenda

Item 6: Other matters

TENTH MEETING OF THE COORDINATION COMMITTEE OF PROJECT RLA/03/901

EXPLANATORY NOTES TO THE PROVISIONAL AGENDA

Agenda

Item 1: Review of the report of the Eleventh Meeting of the REDDIG Coordination Committee

The Meeting will review, for approval, the issues discussed during the Eleventh Meeting of the REDDIG Coordination Committee (RCC/11), which took place in Lima, Peru, on 5-6 May 2008. Likewise, the Meeting will analyze the status of implementation of conclusions formulated during the Eleventh Coordination Meeting, as well as pending conclusions from previous REDDIG meetings.

Agenda

Item 2: Report of the activities carried out to date since the last REDDIG Coordination Committee meeting

Under this Agenda Item, the Meeting will analyze the activities carried out since the last REDDIG Coordination Meeting.

Agenda

Item 3: Work plan for 2009

Under this Agenda Item, the Meeting will analyze the work programme for 2009.

Agenda

Item 4: Financial situation of project RLA/03/901 and approval of budget for 2009

The Meeting, under this Agenda Item, will review the cost-sharing contributions situation; will present a summary of obligations committed by project RLA/03/901 during 2008, as well as the budget for 2009, for approval.

Agenda

Item 5: Annual project report

Under this Agenda item, the Meeting will proceed to review the monitoring annual report of the project (period April 2008 – April 2009) using the form containing basic information on the project (project number, date of initiation, date of termination, budget and period covered by the report); a numerical assessment of the project; a descriptive assessment of the project and a synoptical chart of the project.

Agenda

Item 6: Other matters

Under this Agenda item, the Meeting could analyze any other related issue considered convenient.