

**INTERNATIONAL CIVIL AVIATION ORGANIZATION  
NORTH AMERICA CENTRAL AMERICA AND CARIBBEAN OFFICE**

(Ciudad de México, México, 24 - 25 November 2003)

**General Information**

1. Place of the Meeting

The sessions of the Sixth Meeting of the Coordination Committee will be held in México, at the premises of the NACC Office.

Avenida Presidente Masaryk No. 29, 3rd. Floor,  
Col. Chapultepec Morales - Ciudad de México

2. Inaugural session

Monday, 24 November 2003

Registration of participants: 08:30 AM - 09:00 AM

Inauguration of the Meeting: 09:30 AM

3. Location of the Office and general information

International Civil Aviation Organization  
North America, Central America and Caribbean Office  
Avenida Presidente Masaryk No. 29, 3er Piso, 11570 - México, D. F.

Tel (52) 55 5250-32-11

FAX (52) 55 5203-27-57

Teletypo (AFTN) MMMXICOX

E-mail icao\_nacc@mexico.icao.int

4. Registration of Participants

On Monday, 24 November, participants should register at the registration desk located in Presidente Masaryk 29, 3rd. Floor) from 08:30 to 09:00 a.m. For identification purposes, it is requested that all participants, at the NACC Office always bear their badges that will be handed to them upon arrival.

5. General Information

a. Weather

The average temperature in Ciudad de México, in November will range from a maximum of 21EC, medium 14EC, minimum 7.8EC, and a 52% humidity.

b. Credit cards, currency and exchange rate

The Mexican Peso is the currency unit in Mexico. The current exchange rate as of September is US\$1.00, equivalent to \$10.70 pesos (subject to a slight variation).

International credit cards are accepted in most hotels, stores and restaurants; American Express, Master Card, VISA, Diners Club, etc., Traveler checks can be cashed in Banks or exchange agencies.

c. Hotel reservations

A list of hotels close to the place of the meeting is listed below. The prices are in Mexican Pesos and US Dollars, however, there could be a slight variation, without previous notice.

Participants should make their own bookings quite in advance and rest assured the México Office will be willing to collaborate with the participants if a coordination is required.

d. LISTA DE HOTELES/HOTEL LIST

*(Tarifas actualizadas a Agosto de 2003)*

HOTEL	RATES	
	SINGLE ROOM	DOUBLE ROOM
<b>FIESTA AMERICANA GRAND CHAPULTEPEC</b> Mariano Escobedo 759 Colonia Anzures Tel. (5255) 2581 1500 Fax (5255) 2581 1501 E-mail: resfagc@posadas.com www.fiestamericana.com	\$ 1,890.00 MXP + Taxes	\$ 1,890.00 MXP + Taxes
<b>HOTEL CAMINO REAL</b> Mariano Escobedo 700 Col. Anzures Tel. (5255) 5262 6262 Fax (5255) 5531 1343 E-Mail: resmexoff@caminoreal.com www.caminoreal.com	\$ 130.00 USD + Taxes	\$ 140.00 USD + Taxes \$ 150.00 USD + Taxes
<b>HOTEL CASA INN</b> Río Lerma # 237 esquina Río Mississippi Col. Cuauhtémoc Tel. (5255) 5242 7750 Fax (5255) 5242 7750 E-mail: mexico@casainn.com.mx www.casainn.com.mx	\$ 480.00 MXP + Taxes	\$ 480.00 MXP + Taxes
<b>HOTEL CASABLANCA</b> Lafragua No. 7 Tel. (5255) 5705 1300 Fax (5255) 5592 8125 / 5705 4197 E-mail: hotel@hotel-casablanca.com.mx http://www.hotel-casablanca.com.mx/	\$ 678.00 MXP Includes Taxes	\$ 864.00 MXP Includes Taxes

HOTEL	RATES	
	SINGLE ROOM	DOUBLE ROOM
<b>HOTEL DEL ÁNGEL</b> Río Lerma No. 154 Col. Cuauhtémoc Tel (5255) 5242 9500 al 08 Fax: (5255) 5242 9509 E-Mail suitesdelangel@hotelesdelangel.com www.hotelesdelangel.com	\$ 500.00 MXP + Taxes	\$ 600.00 MXP + Taxes
<b>SUITES DEL ÁNGEL</b> Río Lerma No. 162 Col. Cuauhtémoc Tel (5255) 5242 9500 al 08 Fax: (5255) 5242 9509 E-Mail suitesdelangel@hotelesdelangel.com www.hotelesdelangel.com	\$ 900.00 MXP + Taxes <i>includes continental breakfast, parking and gym</i>	\$ 1,000.00 MXP + Taxes <i>includes american breakfast, parking and gym</i>
<b>HOTEL DEL BOSQUE*</b> Melchor Ocampo 323 Col. Nueva Anzures Tel. (5255) 5545 6420 al 29 E-mail delbosque@hotel-del-bosque.com.mx www.hotel-del-bosque.com.mx	\$ 530.00 MXP <i>Includes Taxes</i>	\$ 710.00 MXP <i>Includes Taxes</i>
<b>HOTEL MARÍA CRISTINA</b> Río Lerma 31 Col. Cuauhtémoc Tel. (5255) 5566 9688 Fax (5255) 5566 9194 E-mail reservaciones@hotelmariacristina.com.mx www.hotelmariacristina.com.mx	\$ 604.00 MXP <i>Includes Taxes</i>	\$ 668.00 MXP <i>Includes Taxes</i>
<b>HOTEL NIKKO MEXICO</b> Campos Eliseos 204 Tel. (5255) 5283 8700 Fax: (5255) 5281 3572 Email: resnkmex@nikko.com.mx www.hotelnikkomexico.com	\$ 210.00 + Taxes	\$ 245.00 USD + Taxes <i>Includes Continental Breakfast</i>
<b>HOTEL PRESIDENTE INTERCONTINENTAL</b> Campos Eliseos 218 Tel (5255) 5327 7700 Fax (5255) 5327 7730 E-mail mexicocity@interconti.com www.intercontinental.com	\$ 150.00 + Taxes	\$ 160.00 + Taxes <i>Includes Continental Breakfast</i>
<b>SHERATON MARÍA ISABEL HOTEL</b> Paseo de la Reforma 325 Col. Cuauhtemoc Phone (5255) 5242 5555 Fax (5255) 5207 0684 reservaciones@sheraton.com.mx www.starwood.com	\$ 130.00 + Taxes (Sgl/Dbf)	\$ 175.00 (Towers) + Taxes
<p><b>Note:</b> <i>In order to guarantee the room reservation it is necessary to provide an international credit card number.. The currency unit in Mexico is the Peso (\$). The exchange rate as of this date is US\$1.00 equivalent to \$10.70 Mexican Pesos (subject to variation).</i></p> <p><b>THESE RATES ARE GRANTED TO UNITED NATIONS AND ARE SUBJECT TO VARIATION WITHOUT PREVIOUS NOTICE.</b></p> <p><b>* THE HOTEL DEL BOSQUE RATE IS GRANTED ONLY TO ICAO**</b></p>		

e. Meeting at the airport

Although it would be our desire to personally meet you at the airport, due to staffing and financial restrictions we are unable to do it, nor to provide transportation from the airport to your hotel. However, be informed that there is an efficient transportation system from and to the airport “taxis autorizados” with an official rate of approx. US\$16.00 from the airport to downtown, where most of the hotels are located.

Upon arrival we suggest to approach the counter to get a ticket for the taxi, parked right in front of the international exit gate. We do not recommend taking any taxi on the street. Also please dont forget that there is an airport tax of US\$17.50, payable when departing.

Visitors should only use taxis hired at the yellow counters at the airport and **in the city, those available at the authorized places.** Visitors should ask at the front desk of their hotels where are located these authorized places.

f) Radio Taxi stations

They are safe and reliable, although more expensive than those taken on the street. The list of the radio taxis stations close to the office is indicated below. It should be taken into consideration that some of them do not have taximeter, but the price can be negotiated.

	<u>Telephone</u>
<input type="checkbox"/> <b>TAXIMEX</b>	<b>5519 7690</b>
<input type="checkbox"/> <b>U P O Servitaxis</b>	<b>5282 1428</b>
<input type="checkbox"/> <b>Sitio Taxis Los Morales</b>	<b>5250 6040</b>
<input type="checkbox"/> <b>Taxis Hotel del Bosque</b>	<b>5396 2376</b>
<input type="checkbox"/> <b>Taxis Hotel Days Inn</b>	<b>5207 9443</b>
<input type="checkbox"/> <b>Taxis Hotel Camino Real</b>	<b>5254 4606 &amp; 203 2121 ext 8127</b>
<input type="checkbox"/> <b>Servitaxis</b>	<b>5516 6020</b>
<input type="checkbox"/> <b>Radio Mex</b>	<b>5574 4596</b>

g) Airlines telephone numbers

Each participant shall confirm his return flight, whenever required. For this purpose, we provide a list of most of the airlines with offices in Mexico DF:

<b><u>AEROLINEA/AIRLINE</u></b>	<b><u>RESERVACIONES/RESERVATIONS</u></b>	<b><u>DOMICILIO/ADDRESS</u></b>
AEROLINEAS ARGENTINAS	5705 4520. 5705 2565. 5705 3512	Reforma 24
AEROMEXICO	5133 40 10	Leibnitz 100
AEROPERU	566 1855	Reforma 195 PB
AIR CANADA	5280 3434/5283 55 00	Andres Bello 45 PB
AIR FRANCE	5627 6060	Reforma 404 – 15
ALITALIA	5533 1240	Reforma 390-1003
AMERICAN AIRLINES	5209 1400	Reforma 314
AVIACSA	5559 1955, 5559 3988	Insurgentes Sur 1292 PB
AVIANCA	5566 8550	Reforma 195-3
AVIATECA	5211 5940. 52116640, 5566 5966	Reforma 509-3211
COPA	5592 3535 LADA 95 800 453 8123	
LACSA	5525 0025 / 5211 76 40 / 5784 25 57	
TACA	001 800 453 812	
BRITISH AIRWAYS	5628 0500	Reforma 10-14
CANADIAN AIRLINES INTL	5208 1883/ 5207 66 11	Reforma 389-14
CONTINENTAL AIRLINES	5283 55 00 / 5283 55 50	
CUBANA DE AVIACION	5203 1148 / 5255 3776	Temístocles 246
DELTA AIRLINES	5785 1700 / 5202 1608	Reforma 381 PB
JAPAN AIRLINES	5533 5515	Reforma 295 PB
KLM	5202 4444 / 5202 3936	Paseo de las Palmas 735-7
LAN CHILE	5566 5211	Reforma 87-201
LLOYD AEREO BOLIVIANO	5591 1087 / 5591 1134	Reforma 80
LUFTHANSA	5230 0000	Paseo de las Palmas 239
MEXICANA DE AVIACION	5325 0990	Xola 535
	5448 0990 RESERVACIONES/RESERVATIONS	
	5448 0909 LLEGADAS/ARRIVALS	
TAESA	5227 0700 / 01 800 90463	Zona de Hangares “C” N° 7 Aeropuerto Internacional
TRANS WORLD AIRLINES	5629 0300	Dante 14-8
UNITED AIRLINES	5627 0222	Hamburgo 213 PB
USAIR	5628 0580	Reforma 10-14
VARIG	5280 9192 / 5535 9700	Anatole France 31

h) Emergency telephones

Hospital Español .....	5203 3890
Médica Móvil.....	5598 6222
Intensive Care Unit, physician stationed on ambulance/	
Aeromed Intl .....	5395 9222
International Medical Air transport Unit /	5593 3909
Emergencies (Police)	080
Red Cross .....	5557 5757
Locatel .....	5658 1111
(Paging system)	
Dr. Manuel Konstat (Dentist).....	5202 7835
	5202 7883