



International Civil Aviation Organization

ICAO Special Implementation Project (SIP) – workshop on the development of a business case for the implementation of CNS/ATM systems

Lima, Perú, 10 to 14 November 2008

GENERAL INFORMATION

(Presented by the Secretariat)

1. Site and dates of the meeting

The working sessions of the workshop on the development of a business case for the implementation of CNS/ATM systems (SIP08111), will take place in the Conference Room of ICAO South American Office, in Lima, Peru, from 10 to 14 November 2008.

2. Address and contact information

ICAO South American Regional Office is located in Av. Víctor Andrés Belaúnde No. 147, Vía Principal No. 102 - Edificio Real 4, Piso 4, Centro Empresarial - San Isidro, Lima, Peru.

Telephone: (511) 611-8686
Fax (511) 611-8689
E-mail: mail@lima.icao.int
Website: www.lima.icao.int

3. Registration of Participants

Participants are requested to fill in the respective registration form and submit it to the SAM Regional Office as soon as possible. A subsequent registration will take place during the first day of the event, between 08:00 and 09:00 hours, on Monday 10 November 2008, at the Registration Desk next to the Conference Room of ICAO Regional Office. For identification purposes participants are required to use the identification badge, which will be provided during their registration.

4. Opening of the workshop

The opening session of the workshop will take place on Monday 10 November 2008, at 09:00 hours at the Conference Room of ICAO South American Regional Office.

5. Language and documents

The business case workshop will be carried out in English, with interpretation in Spanish. The pertinent documentation will be published at the ICAO SAM Regional Office website: <http://www.lima.icao.int>. No printed documentation will be distributed during the event.

6. Temperature

During the month of November, the temperature in Lima varies from an average minimum of 17° C and an average maximum of 21° C. The average humidity is 83%.

7. Exchange rate and Credit cards

The national currency in Peru is the Nuevo Sol (S/.), and the current exchange rate (August 2008) is approximately 2.90 Nuevos Soles per US\$ 1.00 (subject to variation). It is recommended to exchange currency at the Banks or Money Exchange Offices.

International credit cards as American Express, Visa, Master Card, etc., are usually accepted in the most important hotels, shopping centers and restaurants. Most stores accept payment in US dollars.

8. Passport and visa requirements

A valid passport and visa are required for citizens from certain countries. To this effect, delegates are kindly requested to complete the formalities **well in advance** in order to obtain entry visa from the respective embassy or consulate.

9. Lodging

Participants should make their reservations directly with the hotel of their preference. We suggest to make the reservations as soon as possible, in view of the high hotel demand expected for this year, since Peru is host of several international events.

The hotels suggested and their current rates, subject to variation, are as follows:

Note: when making your reservation please mention your participation at the ICAO meeting.

Hotel	Dirección/Address Tel/Fax – Página Web/Website Correo electrónico/E-mail	Simple/Single US\$	Doble/ Double US\$
Swissôtel Lima***** (A 50 mts de la Oficina/50 mts away from the Office)	Via Central 150, Centro Empresarial Real, San Isidro Tel: (511) 611 4415 Fax: (511) 421 4360 E-Mail: reservations.lima@swissotel.com Web Page: http://www.swissotel.com Incluye desayuno buffet / Buffet breakfast included	Swiss Advantage 200.00 Swiss Deluxe 220.00 Swiss Exec. Club 240.00 + 10 %	200.00 220.00 240.00 + 10%

Hotel	Dirección/Address Tel/Fax – Página Web/Website Correo electrónico/E-mail	Simple/Single US\$	Doble/ Double US\$
El Pardo Doubletree Hotel***** Miraflores (distancia 10 minutos en taxi/ distance from the office is 10 minutes in taxi)	Jr. Independencia 141, Miraflores Tel: (511) 617-1000 Fax: (511) 444-2171 / 241-0039 Pag. Web: http://www.elpardodoubletree.com.pe/ E-mail: pardohot@doubletreeelpardo.com.pe Incluye desayuno buffet / Buffet breakfast included	135.00 + 10%	145.00 +10%
Delfines Hotel & Casino ***** (Summit Hotels & Resorts) (a 5 mins de la oficina en taxi / 5 mins from the office in taxi)	Calle Los Eucaliptos 555, San Isidro Tel: (511) 215-7000 Fax: (511) 215-7073 Pag. Web: http://www.losdelfineshotel.com.pe E-mail: reservas@losdelfineshotel.com.pe Incluye desayuno buffet / Buffet breakfast included	175.00 +10%	195.00 +10%
Sonesta Posada del Inca ***** (a 3 cuadras de la Oficina /3 blocks away from the office)	Pancho Fierro 194, San Isidro Tel (511) 712-6060 Fax (511) 712-6099 Pag. Web: http://www.sonestaperu.com E-mail: reservas@sonestaperu.com Incluye desayuno buffet / Buffet breakfast included	135.00 + 10%	145.00 + 10%
Hotel Suites del Bosque ***** (a 3 cuadras de la Oficina /3 blocks away from the office)	Av. Paz Soldán 165, San Isidro Tel: (511) 221-1108 Fax: (511) 221-1107 Pag. Web: www.suitesdelbosque.com E-mail: reservas@suitesdelbosque.com Incluye desayuno buffet / Buffet breakfast included	Suite Ejecutiva Simple 120.00 + 10%	Suite Ejecutiva Doble 130.00 + 10%
Plaza del Bosque Apart Hotel ***** (a 3 cuadras de la Oficina /3 blocks away from the office)	Av. Paz Soldán 190, San Isidro Tel: (511) 441-8818 Fax: (511) 421-8582 Pag. Web: www.plazadelbosque.com E-mail: reservas@plazadelbosque.com Incluye desayuno buffet / Buffet breakfast included	Suite Ejecutiva Simple/Single 120.00 + 10%	Suite Ejecutiva Doble/Double 130.00 + 10%
Los Tallanes Hotel Suites ***** (a 5 mins de la oficina en taxi / 5 minutes from the office in taxi)	Av. Jorge Basadre 325, San Isidro Tel: (511) 221-0001 Fax: (511) 222-5030 Pag. Web: www.hoteltallanes.com.pe E-mail: mdurand@hoteltallanes.com.pe Incluye desayuno Americano / American breakfast included	Hab. Standard 110.00 + 10%	Suite Ejecutiva King 160.00 + 10%

Hotel	Dirección/Address Tel/Fax – Página Web/Website Correo electrónico/E-mail	Simple/Single US\$	Doble/ Double US\$
Hotel José Antonio*** (a 10 minutos de la oficina en taxi/ 10 minutes from the office in taxi)	Av. 28 de Julio 398, Miraflores Tel: (511) 445-7743, 445-6870 Fax: (511) 446-8295 Pag. Web: www.hotelesjoseantonio.com E-mail: ventas@hotelesjoseantonio.com Incluye desayuno buffet / Buffet breakfast included	80.00 10% incluido/included	90.00 + 10%
Hotel El Doral*** (10 minutos de la oficina en taxi/ 10 minutes from the office in taxi)	Av. José Pardo 486, Miraflores Tel. (511) 242-7799, Fax (511) 446-8344 Pag. Web: http://www.eldoral.com.pe E-mail: aparthotel@eldoral.com.pe Incluye desayuno americano / American breakfast included	50.00 + 10%	60.00 + 10%

10. Transportation from/to airport

There are several authorized taxi services at the Jorge Chávez International Airport.

The rate to Miraflores/San Isidro (hotels area) is approximately US\$20.00. You may confirm this rate at the counters located outside the Airport international exit.

As a safety measure for travelers in the route to/from the airport, the following taxi companies are recommended:

National Car Rental Telephone: +511 575-1111 o 222-1010
E-mail: national@terra.com.pe

CMV Taxi Remisse Ejecutivo Telephone: +511 422-4838
E-mail: cmv@exalmar.com.pe

11. Transportation from/to site of the event

Participants should directly coordinate their transportation from/to the site of the event, either taking a taxi or walking, depending on the location of the selected hotel.

There are independent or informal taxis all over the city, which, upon not belonging to any particular company, are not safe or guaranteed. In the event of taking an informal taxi, please consider you will be exposing yourself to a very high risk.

Taxi companies recommended to be taken within the city:

Alo Taxi +511 217-7777
Tata Taxi +511 274-5151
Taxi Real +511 470-6263 / 470-6204
Taxi Móvil S.A +511 422-3322 / 422-6890
Taxi Go S.A.C. +511 481-1995 / 9927-8750

12. Hospitals

The **Clínica Anglo Americana**, located in Alfredo Salazar s/n, Miraflores, Tel: (511) 7123000, is the recommended hospital.

13. Useful telephones

ICAO

Mr. Carlos Stehli, Deputy Director SAM Office 435-2752 / 99831-5513
Mr. Alberto Orero, Security Officer SAM Office 446-1147/ 99676-0320

14. Airlines

The following telephone numbers are provided, with the aim you can confirm your flights back to your country:

Aerolíneas Argentinas..... 513-6565
Aeroméxico..... 705-1111
Air Canada 0800 52073
Air Comet 0800 52222
Alitalia 241-1026 / 241-8303
American Airlines..... 0800 40350 / 211-7000
Avianca 0800 51936
Continental Airlines 0800 70030 / 712-9230
Copa Airlines 610-0808
Delta Airlines 0800 4 3210 / 211-9211
Gol 0800 52917
Iberia 411-7801
KLM 213-0200
Lan 0801-11234 / 213-8200
Lloyd Aéreo Boliviano 444-0510 / 241-5210
Lufthansa 442-4455 / 444-4440
Mexicana de Aviación 610-6065 / 610-6066
Taca..... 511-8222

15. Electricity

220 Volts/60Hz.

16. General recommendations in the event of an earthquake

During

- a) Keep calm.
- b) Stay away from windows, do not go to any balconies, do not use elevators.
- c) Locate yourself in previously identified internal safety zones.
- d) Evacuate only if conditions permit it; otherwise, minimize your movements.

After

- a) Proceed to leave the premises, since quakes can continue.
- b) Evacuation must be carried out calmly, quickly and safely through the established routes.
- c) Stay in the evacuation site until the designated security team has verified whether the installations are at risk.

ICAO/4th floor emergency exit

- a) In front of the elevator area are two emergency staircases.
- b) Both stairs end in the first floor of the building, in the main entrance area.
- c) Once outside the building and having your back to it, turn left towards the evacuation site, located across V. A. Belaúnde Avenue.
- d) Pay attention at all moment to the indications that the security team might make.

17. Information on safety and protection

Upon any emergency situation, kindly call the Security Officer of the ICAO South American Office, Mr. Alberto Orero: tel. 628-7015, Cells 99676-0320 or 99831*5523, or to the Operations Centre of the United Nations Safety and Security Department (UNDSS):

Assistance 24 Hours - 365 days

213 – 3220	Direct
213 – 3200	Ext. 1600
9757 – 1008	Cellular

18. Airport tax

Flights reservations should be made by participants. Airport tax is US\$ 30.25.