



RAAC/11-IP/01
27/03/09
Revised
14/04/09

INTERNATIONAL CIVIL AVIATION ORGANIZATION

ELEVENTH MEETING OF THE CIVIL AVIATION AUTHORITIES OF THE SAM REGION (RAAC/11) (Santiago, Chile, 6 – 8 May 2009)

General Information

(Presented by the Secretariat)

1. Place and date of the event

The Eleventh Meeting of the Civil Aviation Authorities of the SAM Region will be held in Santiago, Chile, from 6 to 8 May 2009.

2. Address of the Meeting

Hotel Marriott Santiago
Address: Av. Kennedy 5741, Las Condes, Santiago
Fax: (562) 426 2001
Telephones: (562) 426 2100 Toll free: 0800 393 800

3. Registration of Participants

The registration of participants will be carried out on Wednesday, 6 May 2009, from 08:00 to 09:00 hours.

4. Opening of the meeting

The opening session of the meeting will take place on Wednesday, 6 May 2009, at 09:00 hours, at the “Torres del Paine” Room, of the Marriott Hotel.

5. Language and documents

This event will have simultaneous interpretation. The documentation for the event will be published in the web Page of the ICAO SAM Regional Office: <http://www.lima.icao.int> as soon as it is available. No documentation will be distributed during the meeting.

6. Temperature

Temperature in Santiago, Chile, during the month of May varies approximately from 20°C (68°F) to 5°C (41°F). The average humidity is of 70%.

7. Money exchange

Chile currency is the Peso (\$). Present exchange rate (March 2009) is approximately \$570 Chilean pesos per US \$ 1.00. Money exchange can be made in formal centres or in Banks.

8. Credit cards

The international credit cards as American Express, MasterCard, VISA, etc. are usually accepted in hotels, shopping centers and restaurants.

9. Suggested hotels

The following suggested hotels have offered special rates to the participants to this meeting:

Hotel	Telephone/Fax/E-Mail/Web	Address	Single Room US\$	Double Room US\$
Marriott Santiago ***** Site of the Meeting	Tel: (562) 426 2100 Toll Free: 0800 393 800 Fax: (562) 426 2001 http://www.latinoamerica.marriott.com/hotels/travel/scldt-santiago-marriott-hotel/ Contacto/Contact: María José Castillo, Tel. (562) 426 2098, fax (562) 426 2069 E-mail: maria.castillo@marriott-hotels.com FAVOR LLENAR FORMULARIO SOLICITUD DE RESERVA ADJUNTA/ PLEASE FILL IN ATTACHED RESERVATION REQUEST FORM	Av. Kennedy 5741, Las Condes	135.00 Standard	135.00 Standard
Hotel Kennedy *****	Tel: (562) 290 8100 Fax: (562) 218 2188 reservas3@hotelkennedy.cl reservas@hotelkennedy.cl www.hotelkennedy.cl	Av. Kennedy 4570, Vitacura	108 Standard	117.00 Standard
Hotel Director *****	Tel: (562) 389 1956 Fax: (562) 246 0088 reservas@director.cl www.director.cl	Av. Vitacura 3600, Las Condes	95.00	105.00
Alcalá del Río *****	Tel: (562) 236 0871 Fax: (562) 236 0987 reservas@hotelalcala.tie.cl www.hotelalcala.cl	Av. Padre Mariano 331, Providencia	60.00	70.00
Ensenada Executive Departments	Tel: (562) 474 0474 Reservations: Manuel Trejo manueltrejo@departamentosensenada.cl	Diego de Velásquez 2087, Providencia Diego de Velásquez 2071, Providencia Holanda 87, Providencia	55.00 Executive Department (1 room – double bed)	

Hotel	Telephone/Fax/E-Mail/Web	Address	Single Room US\$	Double Room US\$
Park Suite Apartments (Park Plaza Hotels)	Tel: (562) 372 4044 Fax: (562) 233 8521 bookings@parkplaza.cl www.parkplaza.cl/suite	Lota 2233, Providencia	90.00	Standard Department with double bed, bathroom, living with sofa bed and kitchenette

Notes: *The rates indicated above are approximate. Prices can change when cancelling the bill due to US currency variation.*

All the rates include American Buffet breakfast. The additional tax of 19% (IVA) will not be charged when paying in US dollars.

10. Hotel Reservations

Reservations should be arranged directly with the hotel indicating **the special rate “DGAC”** with sufficient time in advance. In order to guarantee the reservation, it is requested to provide the number of a credit card.

11. Transportation

Transportation facilities from the airport to the hotel will be provided opportunely.

12. Hospitals

In case of any emergency, it is suggested to use the following services:

Hospital de la Fuerza Aérea (FACH) Av. Las Condes 8631	Telephone: 782 6000
Clínica Alemana Av. Manquehue Norte 1410, Las Condes	Telephone: 210 1334 (Emergency) 2101010 (Ambulance)
Clínica Las Condes Lo Fontecilla 441, Las Condes	Telephone: 800211800 (Emergency) 210 5150 (Emergency)
Hospital Clínico Universidad Católica Marcoleta 367	Telephone: 633 2051
Hospital del Trabajador Ramón Carnicer 201	Telephone: 685 3129 (Central) 685 3333 (Call Center)
Unidad Coronaria Móvil (ambulance)	Telephone: 391 4444

13. Business Hours

Shopping centres in downtown and in Providencia open from Monday to Friday from 10:00 to 19:00 hrs. and on Saturdays from 10:00 to 14:00 hours. Malls open from Monday to Sunday from 11:00 to 21:00 hours. The Banks open at 09:00 to 14:00 hours from Monday to Friday.

14. Electricity

220V / 50Hz. The plugs have two or three pins. For ease reference, an example is included.

**15. Airport tax**

The passengers departing from the Santiago International Airport must pay the amount of US\$30.00 American Dollars or its equivalent in local currency. Some air tickets have the tax already included.

16. Passport and visa requirements

Citizens of some countries require visa to enter to Chile. In this sense, please confirm with your respective Embassy or Consulate prior to your departure.

17. Tips

At restaurant a tip equivalent to 10% has to be considered to the total bill. It is not common to tip the taxi driver.

18. Security recommendations

It is suggested to adopt common security measures like in all big cities, for example carry only the necessary money, do not draw attention with valuable jewellery, and asks the hotel for a radio taxi service.

19. Contact address and telephones

Dirección General de Aeronáutica Civil de Chile
Sección Relaciones Aeronáuticas Internacionales, Mr. Luis A. Rossi
Av. Miguel Claro 1314, Providencia
Santiago, Chile
Tel: (562) 439 2442 (562) 439 2443
Fax: (562) 439 2143
Mobile: 09-9-1581829 (from land line)
9-1581829 (from mobiles)
E-Mail: rossi@dgac.cl rai@dgac.cl

**REUNIÓN RAAC/11
OACI - DGAC**

Información del Pasajero – Guest Information

Nombre Pasajero:
Guest Name:

Compañía:
Company:

Teléfono:
Phone Number:

Fax o número alternative:
Fax or alternate number:

Número Confirmación:
Confirmation Number:

Fecha Check In:
Check In Date:

Fecha Check Out:
Check Out Date:

Información Dueño de Tarjeta – Cardholder Information

Nombre Titular de tarjeta:
Name as it appears in the credit card:

Tipo de Tarjeta: Visa MC Amex Diners
Card Type:

Tipo de Cuenta: Individual (tarjeta personal)
Account Type: Personal Credit Card

Corporativa | Nombre Compañía:
Corporate | Company Name:

Número Tarjeta:
Credit Card Number:

Fecha Exp.:
Exp. Date:

Dirección domicilio:
Home address:

Ciudad / País:
City / Country:

Phone number:

Relación con Pasajero:
Relation to Guest:

Pariente Amigo Empleado Otro
Relative Friend Employee Other

Certifico que toda la información es correcta y precisa. Por este medio solicito a SANTIAGO MARRIOTT HOTEL a confirmar mi reserva de habitación.

I certify that all information is complete and accurate. I hereby request SANTIAGO MARRIOTT HOTEL to confirm my room reservation

Favor enviar este formulario a la Srta. María José Castillo de Reservas Hotel Marriott: Fax (562) 426 2069 o al E-Mail maria.castillo@marriotthotels.com

Please send this form to Ms. María José Castillo of Reservations Hotel Marriott: Fax (562) 426 2069 or E-Mail maria.castillo@marriotthotels.com