

**INTERNATIONAL CIVIL AVIATION ORGANIZATION  
SOUTH AMERICAN REGIONAL OFFICE**

**Second Meeting of the Informal Coordination Group of the East  
Caribbean and North Eastern South American**

(Caracas, Venezuela, 1 to 5 December 2003)

**Agenda Item 1: Review of ATM matters**

**d) Review of operational letters of agreement between ACCs**

(Presented by the Secretariat)

**Summary**

This working paper proposes the review of letters of operational agreement among concerned

**References:**

- Air Traffic Services Planning Manual (Doc. 9426)
- PANS/ATM (Doc. 4444)

**1 History**

1.1 The coordination between adjacent ATM authorities is an essential factor of rational airspace planning.

1.2 This coordination may be achieved through a bilateral agreement, or as a result of regional/sub-regional formal or informal meetings, provided that such communication between them shall permit the understanding of mutual problems, and that the coordination of methods and planning leads to an efficient airspace organization and air traffic organization.

1.3 In attention to these basic considerations is that States part of the Eastern Caribbean and North East South American Informal Coordination Group have letters of operational agreement among them. Simultaneously, and in order to handle greater or smaller air traffic flow by keeping the greatest possible air safety level in air operations, attention should be given when reviewing and updating these letters of operational agreement, if necessary.

## 2 **Analysis**

2.1 With regard to the aforementioned, and taking into consideration the time elapsed since its initial application, associated to the need for changes in coordination procedures, routes network, separation criteria, etc, these operational agreements could require its review and updating to satisfy current requirements of ACCs involved.

2.2 Likewise, and in addition to the above, amendments to the letters of operational agreement might arise from the discussions and deliberations on the other agenda items.

## 3 **Action required**

1.1 The meeting is invited to review, and if such were the case, amend the letters of operational agreement subscribed among adjacent States and States attending the meeting.