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Международная
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منظمة الطيران
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国际民用
航空组织

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26 January 2009

For: Mr. Zulficar Mahomed, DCAA Georgetown, Guyana
Mr. J. Veira, DCA, Paramaribo, Suriname

cc: ICAO RD, Mexico
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Subject: **National Aviation Security (AVSEC) Quality Control Workshop**
(ASTC, Quito, Ecuador, 25 – 29 May 2009)

Action
required: **Your reply not later than 10 April 2009**

Sir/Madam:

As part of the proactive position adopted by ICAO to strengthen aviation security worldwide, a comprehensive Plan of Action has been developed. This Plan has been approved by the ICAO Council with the highest priority; however, its success requires an intensive and continuous commitment from Contracting States to ensure the achievement of concrete results within an acceptable time-frame. An important component of the Plan of Action relates to training activities, which are designed to assist States in remedying Annex 17—*Security* deficiencies.

I have pleasure in informing you that ICAO has scheduled a National AVSEC Quality Control Workshop at the ICAO Regional Training Centre in Quito, Ecuador from 25 to 29 May 2009, and you are cordially invited to attend. The workshop will be conducted in **Spanish** and **all participants should be fluent in that language**.

The major objectives of this workshop are to assist States in remedying Annex 17 deficiencies and enable aviation security management personnel to develop effective aviation security quality control measures in order to implement ICAO Standards and Recommended Practices, security elements of other Annexes, and any additional security measures required by the State. The workshop will also assist in the development of documentation and implementation methodology, as well as maintenance of appropriate oversight and internal quality assurance procedures.

Candidates at the senior to middle management level within a State's authority who are also charged with development, approval and/or implementation of quality control duties and are experienced in operational aviation security (AVSEC) matters will be given first priority. It is suggested that, if any State is in the process of drafting or updating its National AVSEC Quality Control Programme, the individual dedicated to this task should attend the workshop. Furthermore, it is desirable that candidates should have already attended a specialized AVSEC training activity such as the Management Course, the National Inspectors Course or the Screener Certification Workshop.

You are invited to note that a participation fee of U.S. \$ 400.00 will be charged to cover basic administration costs. In addition, travel, hotel and miscellaneous costs will be met by your administration. Your nominees should also have health insurance or medical coverage to cover any sickness or medical emergency during the above programme, as ICAO takes no responsibility to meet expenses in this regard. If at all possible, participants are encouraged to bring a laptop computer with them to the workshop.

Class size is limited due to the interactive nature of this workshop. You are invited to nominate suitable candidates to attend this course on the enclosed nomination form, using one form per candidate. A **maximum of two nominees** from your State may be selected for this event. Any additional nominations will be placed on a "stand by" list until all interested State nominations are received. Once the closing date for nominations has been reached, a review of "stand-by" nominations will be made if additional seats in the workshop are available.

Nominations should reach this office by **10 April 2009**. For administrative reasons, please be advised that the closing date for nominations will be strictly adhered to. Selection of nominees will be undertaken on the basis of qualifications and experience and successful candidates will be notified accordingly. Once selections have been made, should a State wish to withdraw from a workshop it must notify ICAO or the ASTC within a reasonable time-frame. Furthermore, any participant who attends training without having been properly nominated and accepted, or who does not attend the entire workshop, shall not receive a certificate at the end of this workshop.

Accept, Sir/Madam, the assurances of my highest consideration.



Jose Miguel Ceppi
Regional Director
South American Office
Lima

Enclosure:
As indicated