



SAM/IG/1
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**International Civil Aviation Organization
South American Regional Office**

**FIRST WORKSHOP/MEETING OF THE SAM IMPLEMENTATION GROUP (SAM IG/1)
REGIONAL PROJECT RLA/06/901**

Lima, Peru, 21 to 25 April 2008

INFORMATION BULLETIN

(Presented by the Secretariat)

1. Place and date of the event

The First Workshop/Meeting of the SAM Implementation Group (SAM/IG/1) will be held at the ICAO SAM Regional Office, Lima, Peru, from 21 to 25 April 2008.

2. Address of the ICAO South American Office

Av. Víctor Andrés Belaúnde 147
Centro Empresarial Real, Torre Cuatro, Piso 4
San Isidro
Telephone: +511 611-8686
Fax: +511 611-8689
E-mail: mail@lima.icao.int

3. Opening session

Monday, 21 April 2008
Registration of participants: 08:30 – 09:00 hrs.
Opening session: 09:00 – 09:15 hrs.

4. Language and documents

This event will have simultaneous interpretation. The documentation of the event will be published in the web Page of the ICAO SAM Regional Office: <http://www.lima.icao.int> as soon as it is available. No documentation will be distributed during the meeting.

5. Registration of participants

Participants are requested to fill in the registration form attached to this information paper and submit it to SAM Regional Office as soon as possible. A subsequent registration will take place at the corresponding registration desk, from 08:30 to 09:00 hrs., during the first day of the event, where the registration sheet duly completed should be handed. Likewise, participants are requested to use the badges supplied to them during registration.

6. Temperature

Temperature in Lima during the month of April varies from 19°C to 26°C. The average humidity is of 80%.

7. Transportation from/to the airport

There are authorized taxis services at the Jorge Chavez International Airport.

The rate to Miraflores or San Isidro (hotel area) is of approximately US\$ 20.00. This rate can be confirmed in counters of the Airport at the international arrivals section.

Taking into account the increase in assaults against persons who travel in the route to and from the airport, the following taxi companies are suggested:

National Car Rental	Teléfono: +511 575-2555 o 222-1010 E-mail: national.remisse@nationalcar.com.pe
Mitsoo S.A.	Teléfono: +511 349-7722 E-mail: remisse@mitsuiautomotriz.com
CMV Servicio Ejecutivo	Teléfono: +511 422-4838 E-mail: cmv@exalmar.com.pe

8. Transportations to and from the site of the event

Participants can take a taxi or walk to the SAM Regional Office, depending of the location of the selected hotel, from the hotel to the Regional Office, and vice versa.

In all cities, there are independent or informal taxi drivers. In view of the fact that they do not belong to a company, they do not provide safety or guarantee. In case of taking an informal taxi, please consider that you may be at a high risk.

Companies recommended for transfers within the city:

Alo Taxi	+511 217-7777
Tata Taxi	+511 274-5151
Taxi Real	+511 470-6263 / 470-6204
Taxi Móvil S.A	+511 422-3322 / 422-6890
Taxi GO S.A.C.	+511 481-1995 / 9927-8750

9. Suggested hotels in Lima:

Reservations should be arranged directly with the hotel **with the necessary anticipation**. Prices may vary, kindly consult the hotel of your preference.

Hotel	Dirección/Teléfono/Fax Página Web/Correo electrónico Address/Tel/Fax Website/E-mail	Simple US\$	Doble/ Double US\$
Swissôtel Lima*****	(A 50 mts de la Oficina/(50 mts away from the Office) Via Central 150, Centro Empresarial Real, San Isidro Tel: (511) 611 4415 Fax: (511) 421 4360 E-Mail: reservations.lima@swissotel.com Web:http://www.swissotel.com Tarifas sujetas al cargo de 19% de IGV y al 10% de servicios. Se puede exonerar del 19% si el pasajero es extranjero. Rates are subject to 19% Sales Tax and 10% Service Tax. Foreigners are exempted of 19% Sales Tax presenting the passport during check-in. Incluye desayuno buffet / Buffet breakfast included	Swiss Advantage 200.00 Swiss Deluxe 220.00 Swiss Exec. Club 240.00 Todas las tarifas All rates + 10 %	200.00 220.00 240.00 Todas las tarifas All rates + 10%
El Pardo Doubletree Hotel***** Miraflores	(distancia 10 minutos en taxi/ distance from the office is 10 minutes in taxi) Jr. Independencia 141, Miraflores Tel: (511) 617-1000 Fax. (511) 444-2171 / 241-0039 Web Page: http://www.elpardodoubletree.com.pe/ E-mail: pardohot@doubletreeelpardo.com.pe Incluye desayuno buffet / Buffet breakfast included	135.00 + 10%	145.00 +10%
Delfines Hotel & Casino ***** (Summit Hotels & Resorts)	(Distancia: 5 mins en taxi)/distance from the office is 5 mins in taxi) Calle Los Eucaliptos 555, San Isidro Tel: (511) 215-7000 Fax: (511) 215-7073 Web Page: http://www-losdelfineshotel.com.pe E-mail: reservas@losdelfineshotel.com.pe Incluye desayuno buffet / Buffet breakfast included	175.00 +10%	195.00 +10%
Sonesta Posada del Inca *****	(a 3 cuadras de la Oficina/3 blocks away from the office) Pancho Fierro 194, San Isidro Tel (511) 7126060 Fax (511) 7126099 Web Page: http://www.sonesta.com E-mail: reservas@sonestaperu.com Incluye desayuno buffet / Buffet breakfast included	135.00 + 10%	145.00 + 10%

<p>Hotel Suites del Bosque *****</p>	<p>(a 3 cuadras de la Oficina/3 blocks away from the office) Av. Paz Soldán 165, San Isidro Tel: (511) 221-1108 Fax: (511) 221-1107 Web Page: www.suitesdelbosque.com E-mail: reservas@suitesdelbosque.com Incluye desayuno buffet e impuestos por servicios</p>	<p>Suite Ejecutiva Simple 120.00 + 10%</p>	<p>Suite Ejecutiva Doble 130.00 + 10%</p>
<p>Plaza del Bosque Apart Hotel*****</p>	<p>(a 3 cuadras de la Oficina/3 blocks away from the office) Av. Paz Soldán 190, San Isidro Tel: (511) 441-8818 Fax: (511) 421-8582 Web Page: www.plazadelbosque.com E-mail: reservas@plazadelbosque.com Incluye desayuno buffet e impuestos por servicios</p>	<p>Suite Ejecutiva Simple 120.00 + 10%</p>	<p>Suite Ejecutiva Doble 130.00 + 10%</p>
<p>Los Tallanes Hotel Suites*****</p>	<p>(distancia 5 minutos en taxi/the distance from the office is 5 minutes in taxi) Av. Jorge Basadre 325, San Isidro Tel: (511) 221-0001 Fax: (511) 222-5030 Web Page: www.hoteltallanes.com E-mail: mdurand@hoteltallanes.com.pe Incluye desayuno americano. Tarifas sujetas al cargo de 19% de IGV y al 10% de servicios. Se puede exonerar del 19% si el pasajero es extranjero/Rates are subject to 19% Sales Tax and 10% Service Tax. Foreigners are exempted of 19% Sales Tax presenting the passport during check-in. Breakfast buffet</p>	<p>Hab. Standard 110.00 + 10%</p>	<p>Suite Ejecutiva King 160.00 + 10%</p>
<p>Hotel José Antonio***</p>	<p>(distancia 10 minutos en taxi/the distance from the office is 10 minutes in taxi) Av. 28 de Julio 398, Miraflores Tel: (511) 445-7743, 445-6870 Fax: (511) 446-8295 Web Page: www.hotelesjoseantonio.com E-mail: ventas@hotelesjoseantonio.com Incluye desayuno buffet e impuestos por servicios</p>	<p>80.00 10% incluido/included</p>	<p>90.00 + 10%</p>
<p>Hotel El Doral***</p>	<p>(distancia 10 minutos en taxi/the distance from the office is 10 minutes in taxi) Av. José Pardo 486, Miraflores Tel. (511) 242-7799, Fax (511) 446-8344 Web Page: http://www.eldoral.com.pe E-mail: aparthotel@eldoral.com.pe Incluye desayuno americano/Includes American breakfast</p>	<p>50.00 + 10%</p>	<p>60.00 + 10%</p>

10. Passport and visa requirements

To enter the country, an updated passport and visa are requested; however, it is recommended to contact Peru Embassy or Consulate to inquire on this requirement with anticipation to departure.

11. Money exchange and credit cards

Peru currency is the Nuevo Sol Peruano (S/). Present exchange rate is S/ 2.90 per US \$ 1.00.

Credit cards as American Express, Master Card, VISA, Diners Club, etc, are usually welcome in hotels, shopping centres and restaurants. Traveller's Checks should be exchanged in banks of money exchange formal centres.

12. Hospitals

In case of emergency, **Clínica Anglo Americana** is recommended, which is located in Alfredo Salazar s/n, Miraflores, Tel: (511) 712 3000.

13. ICAO Contact telephone numbers

Mr. José Miguel Ceppi, Director, SAM Regional Office 372-6417 / 9650-9267
Mr. Carlos Stehli, Deputy Director, SAM Regional Office
(cs@lima.icao.int).....435-2752
Mr. Jorge Fernández, RO/ATM/SAR 2249007
Mr. Alberto Orero, Security Officer, SAM Regional Office (home) 446-1147
(ao@lima.icao.int) (cell) 9831-5523 / 9408 5247

14. Electricity

220 Volts/60Hz.

15. Airport tax

Exit airport tax is US\$ 30.25 American Dollars.

16. Airlines

The following telephone numbers are provided, with the aim you can confirm your flights back to your country:

Aerolíneas Argentinas.....	513-6565
Aeroméxico.....	705-1111
Air Canada	0800 52073
Air Comet	0800 52222
Alitalia	241-1026 / 241-8303
American Airlines.....	0800 40350 / 211-7000
Avianca	0800 51936
Continental Airlines.....	0800 70030 / 712-9230
Copa Airlines	610-0808
Delta Airlines.....	0800 4 3210 / 211-9211
Gol	0800 52917
Iberia	411-7801
KLM	213-0200
Lan	0801-11234 / 213-8200
Lloyd Aéreo Boliviano	444-0510 / 241-5210
Lufthansa	442-4455 / 444-4440
Mexicana de Aviación	610-6065 / 610-6066
Taca.....	511-8222

17. Information on safety and protection

Upon any emergency situation, kindly call the Security Officer of the ICAO South American Office, Mr. Alberto Orero: 446-1147 / 9831-5523/9408-5247, or to the Operations Centre of the United Nations Safety and Security Department (UNDSS):

Assistance 24 Hours - 365 days

213 – 3220	Direct
213 – 3200	Ext. 1600
9757 – 1008	Cellular

18. General recommendations in the event of an earthquake

Lima City is within an earthquake area.

During an earthquake

- a) Keep calm.
- b) Stay away from windows, do not go to any balconies, do not use elevators.
- c) Locate yourself in previously identified internal safety zones.
- d) Evacuate the premises only if conditions permit it; otherwise, minimize your movements.

After an earthquake

- a) Proceed to leave the premises, since quakes can continue.
- b) Evacuation must be carried out calmly, quickly and safely through the indicated routes.
- c) Stay in the evacuation site until the designated security team of the building has verified whether the installations are at risk.

ICAO Third and Fourth floor emergency exits

- a) In front of the elevator area are two emergency staircases.
- b) Both stairs end in the first floor of the building, in the main entrance area.
- c) Once outside the building and having your back to it, turn left towards the evacuation site, located across V. A. Belaúnde Avenue.
- d) Pay attention at all moment to the indications that the security team might make.

Adjunto/Attachment

MAPA DE LA OFICINA REGIONAL SUDAMERICANA DE OACI
ICAO SOUTH AMERICAN REGIONAL OFFICE MAP
Av. Víctor Andrés Belaúnde 147 - Edificio 4, Cuarto Piso, San Isidro



ADJUNTO / ATTACHMENT



**ORGANIZACIÓN DE AVIACIÓN CIVIL INTERNACIONAL
INTERNATIONAL CIVIL AVIATION ORGANIZATION**

**Primer Taller/Reunión del Grupo de Implantación SAM (SAM/IG/1)
Proyecto Regional RLA/06/901**

**First Workshop/Meeting of the SAM Implementation Group (SAM IG/1)
Regional Project RLA/06/901**

Lima, Perú, 21 al 25 de abril del 2008 – Lima, Peru, 21 to 25 April 2008

FORMULARIO DE REGISTRO / REGISTRATION FORM

1. Estado/*State:*

Organismo/*Organization:* _____

2. Nombre/
Name:

3. Cargo/*Position:*

4. Participa como / *Participates as:*

Miembro/
Member

Alternativo/
Deputy

Delegado/
Delegate

Observador/
Observer

Ponente/
Lecturer

5. Dirección oficial /

Business address:

6. Tel.: _____

Fax: _____

E-mail: _____

7. Hotel o dirección en la ciudad/
Hotel or local address:

8. Información de vuelo/
Flight information:

Vuelo llegada/ fecha/ hora/
Arrival flight/ date/ hour:

Vuelo salida/ fecha/ hora/
Departure flight/ date/ hour:

Firma/

Signature:

Fecha/

Date:
