

INTERNATIONAL CIVIL AVIATION ORGANIZATION
CNS/ATM Systems Resources and Training Seminar
(Cartagena, Colombia, 14 to 18 July 2003)

ORDER OF BUSINESS

MONDAY, 14 JULY 2003

08:00 – 09:00	Registry	
09:00 – 09:30	Opening Session	
Day One - Transition to CNS/ATM Systems in the CAR/SAM Regions		
Moderator: Mr. Alberto Orero		
09:30 – 10:10	ICAO CNS/ATM System – General Overview	Alberto Orero Regional Officer, ATM/SAR ICAO South American Regional Office
10:15 – 10:45	Activities in the Human Resources Planning and Training in the CAR/SAM Regions	Mr. Onofrio Smarrelli Regional Officer, CNS ICAO South American Regional Office
10:45 – 11:00	Recess	
11:00 – 11:30	CNS/ATM Systems Implementation Progress	Ing. Alfredo Bermudez Aeronáutica Civil de Colombia
11:30 - 1200	Centro de Estudios Aeronáuticos (CEA)	Dra. Blanca Lucy Marín Cuellar Directora del C.E.A.

States' Experience in Human Resource Planning

12:00 – 13:00	States' Experience in Human Resource Planning	Presentation of States
13:00 – 13:30	Recess	
13:30 – 15:00	States' Experience in Human Resource Planning	Presentation of States

TUESDAY, 15 JULY 2003

Day Two - ICAO Policies and Guidelines – Human Resource Planning

Moderator: Mr. Alberto Orero		
09:00 – 09:30	Overview	Sr. Mitchell A. Fox Chief of ICAO's TRAINAIR Central Unit
09:30 – 10:45	Tactical Human Resource Planning - Human Resource Planning Manual – Chapter 2	Sr. Mitchell A. Fox Chief of ICAO's TRAINAIR Central Unit
10:45 – 11:00	Recess	
11:00 – 13:00	Tactical Human Resource Planning - Human Resource Planning Manual – Chapter 2 (cont.)	Sr. Mitchell A. Fox Chief of ICAO's TRAINAIR Central Unit
13:00 – 13:30	Recess	
13:30 – 15:00	Tactical Human Resource Planning - Human Resource Planning Manual – Chapter 2 (cont.)	Sr. Mitchell A. Fox Chief of ICAO's TRAINAIR Central Unit

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WEDNESDAY, 16 JULY 2003

Day Three – ICAO Policies and Guidelines – Human Resource Planning

Moderator: Mr. Alberto Orero

09:00 – 10:45	Human Resource Planning Manual – Chapter 3	Sr. Mitchell A. Fox Chief of ICAO's TRAINAIR Central Unit
10:45 – 11:00	Recess	
11:00 – 13:00	Human Resource Planning Manual – Chapter 4	Sr. Mitchell A. Fox Chief of ICAO's TRAINAIR Central Unit
13:00 – 13:30	Recess	
13:30 – 15:00	Human Resource Planning Manual – Chapter 4 (cont.)	Sr. Mitchell A. Fox Chief of ICAO's TRAINAIR Central Unit

THURSDAY, 17 JULY 2003

Day Four – ICAO Policies and Guidelines – Human Resource Planning (cont.)

Moderator: Mr. Alberto Orero

09:00 – 10:45	Human Resource Planning Manual – Chapter 5	Sr. Mitchell A. Fox Chief of ICAO's TRAINAIR Central Unit
10:45 – 11:00	Recess	
11:00 – 13:00	Human Resource Planning Manual – Chapter 5 (cont.)	Sr. Mitchell A. Fox Chief of ICAO's TRAINAIR Central Unit
13:00 – 13:30	Recess	

Regional Training Planning

13:30 – 15:00	Discussion Paper 1	Sr. Mitchell A. Fox Chief of ICAO's TRAINAIR Central Unit
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FRIDAY, 18 JULY 2003

Day Five – Regional Training Planning (cont.)

Moderator: Mr. Alberto Orero

09:00 – 10:45	Economic considerations - Discussion	
10:45 – 11:00	Recess	
11:00 – 13:00	Discussion Paper 2	Sr. Mitchell A. Fox Chief of ICAO's TRAINAIR Central Unit
13:00 – 13:30	Recess	
13:30 – 14:00	Summary and Conclusions	Sr. Mitchell A. Fox Chief of ICAO's TRAINAIR Central Unit
14:00 – 14:30	Distribution of Diplomas and Closing Session, chaired by Dr. Juan Carlos Velez Uribe, Director General of the Civil Aviation Directorate of Colombia.	