



AP/ATM/11  
IP/01  
14/06/05

**International Civil Aviation Organization  
South American Regional Office**

**ELEVENTH MEETING/WORKSHOP OF ATM AUTHORITIES AND PLANNERS IN THE  
CAR/SAM REGIONS  
(AP/ATM/11)**

(Lima, Peru, 28 to 30 September 2005)

**GENERAL INFORMATION OF THE MEETING**

(Presented by the Secretariat)

**1. Organization, Site & Dates**

The Eleventh Meeting/Workshop of Air Traffic Management (ATM) will take place at the facilities of El Pardo Hotel Doubletree, Lima, Peru, from 28 to 30 September 2005, after the Third CAR/SAM RNAV/RNP Seminar (CAR/SAM RNAV/RNP/3), scheduled to be held on 26 and 27 September 2005, as part of the activities programme of the ICAO/UNDP RLA/98/003 Project "Transition to the CNS/ATM System in the CAR/SAM Regions".

**2. Opening Session**

Wednesday, 28 September 2005  
Registration of participants: 08:30 – 09:00  
Opening session: 09:30 – 09:45

**3. Postal address of the ICAO SAM Office, telephone numbers, etc.**

Telephone numbers: (511) 575-1646 (511) 575-1476  
(511) 575-1477  
Fax: (511) 575-0974  
E-mail: [mail@lima.icao.int](mailto:mail@lima.icao.int)  
Web Page: [www.lima.icao.int](http://www.lima.icao.int)

**4. Languages and documentation**

The meeting would be conducted in Spanish and English languages, with simultaneous interpretation service. The documentation of the Meeting/Workshop as well as working papers and information papers will be published in the web Page of the ICAO SAM Regional Office: <http://www.lima.icao.int>. No documentation will be distributed during the Workshop/meeting.

## 5. **Documentation**

In addition to the Working and Information Papers to be presented, the documents required for the meeting/workshop are the following:

- a) Annex 11 Air Traffic Services;
- b) Doc 8733 Air Navigation Plan – Caribbean and South American Regions;
- c) Doc 9689 Manual on airspace planning methodology for the determination of separation minima;
- d) Doc. 9613 Manual on Required Navigation Performance (RNP);
- e) Doc. 9426 Manual on Planning of the Air Traffic Services;
- f) Doc. 4444 Air Traffic Management;
- g) Doc 7030 Regional Supplementary Procedures;
- h) Report of GREPECAS/10, GREPECAS/11 and GREPECAS/12 Meetings;
- i) Report of the ATM/CNS/SG/2, ATM/CNS/SG/3 and ATM/CNS/SG/4 Meetings;
- j) Reports of the AP/ATM/3, AP/ATM/4, AP/ATM/5, AP/ATM/6, AP/ATM/7, AP/ATM/8, AP/ATM/9 and AP/ATM/10 Meetings.

## 6. **Place, dates and schedule**

The Eleventh meeting/workshop will be held at Doubletree El Pardo Hotel, Room Alameda ABC, second floor, located at Jr. Independencia 141, Miraflores, from 10 to 14 May 2005, from 09:00 to 16:00 hours.

- Tel: + 511 617-1000
- Fax: + 511 444-2171 / 241-0039
- E-mail: pardohot@doubletreeelpardo.com.pe
- Web site: www.doubletreeelpardo.com.pe

## 7. **Registration of Participants**

The participants are requested to register in anticipation with the ICAO SAM Office, sending as soon as possible the attached register sheet that is attached to this information paper. A further registration will take place in the registration desk of the Meeting, between 08:30 and 09:00 am, during the first day of the meeting, so you should bring your registry sheet duly filled. The participants are also requested to use the badge that will be provided upon registration.

## 8. **Temperature**

In Lima, the temperature ranges from 15°C to 20°C during the month of September. Humidity average: 84%.

## 9. **Who should attend**

It is required that the participants be:

1. Air Traffic Management (ATM) authorities and planners, directly involved in airspace planning elaboration or approach procedures and RNAV/RNP implementation, Civil Aviation Administrations and ATS Providers;
2. Officers and experts, directly involved in airspace planning and implementation, preparation of approach procedures and RNAV/RNP implementation, of Civil Aviation Administrations and ATS Providers;

3. Specialists in Operations and Airworthiness Regulations, directly involved in RNAV/RNP implementation;
4. Managers, pilots, specialists in Operations and Airworthiness, flight dispatchers and maintenance personnel of commercial, general and military aviation operating in the CAR/SAM Regions.

10. **Local transportation and lodging**

Hotel reservations should be made directly to the hotel, with enough time in advance. If necessary, this Regional Office could offer you assistance on this matter. There are several authorized taxi services at the Jorge Chávez Intl. Airport.

The rate to Miraflores (area where the hotels are located) is approximately US\$ 20.00. You may confirm the rate at the counters located outside the Airport area. Likewise, the following taxi service is recommended:

**National Car Rental** Phone No: 575-1111 Rate: US\$18.00  
(Subject to confirmation of reservation to: [national@terra.com.pe](mailto:national@terra.com.pe))

Participants should directly coordinate their transportation from/to the site of the meeting. They should also arrange their flight reservations on their own.

The following hotels are suggested:

Hotel	Address/Tel/Fax Website/E-mail	Simple US\$	Double US\$
El Pardo Doubletree Hotel***** Miraflores  <b>(Hotel of the Meeting)</b>	Jr. Independencia 141, Miraflores Tel: (511) 617-1000 Fax: (511) 444-2171 / 241-0039 Web Page: <a href="http://www.elpardodoubletree.com.pe/">http://www.elpardodoubletree.com.pe/</a> E-mail: <a href="mailto:pardohot@doubletreeelpardo.com.pe">pardohot@doubletreeelpardo.com.pe</a> Buffet breakfast and taxes included	77.00	88.00
Country Club Lima Hotel*****	Calle Los Eucaliptos 590, San Isidro Tel: (511) 611-9000 Fax: (511) 611-9002 Web Page: <a href="http://www.hotelcountry.com/">http://www.hotelcountry.com/</a> E-mail : <a href="mailto:country@hotelcountry.com">country@hotelcountry.com</a> Rates subject to 19% of General Sales Taxes (IGV) and 10% for services. Foreign citizens have exemption to IGV, presenting their passport at the time they check in.	Hab. Master 140  Grand Class 160	Governor Governor Luxe 215
Hotel El Doral***	Av. José Pardo 486, Miraflores Tel. (511) 242-7799, Fax (511) 446-8344 Web Page: <a href="http://www.eldoral.com.pe">http://www.eldoral.com.pe</a> E-mail: <a href="mailto:eldoral@terra.com.pe">eldoral@terra.com.pe</a> Continental breakfast and taxes included.	41.80	46.20

Hotel	Address/Tel/Fax Website/E-mail	Simple US\$	Double US\$
Hotel Suites del Bosque*****	Av. Paz Soldán 165, San Isidro Tel: (511) 221-1108 Fax: (511) 221-1107 Web Page: <a href="http://www.suitesdelbosque.com">www.suitesdelbosque.com</a> E-mail : <a href="mailto:reservas@suitesdelbosque.com">reservas@suitesdelbosque.com</a> Simple Executive Suite US\$60.00 Royal de Luxe Suite w/Jacuzzi simple or double US\$120.00 Buffet breakfast included	Suite Junior 55.00	60.00
Plaza del Bosque Apart Hotel*****	Av. Paz Soldán 190, San Isidro Tel: (511) 441-8818 Fax: (511) 421-8582 Web Page: <a href="http://www.plazadelbosque.com">www.plazadelbosque.com</a> E-mail: <a href="mailto:reservas@plazadelbosque.com">reservas@plazadelbosque.com</a> Master Suite (4 pers) US\$100.00 Plaza de Luxe Suite w/jacuzzi simple or double US\$120.00 American Buffet breakfast included	Simple Executive Suite 60.00	Double Executive Suite 65.00
Hotel José Antonio*****	Av. 28 de Julio 398, Miraflores Tel: (511) 445-7743, 445-6870 Fax: (511) 446-8295 Web Page: <a href="http://www.hotelesjoseantonio.com">www.hotelesjoseantonio.com</a> E-mail: <a href="mailto:ventas@hotelesjoseantonio.com">ventas@hotelesjoseantonio.com</a> Buffet breakfast and taxes included	40.40	50.50
Los Tallanes Hotel Suites	Av. Jorge Basadre 325, San Isidro Tel: (511) 221-0001 Fax: (511) 222-5030 Web Page: <a href="http://www.hoteltallanes.com">www.hoteltallanes.com</a> E-mail: <a href="mailto:mdurand@hoteltallanes.com.pe">mdurand@hoteltallanes.com.pe</a> Double Executive Suite US\$90.00 Family Suite US\$150.00 American breakfast and taxes included. Rates subject to a charge of 19% for IGV and to 10% for services. An exemption of 19% may be obtained if the passenger is a foreign citizen	Standard Room 60.00	King Executive Suite 80.00

#### 11. Passport and visa requirements

A valid passport and visa are required for citizens from certain countries. To this effect, delegates are kindly requested to complete the formalities **in advance** in order to obtain entry visa from any Peruvian embassy, prior to departure.

#### 12. Exchange rate and Credit cards

The Peruvian currency is the Nuevo Sol Peruano (S/.). The current exchange rate is Soles S/. 3.22 per US\$1.00.

The following international credit cards are accepted in most stores and restaurants: American Express, Master Card, Visa, Diners Club, etc. Travellers cheques should be exchanged in banks or money exchange stores.

#### 13. Hospitals

The **Clínica Anglo Americana**, located in Alfredo Salazar s/n, Miraflores, Tel: (511) 7123000, is the recommended hospital.

14 **Useful telephones**

Mr. José Miguel Ceppi, Director SAM Office..... 372-6417  
Mr. Jorge Fernández, RO/ATM/SAR, SAM Office. .... 224-9007  
Mr. Alberto Orero, RO/ATM/SAR (Security Officer), SAM Off. (home)..... 446-1147  
Mr. Alberto Orero, cel. .... 9926-2108

15. **Electricity**

220 Volts/60Hz.

16 **Airport tax**

Airport tax is US\$ 28.00.





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Attachment/Adjunto

**Organización de Aviación Civil Internacional / International Civil Aviation Organization  
Oficina Regional Sudamericana/South American Regional Office**

**Undécima Reunión/taller de trabajo de autoridades y planificadores ATM de las Regiones CAR/SAM  
(AP/ATM/11)**

**Eleventh Meeting/Workshop of ATM authorities and planners in the CAR/SAM Regions (AP/ATM/11)**

Lima, Perú, 28 al 30 de septiembre de 2005 / Lima, Perú, 28 to 30 September 2005

**REGISTRATION SHEET / HOJA DE REGISTRO**

1. Estado/*State:*

Organismo/*Organization:*

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2. Nombre/  
*Name:*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

3. Cargo/*Position:*

\_\_\_\_\_

4. Participa como / *Participates as:*

Miembro/  
*Member*

Alternativo/  
*Deputy*

Delegado/  
*Delegate*

Observador/  
*Observer*

Ponente/  
*Lecturer*

5. Dirección oficial /  
*Business address:*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

6. Tel.: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

\_\_\_\_\_

7. Hotel o dirección en la  
ciudad /

*Hotel or local address:*

\_\_\_\_\_

8. Información de vuelo/  
*Flight information:*

Vuelo llegada/ fecha/ hora/  
*Arrival flight/ date/ hour:*

\_\_\_\_\_

Vuelo salida/ fecha/ hora/  
*Departure flight/ date/ hour:*

\_\_\_\_\_

Firma/  
*Signature:*

\_\_\_\_\_

Fecha/  
*Date:*

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