



International Civil Aviation Organization
CAR/SAM Regional Planning Implementation Group (GREPECAS)
Fifteen Meeting of the CAR/SAM Regional Planning and Implementation Group (GREPECAS/1)
(Rio de Janeiro, Brazil, 13 to 17 October 2008)

General Information of the Meeting

(Presented by the Secretariat)

1. **Site and dates of the meeting**

Working sessions of the Fifteen Meeting of GREPECAS will be held in Rio de Janeiro, Brazil, from 13 to 17 October 2008 at the Sheraton Hotels & Suites.

2. **Address of the Meeting**

The Sheraton Hotel & Suites is located at Av. Lucio Costa, 3150, Barra da Tijuca.

- Telephone - (55 21) 3139-8000
- Fax - (55 21) 3139-8085
- E-mail: – reservas.barra@sheraton.com
- Website – www.sheraton-barra.com.br

3. **Registration of Participants**

The registration of participants will be carried out on 13 October 2008, from 08:30 to 09:30 in the Atlantic Conference Room.

4. **Opening of the meeting**

The opening session of the meeting will take place on Monday, 13 October 2008, at 09:30 hours, at the Orquídeas Conference Room, of the Sheraton Hotels & Suites.

5. **Temperature**

During the month of April the temperature in Rio de Janeiro ranges from 23°C (73.4°F) to 34°C (93.2°F). The average humidity is 74%.

6. **Money exchange**

The national currency in Brazil is the Real. Currently, the exchange rate is R\$1,70 per US \$ 1,00. It is recommended to exchange currencies at the banks, between 10:00 and 16:00 hours. Money Exchange Offices located at the shopping centers are open until 22:00 hours. It is possible to make money exchange at the hotels.

7. **Credit cards**

The international credit cards as American Express, Diners, MasterCard/Cirrus and VISA are usually accepted in shopping centers, hotels and restaurants.

8. **Lodging**

The following recommended hotels provide special rates to all participants of the meeting:

HOTEL	SINGLE/DOUBLE ROOM (Reales)
<u>SHERATON BARRA HOTEL & SUITES</u> Address – Av. Lucio Costa , 3150 – Barra de la Tijuca Telephone - (55 21) 3139-8000 Fax – (55 21) 3139-8085 E-mail – reservas.barra@sheraton.com Website – www.sheraton-barra.com.br	- Single Room – R\$ 389,00 - Double Room – R\$ 389,00 - Taxes – 5% ISS + R\$ 6,00 (contribution Bureau) - Breakfast not included
<u>SOL DA BARRA APART HOTEL</u> Address – Av. Lucio Costa, 880 – Barra de la Tijuca Telephone - (55 21) 2493-1023 Fax - (55 21) 2493-4235 E-mail – reservas@soldabarra880.com.br Website - www.soldabarra880.com.br	- Single/double Room Standard - R\$ 220,00 - Luxe Single/double Room – R\$ 250,00 - Tax - 5% ISS - Breakfast included
<u>HOTEL PRAIA LINDA</u> Address– Av. do Pepe, 1430 – Barra de la Tijuca Telephone – (55 21) 2494-2186 Fax – (5521) 2494-2198 E-mail – reservas@hotelpraialinda.com.br Website – www.hotelpraialinda.com.br	- Standard Single Room - - R\$ 200,00 - Standard Double Room - – R\$ 220,00 - No tax - Breakfast included
<u>TROPICAL BARRA HOTEL</u> Address – Av. do Pepe, 500 – Barra de la Tijuca Telephone – (55 21) 2158-9292 Fax – (55 21) 2494-2921 E-mail – royaltybattal@royaltyhotel.com.br Website – www.royaltyhotel.com.br	- Single Room - – R\$ 215,00 - Double Room - – R\$ 235,00 - No tax - Breakfast included

HOTEL	SINGLE/DOUBLE ROOM (Reales)
<p><u>HOTEL ROYALTY</u> Address – Av. do Pepe, 690 – Barra de la Tijuca Telephone – (55 21) 2483-5373 Fax – (55 21) 2493-0482 E-mail – royaltybattal@royaltyhotel.com.br Website – www.royaltyhotel.com.br</p>	<ul style="list-style-type: none"> - Single Room - – R\$\$ 242,00 - Double Room - – R\$\$ 278,00 - Tax – 5% ISS - Breakfast included
<p><u>ENTREMARES HOTEL</u> Address – Av. Erico Veríssimo, 846 – Barra de la Tijuca Telephone (55 21) 2494-3887 Fax – (55 21) 2493-1868 E-mail – reservas@entremareshotel.com.br Web – www.entremareshotel.com.br</p>	<ul style="list-style-type: none"> - Standard Single/Double Room - – R\$\$ 220,00 - Luxe Single/Double Room - – R\$\$ 250,00 - Tax – 5% ISS - Breakfast included

NOTE: Prices mentioned above will have some variation due to the great amount of events to be held in Rio de Janeiro during the second semester of 2008. It is suggested that the participants attending the GREPECAS Meeting make their reservations in advance (until 1st August).

9. **Transportation**

The Galeão International Airport – Tom Jobim is located approximately at 35 minutes to the Sheraton Hotel, site of the GREPECAS/15 Meeting. The Airport has an excellent service of authorized taxi.

COOTRAMO and TRANSCOPASS are the enterprises selected for the event. These companies counter are located at the arrival section of the airport.

Telephones: (55 21) 3398-3751 (COOTRAMO)
 (55 21) 3398-3315 (TRANSCOPASS)
 (55 21) 3398-5050 (AEROCOP – AMARILLO)

Participants can also use taxis from AEROCOP (yellow taxis), their cars are being parked outsider the Airport. The cost of this service to Barra de Tijuca is R\$ 66,00.

10. **Hospitals**

The following hospitals are recommended, if necessary:

- **Hospital Municipal Lourenço Jorge**
 Address – Av. Ayrton Senna, 2000 – Barra da Tijuca
 Telephones – (21) 3111-4600 / 3111 - 4668

- **Hospital Barra D'Or**
Address – Av. Ayrton Senna, 2541
Telephone – (21) 2430-3600

11. **Business hours**

From 09:00 to 19.00 hours, aprox.
Malls and shopping centers are open from 10.00 to 22.00 hours.

12. **Electricity**

110Volts.

13. **Airport tax**

The Airport departure airport tax is R\$19.62 (national flights) and US\$36.00 for international flights.

14. **Passports and visa**

Delegates require a valid passport and visa for citizens of other countries. Some countries require visa to enter. In this sense, please confirm with your respective Embassy or Consulate prior to your departure (Verify the requirements for State citizens).

15. **Others**

The tax on sales is included in most prices. Tips in restaurants and related businesses amounts to 10% of the total consumption and in the majority of cases it is included in prices. It is not common to tip the taxi driver in Brazil

16. **Contact person**

- Mr. RONALDO BELCHIOR (Coordinator of the event)
Address: DECEA/CERNAI-CECATI/BRAZIL
E-mail: cernai1@decea.gov.br
Fax No. (5521) 2101-6244