

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
South American Office**

**RLA/99/901 Regional Project
Regional Safety Oversight Cooperation System**

**Regional Seminar/Meeting on Aviation Medicine
(Lima, Perú, 30 March to 3 April 2009)**

GENERAL INFORMATION

1. Site and dates of the Seminar/Meeting

The Regional Seminar/Meeting on Aviation Medicine will take place at the Conference Room of the ICAO South American Regional Office, in Lima, Perú, from 30 March to 3 April 2009.

2. Address of ICAO South American Office

The ICAO South American Regional Office is located in Av. Víctor Andrés Belaúnde No. 147, Vía Principal No.102 - Edificio Real 4, 4th floor, Centro Empresarial Real - San Isidro, Lima, Perú

Telephone: (511) 611-8686
Fax (511) 611-8689
E-mail: svsop@lima.icao.int
mail@lima.icao.int
Website: www.lima.icao.int

3. Registration of Participants

Will take place during the first day of the event, between **08:30 and 09:00** hours, in the Registration Desk next to the Conference Room of the ICAO South American Office. For identification purposes participants are required to use the identification badge, which will be provided during their registration.

4. Opening of the meeting

The opening session of the seminar/meeting will take place on Monday 30 March 2009, at the Conference Room of the ICAO Regional Office, at 09:00 hours.

The schedule of the daily sessions will be as follows:

Monday: 0900-1630 hours
Tuesday: 0830-1630 hours
Wednesday: 0830-1630 hours
Thursday: 0830-1630 hours
Friday: 0830-1545 hours

5. Language and documents

The event will be carried out in Spanish and English, with simultaneous interpretation services. The pertinent documentation will be published at the ICAO SAM Regional Office website: <http://www.lima.icao.int>, option Meetings.

6. Temperature

During the month of March, the temperature in Lima varies from an average minimum of 24° C and an average maximum of 27° C. The average humidity is 85%.

7. Exchange rate and Credit cards

The national currency in Peru is the Nuevo Sol (S/), and the current exchange rate (January 2009) is approximately S/. 3.10 Nuevos Soles per US\$ 1.00 (subject to variation). It is recommended to exchange currency at the Banks or Money Exchange Offices.

International credit cards as American Express, Visa, Master Card, etc., are usually accepted in the most important hotels, shopping centers and restaurants. Most stores and restaurants accept payment in US dollars.

8. Passport and visa requirements

It is recommended to verify these requirements at the Peruvian embassy or consulate.

9. Lodging

Participants should make their reservations directly with the hotel of their preference. It is suggested to make the reservations as soon as possible.

Suggested hotels and current rates, subject to variation, are as follows (it is recommended to verify the rates when making the reservation):

Note: when making your reservation please mention your participation at the ICAO meeting.

Hotel	Dirección/Teléfono/Fax Página Web/Correo electrónico Address/Tel/Fax Website/E-mail	Simple/ Single US\$	Doble/ Double US\$
Swissôtel Lima*****	(A 50 mts de la Oficina/ (50 mts away from the Office) Via Central 150, Centro Empresarial Real, San Isidro Tel: (511) 611 4415 Fax: (511) 421 4360 E-Mail: reservations.lima@swissotel.com Web: http://www.swissotel.com Tarifas sujetas al cargo de 19% de IGV y al 10% de servicios. Se puede exonerar del 19% si el pasajero es extranjero. Rates are subject to 19% Sales Tax and 10% Service Tax. Foreigners are exempted of 19% Sales Tax presenting the passport during check-in. Incluye desayuno buffet / Buffet breakfast included	Swiss Advantage 200.00 Swiss Deluxe 220.00 Swiss Exec. Club 240.00 Todas las tarifas All rates + 10 %	200.00 220.00 240.00 Todas las tarifas All rates + 10%

Hotel	Dirección/Teléfono/Fax Página Web/Correo electrónico Address/Tel/Fax Website/E-mail	Simple/ Single US\$	Doble/ Double US\$
El Pardo Doubletree Hotel***** Miraflores	(distancia 10 minutos de la oficina, en taxi/ 10 minutes away from the office, by taxi) Jr. Independencia 141, Miraflores Tel: (511) 617-1000 Fax: (511) 444-2171 / 241-0039 Web Page: http://www.elpardodoubletree.com.pe/ E-mail: pardohot@doubletreeelpardo.com.pe Incluye desayuno buffet / Buffet breakfast included	135.00 + 10%	145.00 +10%
Delfines Hotel & Casino ***** (Summit Hotels & Resorts)	(Distancia: 5 mins de la Oficina en taxi)/ distance 5 mins. away from the office by taxi) Calle Los Eucaliptos 555, San Isidro Tel: (511) 215-7000 Fax: (511) 215-7073 Web Page: http://www-losdelfineshotel.com.pe E-mail: reservas@losdelfineshotel.com.pe Incluye desayuno buffet en Delphos Cafe /Buffet breakfast included at Delphos Cafe	Superior 165.00 Executive 200.00 +10%	Superior 185.00 Executive 220 +10%
Sonesta Hotel El Olivar *****	(a 3 cuadras de la Oficina/ 3 blocks away from the office) Pancho Fierro 194, San Isidro Tel (511) 7126060 Fax (511) 7126099 Web Page: http://www.sonesta.com E-mail: reservas@sonestaperu.com / mllaque@sonestaperu.com Incluye desayuno buffet / Buffet breakfast included Pasajeros extranjeros están exonerados del 19% de IGV previa presentación del pasaporte con el sello de ingreso al Perú al momento del check in en el hotel./ Foreigners are exempted of 19% Sales Tax presenting the passport during check-in.	178.00 + 10%	191.00 + 10%
Hotel Suites del Bosque *****	(a 3 cuadras de la Oficina/ 3 blocks away from the office) Av. Paz Soldán 165, San Isidro Tel: (511) 616 1818 / 616 2121 Web Page: www.suitesdelbosque.com E-mail: reservas@suitesdelbosque.com Incluye desayuno buffet e impuestos por servicios/ Includes breakfast buffet and service taxes	Suite Ejecutiva Estándar (Simple) Executive Suite (single) 140.00 + 10%	Suite Ejecutiva Estándar (Doble) Standard Executive Suite (Double) 150.00 + 10%
Plaza del Bosque Apart Hotel*****	(a 3 cuadras de la Oficina/ 3 blocks away from the office) Av. Paz Soldán 190, San Isidro Tel: (511) 616 1818 / 616 2121 Web Page: www.plazadelbosque.com E-mail: reservas@plazadelbosque.com Incluye desayuno buffet e impuestos por servicios/ Includes breakfast buffet and service taxes	Suite Ejecutiva Simple/ Executive Suite (single) 140.00 + 10%	Suite Ejecutiva Doble Executive Suite (double) 150.00 + 10%

Hotel	Dirección/Teléfono/Fax Página Web/Correo electrónico Address/Tel/Fax Website/E-mail	Simple/ Single US\$	Doble/ Double US\$
Los Tallanes Hotel Suites*****	(distancia 5 minutos de la oficina en taxi/ 5 minutes away from the office, by taxi) Av. Jorge Basadre 325, San Isidro Tel: 0051-1- 221 0001 Fax: (511) 222-5030 Web Page: www.hoteltallanes.com E-mail: mdurand@hoteltallanes.com.pe Incluye desayuno americano. Tarifas sujetas al cargo de 19% de IGV y al 10% de servicios. Se puede exonerar del 19% si el pasajero es extranjero/Rates are subject to 19% Sales Tax and 10% Service Tax. Foreigners are exempted of 19% Sales Tax presenting the passport during check-in. American Breakfast	Suite Ejecutiva Estándar (Simple) 140.00 + 10%	Suite Ejecutiva Estándar (Doble) 150.00 + 10%
Hotel José Antonio***	(distancia 10 minutos de la Oficina en taxi/ 10 minutes away from the Office by taxi) Av. 28 de Julio 398, Miraflores Tel: (511) 445-7743, 445-6870 Fax: (511) 446-8295 Web Page: www.hotelesjoseantonio.com E-mail: ventas@hotelesjoseantonio.com Incluye desayuno buffet e impuestos por servicios/Includes buffet breakfast and service taxes	100.00 10% incluido/included	110.00 + 10%
Hotel El Doral***	(distancia 10 minutos en taxi/the distance from the office is 10 minutes in taxi) Av. José Pardo 486, Miraflores Tel. (511) 242-7799, Fax (511) 446-8344 Web Page: http://www.eldoral.com.pe E-mail: aparthotel@eldoral.com.pe Incluye desayuno americano/ Includes American breakfast	55.00 + 10%	65.00 + 10%

10. Transportation from/to airport

There are several authorized taxi services at the Jorge Chávez Intl. Airport.

The rate to Miraflores/San Isidro (hotels area) is approximately US\$ 30.00. You may confirm this rate at the counters located outside the Airport international exit.

As a safety measure for travelers in the route to/from the airport, the following taxi companies are recommended:

Perú Ejecutivo	Teléfono: +51 1 610-1330, Anexo 101
	E-mail: reservaciones@peruejecutivo.net
CMV Taxi Remisse Ejecutivo	Teléfono: +51 1 422-4838
	E-mail: cmv@exalmar.com.pe

11. Transportation from/to site of the event

Participants should directly coordinate their transportation from/to the site of the event, either taking a taxi or walking, depending on the location of the selected hotel.

There are independent or informal taxis all over the city, which, upon not belonging to any particular company, are not safe or guaranteed. In the event of taking an informal taxi, please consider you will be exposing yourself to a very high risk.

Taxi companies recommended to be taken within the city:

Alo Taxi	+511 217-7777
Tata Taxi	+511 274-5151
Taxi Real	+511 470-6263 / 470-6204
Taxi Móvil S.A	+511 422-3322 / 422-6890
Taxi Go S.A.C.	+511 481-1995 / 9927-8750

12. Hospitals

The **Clínica Anglo Americana**, located in Alfredo Salazar s/n, Miraflores, Tel: (511) 6168900, is the recommended hospital.

13. Useful telephones

ICAO

Mr. Sr. José Miguel Ceppi, Director Oficina SAM	372-6417 / 9650-9267
Mr. Carlos Stehli, Sub-Director Oficina SAM (cs@lima.icao.int).....	435-2752
Mr. Oscar Quesada (oq@lima.icao.int)	372-1768 / 99407-2976
Mr. Alberto Orero, Oficial de Seguridad, Oficina SAM (24 Hs)	(home) 264-3651
(ao@lima.icao.int)	9576-0320 / 99831*-5523

14. Airlines

The following telephone numbers are provided, with the aim you can confirm your flights back to your country:

Aerolíneas Argentinas.....	513-6565
Aeroméxico.....	705-1111
Air Canada	0800 52073
Air Comet	0800 52222
Alitalia	241-1026 / 241-8303
American Airlines.....	0800 40350 / 211-7000
Avianca	0800 51936
Continental Airlines.....	0800 70030 / 712-9230
Copa Airlines	610-0808
Delta Airlines.....	0800 4 3210 / 211-9211
Gol	0800 52917
Iberia	411-7801
KLM	213-0200

Lan	0801-11234 / 213-8200
Lloyd Aéreo Boliviano	444-0510 / 241-5210
Lufthansa	442-4455 / 444-4440
Mexicana de Aviación	610-6065 / 610-6066
Taca.....	511-8222

15. Electricity

220 Volts/60Hz.

16. Information on safety and protection

Upon any emergency situation, kindly call the Security Officer of the ICAO South American Office, Mr. Alberto Orero: tel. 628-7015, Cells 99676-0320 or 99831*5523, or to the Operations Centre of the United Nations Safety and Security Department (UNDSS):

Assistance 24 Hours - 365 days

213 – 3220	Direct
213 – 3200	Ext. 1600
9757 – 1008	Cellular

17. General recommendations in the event of an earthquake

Lima City is within an earthquake area.

During an earthquake

- a) Keep calm.
- b) Stay away from windows, do not go to any balconies, do not use elevators.
- c) Locate yourself in previously identified internal safety zones.
- d) Evacuate only if conditions permit it; otherwise, minimize your movements.

After an earthquake an earthquake

- a) Proceed to leave the premises, since quakes can continue.
- b) Evacuation must be carried out calmly, quickly and safely through the established routes.
- c) Stay in the evacuation site until the designated security team has verified whether the installations are at risk.

ICAO Third and Fourth floor emergency exits

- a) In front of the elevator area are two emergency staircases.
- b) Both stairs end in the first floor of the building, in the main entrance area.
- c) Once outside the building and having your back to it, turn left towards the evacuation site, located across V. A. Belaúnde Avenue.
- d) Pay attention at all moment to the indications that the security team might make.

18. Airport tax

Exit airport tax is US\$ 30.25 American Dollars.