



International Civil Aviation Organization
REGIONAL WORKSHOP ON TRAFFIC FORECASTING AND ECONOMIC
PLANNING (FEPW)
(Rio de Janeiro, Brazil, 3 to 5 November, 2008)

FEPW-IP/01
04/08/08

GENERAL INFORMATION

(Presented by the Secretariat)

1. Sites and dates for the meeting

The working sessions of the Regional Workshop on Traffic Forecasting and Economic Planning (FEPW) will take place at the Excelsior Hotel, Rio de Janeiro, Brazil, from 3 to 5 November 2008.

2. Address and contact information

The Excelsior Hotel is located in Av. Atlântica 1800 – Copacabana, Rio de Janeiro.

Telephone: (00 55 21) 2195 5800
Fax: (00 55 21) 2549 8183
E-Mail: reservas.excelsior@windsorhoteis.com.br
Web Page: www.windsorhoteis.com

3. Language

The Regional Workshop on Traffic Forecasting and Economic Planning (FEPW) will be carried out in Spanish and English.

4. Registration of participants

The registration of participants will take place on Monday 03 November, beginning at 08:30 hours. Registration desk will be placed at the entrance of the Conference Room.

5. Opening of the meeting

The opening session of the FEPW will take place on 03 November 2008, at 09:00 hours, at the Excelsior Plaza Room.

The schedule of the workshop will be from 09:00 to 16:00 hours.

6. Passport and visa requirements

A valid passport and visa are required for citizens from certain countries. To this effect, delegates are kindly requested to complete the required formalities well in advance.

7. Temperature

During the month of November, the temperature in Rio de Janeiro varies from an average minimum of 23°C and an average maximum of 34 °C. The average humidity is 74%.

8. Exchange rate and credit cards

The current exchange rate is R\$ 1.60 per US\$ 1.00. It is recommended to exchange currency at the Banks or Money Exchange Offices. International credit cards as Visa, Master Card and American Express are usually accepted. Most stores and restaurants accept payment in US dollars.

9. Lodging

The hotels suggested are the following:

Hotel	Address/Telephone/Fax Website/E-mail	Single Room R\$	Double Room R\$
Hotel Excelsior Rio de Janeiro	Av. Atlântica, 1800 – Copacabana Tel.: 55 21 2195 5800 Fax: 55 21 2549 8183 Web: www.windorhoteis.com E-mail: reservasexcelsior@windorhoteis.com.br	357.00 +10% service tax + 5% tax + US\$1,50 room tax Breakfast included	392.00 +10% service tax + 5% tax + US\$1.50 room tax Breakfast included
Hotel Plaza	Av. Princesa Isabel, 263 – Copacabana Tel.: 55 21 2195 5500 Fax: 55 21 2549 9373 Web: www.windorhoteis.com E-mail: reservasexcelsior@windorhoteis.com.br	252.00 +10% service tax + 5% tax + US\$1,50 room tax Breakfast included	279.00 +10% service tax + 5% tax + US\$1.50 room tax Breakfast included
Hotel Windsor Palace	Rua Domingos Ferreira, 6 – Copacabana Tel.: 55 21 2195 6600 Fax: 55 21 2549 9373 Web: www.windorhoteis.com E-mail: reservasexcelsior@windorhoteis.com.br	213.00 +10% service tax + 5% tax + US\$1,50 room tax Breakfast included	235.00 +10% service tax + 5% tax + US\$1.50 room tax Breakfast included

10. **Hotel reservations**

Delegates are requested to make their reservations directly with the hotel of their preference. When making reservations please mention your participation at the Regional Workshop on Traffic Forecasting and Economic Planning.

11. **Transportation**

Galeão International Airport – Tom Jobim, is approximately 30 minutes from Copacabana, where most of the suggested hotels for lodging are located.

The airport has an excellent service of authorized taxis. The rate from the airport to the area of suggested hotels is approximately R\$ 52.00 (fifty two Reais).

As an alternative, there is a service of special commercial autobus, leaving Terminal 1, following to Terminal 2, every 20 minutes, which rate is R\$ 6.00 (six Reais). This autobus passes in front of the Hotel Excelsior in Copacabana and near from Hotels Plaza and Windsor. It is considered a safe and reliable transportation service.

12. **Hospitals**

If required, following hospitals are recommended:

➤ **Copa D’Or**

Address: Rua Figueiredo Magalhães, 875 – Copacabana
Telephone: 00 55 21 2545 3600

➤ **Hospital Municipal Miguel Couto**

Address: Rua Mário Ribeiro, 117 – Leblon
Telephone: 00 55 21 3111 3799

13. **Electricity**

110 Volts/60 Hz.

14. **Airport tax**

The airport tax at Galeão International Airport is R\$ 9.15 (domestic flights) and US\$ 36.00 (international flights).
