

INTERNATIONAL CIVIL AVIATION ORGANIZATION

EIGHTH MEETING OF CIVIL AVIATION AUTHORITIES OF THE SAM REGION

(RAAC/8)

(Buenos Aires, Argentina, 23 - 25 April 2003)

Agenda, Schedule and Working Methods

(Presented by the Secretariat)

1 Agenda

1.1 The Revised Agenda of the Eighth Meeting of Civil Aviation Authorities of the SAM Region (RAAC/8) is enclosed as **Appendix A** to this Working Paper. The Tentative Agenda was distributed as an attachment to the convening letter.

1.2 Those matters not considered in the Agenda, might be dealt with under Agenda item 8, Other matters.

2 Working methods

2.1 For the development of the matters to be dealt with, it is expected to work as a single committee, establishing ad-hoc committees, should the case calls for it.

2.2 During the course of the Meeting, a Preliminary Report will be prepared and distributed to all participants, later on this report will be revised at the Regional Office and the final version distributed to States and international organizations concerned.

2.3 The administrative aspects and those for document processing for the Meeting will be in charge of the ICAO SAM Regional Office personnel.

3 Work Schedule

3.1 Subject to the circumstances that would affect the adoption of the work, the following work schedule is suggested:

09.00 – 10.30	Review of agenda items
10.30 – 11.00	Coffee Break
11.00 – 12.30	Review of agenda items
12.30 – 13.00	Coffee Break
13.00 – 14.30	Review of agenda items

4 **Work Plan**

4.1 **Appendix B** to this working paper includes the tentative work plan.

4.2 The approval of the mentioned tentative work plan is suggested, provided that in the light of the progress reached, the Meeting might adopt the modifications, when deemed advisable.

5 **General Information**

5.1 General information of the meeting is shown as **Appendix C**. Also, the register sheet is shown in **Appendix D**.

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APPENDIX A

TENTATIVE AGENDA AND EXPLANATION OF THE AGENDA ITEMS OF THE EIGHTH MEETING OF CIVIL AVIATION AUTHORITIES OF THE SAM REGION

(RAAC/8)

(Buenos Aires, Argentina, 23 - 25 April 2003)

Agenda Item 1: Analysis of the new air transport scenario in the South American Region

The meeting will receive updated information on the air transport situation in the Region after the events of 11 September 2001. Likewise, it will be informed on the activities being developed in the Air Transport Competitiveness Regional Committee (Post-Colloquium Committee) with regard to the solution of difficulties being faced by regional air transport.

Agenda Item 2: Analysis of the ICAO AVSEC Programme and its impact in the Region

Aviation Security (AVSEC) is a matter of high priority in ICAO's work programme. This meeting will examine the worldwide AVSEC activities being developed by ICAO, as well as their impact at regional level. In addition, a review will be made to the activities being carried out by the GREPECAS AVSEC Committee.

Agenda Item 3: Safety oversight

Under this Agenda Item, the meeting will examine the level of States preparedness with respect to the audits incorporated in the Universal Safety Oversight Audit Programme (USOAP) in the AGA and ATM fields, emphasizing in the importance that States follow-up on the aerodrome certification process. In addition, the meeting will receive information on the activities being carried out in the Regional Safety Oversight Cooperation Programme.

Agenda Item 4: Regional Air Navigation Plan – Transition to the CNS/ATM Systems

Under this item, the meeting will be informed on the status of implementation of the RNAV and RNAV/RNP routes, matters in practice with the support of RLA/98/003 regional project. It is also expected that the meeting discuss measures to continue enhancing the implementation of the ATS quality assurance programmes. In addition, information will be provided on the status of operation of the South American Digital Network, which will have commissioned, by the date of the meeting, all AFS communications services in the Region.

With regard to GNSS augmentation planning, it is expected that the meeting receive information on the progress made by RLA/99/009 regional project, and on the activation of a new EGNOS trial platform. Two international conferences important for the implementation of the CNS/ATM systems will be held during 2003: the ICAO Eleventh Air Navigation Conference and

the ITU World Radiocommunication Conference (WRC-2003), over which the meeting should exchange points of view on the basis of information to be presented.

Agenda Item 5: Review of regional activities with regard to reduction or elimination of deficiencies identified in the air navigation services

The ICAO Council has recognized and considered of extreme importance the matter of solving air navigation deficiencies. In this respect, the meeting will examine the status of implementation of RAAC/7 Conclusion 7/13, on the basis of information to be presented by ICAO. It is expected that additional measures to those already agreed to be discussed, with the aim of enhancing the ICAO/States mechanism regarding the coordination required for the taking of necessary decisions/corrective measures permitting a progressive reduction of the deficiencies affecting the implementation of the CAR/SAM Air Navigation Plan.

Agenda Item 6: Review of institutional aspects related with the implementation of CNS/ATM systems

Under this Agenda Item, the meeting could examine, in the light of the work carried out by RLA/98/003 and GREPECAS, institutional aspects for multilateral arrangements that could be elaborated in the medium term and that could be applicable for the Region, taking into consideration the current provisional arrangements made for the REDDIG and the CARSAMMA agency. In this sense, it would be of benefit that the meeting express its points of view with regard to a regional institutional framework for the future administration of air navigation services, under a multinational or other type of agreement permitting a cost/efficient implementation of air navigation services within the ICAO CNS/ATM systems concept.

Agenda Item 7: Follow-up on the implementation of conclusions adopted by previous RAAC meetings

It is expected that the meeting, under this item, thoroughly review the valid RAAC conclusions, as well as their status of implementation, and formulate measures permitting to put into practice those still valid and not yet implemented.

Agenda Item 8: Other matters

The meeting could examine any other matter not related with the above items.

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Proposed plan for the working sessions of the RAAC/8 Meeting

APPENDIX B

Hora	Wednesday 23	Hour	Thursday 24	Hour	Friday 25
0800 0900	Registration of participants	0900 1030	Item 5: Review of regional activities with regard to reduction or elimination of deficiencies identified in the air navigation services		
0900 0930	Inauguration of the event				
0940 1030	Item 1: Analysis of the new air transport scenario in the South American Region				
1030 1100	Coffee break	1030 1100	Coffee break		
1100 1230	Item 2: Analysis of the ICAO AVSEC Programme and its impact in the Region	1100 1230	Item 6: Review of institutional aspects related with the implementation of CNS/ATM systems	1000 1030 1200	Distribution of the Preliminary Report Review of the Preliminary Report
1230 1300	Coffee break	1230 1300	Coffee break	1230 1245	Coffee break
1300 1430	Item 3: Safety oversight Item 4: Regional Air Navigation Plan – Transition to the CNS/ATM Systems	1300 1430	Item 7: Follow-up on the implementation of conclusions adopted by previous RAAC meetings Item 8: Other matters	1300	Closing of the RAAC/8

INTERNATIONAL CIVIL AVIATION ORGANIZATION

South American Regional Office

Eighth Meeting of Civil Aviation Authorities of the SAM Region

(Buenos Aires, Argentina, 23 – 25 April, 2003)

General Information

1. **Lugar y fecha de la Reunión**

The working sessions of the RAAC/8 Meeting will take place in Buenos Aires, Argentina, at the Crowne Plaza Panamericano Hotel, from 23 to 25 April 2003

2. **Dirección de la Reunión**

Hotel : CROWNE PLAZA PANAMERICANO

Address: Carlos Pellegrini 525

(1009) Buenos Aires - Argentina.

Fax: (54-11) 4348-5250 ó 4348-5251

Teléfonos: (54-11) 4348-5000

WEB page: www.crownplaza.com.ar

E-mail: panatel@microstar.com.ar - reservas@crowneplaza.com.ar

3. **Participants registration**

The delegates' registration will take place on Wednesday 23 April 2003, from 08:00 to 09:00 hours.

4. **Opening of the Meeting**

The opening session of the meeting will take place on Wednesday 23 April, in the Rio Parana Room, at 09:00 hours.

5. **Temperature**

In the month of April, the temperature in Buenos Aires, Argentina, ranges from 18C (64F) to 23C (73F). The average humidity is 77%.

6. **Money exchange**

The Peso is the national currency. Currently, the currency exchange is equivalent to \$3.15 per US\$1.00. Preferably change money in banks and authorized money exchange agencies, at the working hours: from Monday to Friday, 10:00 to 15:00.

7. **Credit cards**

The international credit cards usually accepted in shopping centres, hotels and restaurants are: AMERICAN EXPRESS, DINERS, MASTER CARD y VISA:

8. **Lodging**

The suggested hotels listed below provide special reduced rates to all participants:

Hotel	Address	Simple or Double Room US\$	Breakfast US\$	Tax US\$
CROWNE PLAZA PANAMERICANO	Carlos Pellegrini 525. Buenos Aires. Tel: (54-11) 4348-5000 Fax: (54-11) 4348-5250 / 51 e-mail reservations: reservas@crowneplaza.com.ar panatel@microstar.com.ar	Torre Norte De Lujo: US\$ 90 Torre Sur Tradicional: US\$ 70	Breakfast buffett and Health Spa included in the rate	IVA* IVA*
ATLAS TOWER HOTEL	Avenida Corrientes 1778 Buenos Aires Tel/Fax: (54-11) 4371-9371 (54-11) 5217-9371 e-mail: ventas@atlastower.com.ar atlastower@sinectis.com.ar	Single room \$ 60,00 Double room \$ 65,00	Breakfast buffet included in the rate	Tax included
HOTEL REPÚBLICA	Cerrito 370 Buenos Aires Tel/Fax: (54-11) 4382-5050 e-mail: reservas@hotelrepublica.com.ar informes@hotelrepublica.com.ar	Standard (single/double) \$ 87,00 Deluxe (single/double) \$ 99,00	Breakfast buffet included in the rate	Tax included

* IVA = Government tax. Corresponds to the 21% of the article acquired or service granted

9. **Hotel Reservation**

Hotel reservations should be made directly to the hotel through telephone, fax or mail. In addition probably you will be asked to provide the number and expiration date of a credit card, in order to guarantee the reservation.

Important: The participants of the Meeting when making the corresponding hotel reservation should mention that they will attend the Eighth Meeting of Civil Aviation Authorities of the SAM Region (RAAC/8) – Argentinean Air Force, in order to be entitled to the reduced rate.

10. **Transportation**

Transportation to and from Airport/hotel will be provided, in case it is requested through the secretariat of the event (5411) 4317 6411.

11. **Hospitals**

Medical services and ambulance will be available for all participants throughout the entire event.

SAME: (medical emergencies): 107 ó 4342-4001; 4009/ 4932-1051; 1058
Federal Police: 101 ó 4370-5911

- CLINICA BASTERRICA: Juncal 3002. Capital Federal.

Tel: (54-11) 4821-1600

- SANATORIO MATER DEI: San Martín de Tours 2952 Capital Federal.

Tel: (54-11) 4809-5555

- HOSPITAL AERONÁUTICO CENTRAL: Ventura de la Vega 3697. Pompeya

Tel: (54-11) 491-9261/9

12. **Commercial working hours**

Commercial Offices: Monday through Friday from 10:00 to 18:00 Hs.

Businesses: Monday through Friday from 10:00 a 18:00

And Saturdays from 10:00 to 13:00 Hs.

Shopping centres Every day from 10:00 to 21:00 Hs.

Newspapers stands: from 07:30 Hs.

13. **Electricity**

220 Voltios

Frequency: 50 Hz

14. **Airport tax**

US\$18.00

15. **Visa and vaccinations**

Verify in the corresponding embassies and/or consulates.

16. **Miscellaneous**

Sales tax is equivalent to the 21% of the amount paid and it is normally included in the price of the product.

17. **Tips**

It is a standard procedure to consider a 10% of services provided at cafeterias and/or restaurants and also to bellboys at hotels.

18. **Taxis**

They are easily identified (black and yellow roof) the rate starts at \$1.12 plus \$0.14 every 200 meters.

19. **Reference**

19.1 ICAO South American Regional Office
Apartado 4127
Lima 100, PERÚ
Tel: (511) 575-1646, 575-1477
Fax: (511) 575-1479, 575-0974
e-mail: mail@lima.icao.int

**Organización de Aviación Civil Internacional/International Civil Aviation Organization
Oficina Regional Sudamericana/South American Regional Office**

**EIGHTH MEETING OF CIVIL AVIATION AUTHORITIES OF THE SAM REGION/
OCTAVA REUNION DE AUTORIDADES DE AVIACION CIVIL DE LA REGION SAM
(RAAC/8)**

(Buenos Aires, Argentina, 23 - 25 April 2003)

REGISTRATION SHEET / HOJA DE REGISTRO

Nombre/Name: _____

País u Organismo/State or Organization: _____

Actuando como / Acting as:

(D) Delegado/Delegate _____ (ADV) Asesor/Adviser: _____

(ALT) Suplente/Alternate _____ (OBS) Observador/Observer: _____

Función en su país u Organización/ Position in your State or Organization: _____

Dirección durante la Reunión(N° Habitación/Hotel) / Address during Meeting (N° Room/Hotel):

Fecha y N° Vuelo previsto para su regreso/Date and Number of returning flight:

Dirección postal Oficina en su país/Postal Address of your Office:

Teléfono Oficial/Official telephone number: _____

Fax: _____

AFTN: : _____

Sitatex: _____

E-Mail: _____

Página Web/Web page: _____

Firma/Signature