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31 May 2005

To: Mr. Jean-Marc Sansovini/DIRAC, French Guiana  
Mr. Chabeenan Ramphul /CAD Guyana  
Mrs. Marlene Harris/Permanent Secretary Suriname

cc.: Mr. John Veira/Director of Civil Aviation, Suriname  
ICAORD, Mexico (for transmission to NACC States)

Subject: **Eleventh Meeting/Workshop of ATM authorities and planners in the CAR/SAM Regions (AP/ATM/11)** (Lima, Perú, 28 to 30 September 2005)

Action  
required: **Select and nominate participants not later than 26 August 2005**  
**Present working papers and/or information papers not later than 2 September 2005**

Sir/Madame,

I have the honour to communicate you the convening of the Eleventh Meeting/Workshop of ATM authorities and planners in the CAR/SAM Regions for RVSM Implementation (AP/ATM/11), event which will **NOT** be sponsored by the Regional Project ICAO/UNDP RLA/98/003, as per agreements reached by the Seventh Coordination Meeting (Lima, Peru, november) and which will take place in Lima, Peru from 28 to 30 September 2005, after the Third CAR/SAM RNAV/RNP Seminar (CAR/SAM RNAV/RNP/3), foreseen to be held on 26 and 27 September as part of the programme of activities on the Transition to the CNS/ATM Systems in the CAR and SAM Regions.

This Meeting/workshop shall follow-up RNAV/RNP implementation of the CAR and SAM Regions. The tentative agenda is attached herewith and the explanatory notes are herewith attached.

Keeping in mind the importance of the decisions to be taken, I will highly appreciate if your Administration will present documents on some of the agenda items of your interest, and if so, forward them to this Regional Office not later than **02 September 2005**.

The documentation of the AP/ATM/11 Meeting/workshop, as well as working papers and information papers will be published in the ICAO SAM Office Regional Office website: <http://www.lima.icao.int>. No documentation will be distributed during the Meeting/workshop. I will further submit to you more specific details concerning the site of the meeting/workshop, accommodation and other related issues.

It is required that the participants be:

1. Air Traffic Management (ATM) authorities and planners, directly involved in airspace planning and implementation, preparation of approach procedures and RNAV/RNP implementation of Civil Aviation Administrations and ATS Providers;
2. Officers and experts, directly involved in airspace planning and implementation, preparation of approach procedures and RNAV/RNP implementation, of Civil Aviation Administrations and ATS Providers;
3. Specialists in Operations and Airworthiness Regulations, directly involved in RNAV/RNP implementation;
4. Managers, pilots, specialists in Operations and Airworthiness, flight dispatchers and maintenance personnel of commercial, general and military aviation operating in the CAR/SAM Regions.

I will highly appreciate if you inform me as soon as practicable if your administration will send participants, if possible, not later than **26 August 2005**.

Accept, sir/Madame, the assurances of my highest consideration.

*Original signed by*

José Miguel Ceppi  
Regional Director  
South American Office  
Lima

Enc.

**TENTATIVE AGENDA AND EXPLANATION OF THE AGENDA ITEMS TO BE DISCUSSED  
DURING THE ELEVENTH MEETING/WORKSHOP OF ATM AUTHORITIES AND  
PLANNERS IN THE CAR/SAM REGIONS (AP/ATM/110 RVSM)**

(Lima, Peru, 28 to 30 September 2005)

**Agenda Item 1:           Review of the RNAV/RNP Task Force and analysis of the actions adopted by the Task Force**

Under this agenda item, the meeting will have the opportunity to analyse the actions that have been adopted by the RNAV/RNP Task Force and also to review the work programme of the task force and analyse the progress reached by a regional implementation strategy and adopt the necessary actions for its implementation. Also, the documentation presented for the meeting, will be distributed to the ATC Operations (ATC/WG), Aircraft Operation and Airworthiness Working Group (OPS/AIR/WG) and Safety and Airspace Monitoring Working Group (SAM/WG) Working Groups.

**Agenda Item 2:           RNAV/RNP issues related with the ATC Operations Working Group (ATC/WG)**

The ATC working group shall review the tasks assigned to it and shall take the corresponding actions aimed at the execution of the action plan for RNAV/RNP implementation in the CAR/SAM Regions.

**Agenda Item 3:           RNAV/RNP issues related with the Aircraft Operation and Airworthiness Working Group (OPS/AIR/WG)**

The OPS/AIR working group shall review the tasks assigned to it and shall take the corresponding actions aimed at the execution of the action plan for RNAV/RNP implementation in the CAR/SAM Regions.

**Agenda Item 4:           RNAV/RNP issues related with the Safety and Airspace Monitoring Working Group (SAM/WG)**

The SAM working group shall review the tasks assigned to it and shall take the corresponding actions aimed at the execution of the action plan for RNAV/RNP implementation in the CAR/SAM Regions.

**Agenda Item 5:           Action Plan for RNAV/RNP implementation in the CAR/SAM Regions**

Under this agenda item, the meeting will review the progress reached on the action plan and shall take the necessary actions for its execution.

**Agenda Item 6:           Other matters**

The meeting shall review any other aspects related with RNAV/RNP implementation not considered under other agenda items.