

## APPENDIX B

### COMMON OPERATIONAL PROCEDURES MANUAL FOR CAR/SAM INTEGRATED AUTOMATED AIS SYSTEM (COPM CAR/SAM)

#### CHAPTER 3

#### COMMON PROCEDURES FOR INTERROGATING NOTAM DATA BANKS

##### 3.1 GENERAL

3.1.1 The usefulness of a NASC will require an efficient application of query messages, which will allow a quick search and consultation of NOTAM messages contained in it.

##### 3.2 QUERY TYPES

###### 3.2.1 Query help:

*RQH* – Shows an aid for the application of common processing for interrogating.

###### 3.2.2 Request for NOTAM:

###### 3.2.2.1 Request for a single NOTAM:

*Format:* RQN AAAA SMMMM/YY  
*where:* AAAA NOF Indicator  
S Series  
MMMM 4 digit indicating the NOTAM number  
/ Separates the number from the year  
YY Year

###### 3.2.2.2 Request for several NOTAMs from the same NOF:

*Format:* RQN AAAA SMMMM<sub>1</sub>/YY SMMMM<sub>2</sub>/YY ...SMMMM<sub>N</sub>/YY  
*where:* AAAA NOF Indicator  
S Series  
MMMM<sub>1</sub> 4 digit indicating the first NOTAM number  
MMMM<sub>2</sub> 4 digit indicating the second NOTAM number  
... means other NOTAM requested  
MMMM<sub>N</sub> 4 digit indicating the last NOTAM number  
/ Separates the number from the year  
YY Year

3.2.2.3 **Request for several NOTAMs with continuous numbering:**

*Format:* RQN AAAA SMMMM<sub>1</sub>/YY- SMMMM<sub>N</sub>/YY  
*where:* AAAA NOF Indicator  
S Series  
MMMM<sub>1</sub> 4 digit indicating the first NOTAM number  
MMMM<sub>N</sub> 4 digit indicating the last NOTAM number  
/ Separates the number from the year  
Y Year

3.2.3 **Request for Checklist**

*Format:* RQL AAAA S  
*where:* AAAA NOF Indicator  
S Series (only one)

3.2.4 **Request for Aerodrome Bulletin:**

*Format:* RQA /FILTERS/AAAA<sub>1</sub> ... AAAA<sub>N</sub>  
*where:* FILTERS referred to:

Transit:	IFR	( I )
	VFR	( V )
	Both (I/V)	( G )*
Objective:	Immediate notification	( N )
	Importance for operations	( O )
	Bulletin subject	( B )
	Miscellaneous	( M )
Scope:	NAV warning information	( W )
	Aerodrome information	( A )
	Combined information (AE)	( C )*

\* The definition of NOTAM qualifiers does not include these change-over filters, but they are valid in the request format.

AAAA<sub>1</sub> means initial aerodrome  
... means other aerodromes requested  
AAAA<sub>N</sub> means final aerodrome