

RLA/08/901 CAPSCA – Americas Project
First Regional Aviation Medicine Team Meeting
(Lima, Peru, 2-3 December 2009)

Airport Evaluator Training (Lima, Peru, 3 – 8 December 2009)

CHECK LIST

Reference	Aspects to be evaluated	Possible means of demonstrating implementation	Examples of methods of evaluation
Integration of Aviation Preparedness Plan with National Pandemic Preparedness Plan	Aviation focal point as part of National Pandemic Preparedness Plan	<ol style="list-style-type: none"> 1. Letter of appointment of airport public health official 2. Terms of Reference 3. Link with National Pandemic Planning Authority 4. Communication with National Pandemic Planning Authority 	<ol style="list-style-type: none"> 1. Documentation 2. Interview(s) with relevant personnel
International Health Regulations	<p>Awareness and compliance with IHRs, in particular with the following Articles:</p> <p>24, 25, 27, 28, 30, 31, 32, 35, 36, 38, 40, 41, 43 and 46.</p> <p>Annex 1(B), 4, 5 and 9.</p>	<ol style="list-style-type: none"> 1. Awareness of 2005 IHR by airport public health official 2. Awareness of States' intentions regarding implementation of IHR 2005 3. Awareness of relevant ICAO guidelines which incorporate the 2005 IHR 4. Airport operating and other procedures reflect compliance with the 2005 IHR 5. Exercises/trials/simulations. 	<ol style="list-style-type: none"> 1. Documentation 2. Interview(s) with relevant personnel.
Communication with the public and relevant workers in the aviation industry	Communication of information on travel and spread of communicable diseases	Consistent advice and information on the prevention and containment of communicable diseases	Documentation of methods of information dissemination eg., through posters, internet, TV etc. from the aviation focal point to the public, airlines, travel agents and relevant airport workers.
WHO guidelines on pandemic preparedness	Awareness of phases in WHO global influenza preparedness plan and their implications for screening	<ol style="list-style-type: none"> 1. Awareness of airport health official or designated medical department of WHO phases of influenza pandemic preparedness 2. Awareness of ICAO guidelines relating to WHO phases 3. Exercises/ drills / simulations to test screening procedures 	<ol style="list-style-type: none"> 1. Interview with decision making point/person at the aviation authority / airport 2. Documentation to reflect incorporation of guidelines in preparedness plan 3. Communication network/ links 4. Policy on anti-viral drugs and prioritization of distribution.
Airport Specific ICAO Guidelines	Awareness of airport specific guidelines	<ol style="list-style-type: none"> 1. Clear contact point for policy formulation and operational organization of preparedness plan 2. Position with responsibility for 'on-the-day' implementation of preparedness plan having reasonable autonomy and flexibility for rapid policy decisions. 3. Communication Links (see Appendix): 	<ol style="list-style-type: none"> 1. Documentation or a Standard Operating Procedure including that for baggage retrieval of affected passengers, their immigration and customs clearance etc. 2. Walk through evaluation of facilities.

		<ol style="list-style-type: none"> 4. For departing passengers: <ul style="list-style-type: none"> • Screening methods that can be implemented at short notice (48 hours) • Trained personnel • Reliable equipment, maintained in accordance with manufacturer's specifications. 5. For arriving passengers (if relevant): <ul style="list-style-type: none"> • Screening methods that can be implemented at short notice (48 hours) • Trained personnel • Reliable equipment that is well maintained in accordance with manufacturer's specifications. 6. Methods for screening: <ul style="list-style-type: none"> • Visual inspection • Questionnaire • Temperature measurement (thermal scanners or other suitable methods) 7. Designated area for screening 8. Designated areas / facilities for: <ul style="list-style-type: none"> • Review of suspected cases by medical staff • Possible isolation and quarantine (Case assessment) • Transport of cases to medical facility designated for purpose 9. Use of personal protective equipment (PPE) 10. Baggage, security screening and customs / immigration formalities for passengers designated as suspected cases or asymptomatic contacts. 11. Consideration and planning for the possibility of reduced staffing levels at the airport due to sickness absenteeism during a pandemic 12. Consideration of procedures concerning airspace restriction and/or aircraft diversion when a suspected case of communicable disease is on board an arriving aircraft. 	<ol style="list-style-type: none"> 3. Interview(s) with relevant personnel
Communication Network	Communication links internally, externally and regional/international.	Aviation / airport authority with National Authority / ICAO / WHO / Other States etc.	Documentation of communication links.

Appendix. Communication links:

Internally:

- Airlines
- Handling agents
- Air traffic management
- Local public health agency
- Local hospital(s)
- Police
- Customs
- Immigration
- Security
- Travel agents
- Airport retailers
- Information / customer relations services
- Other stake holders as necessary

External:

- Passengers (before reaching airport and within terminal building)
- Other airports in same state / region
- Other airports outside State and region
- Media