



SAM 03/03-AIS/MAP/AUTO
IP/01Rev
20/08/03

INTERNATIONAL CIVIL AVIATION ORGANIZATION
SOUTH AMERICAN OFFICE

**AERONAUTICAL INFORMATION SERVICES, AERONAUTICAL CHARTS AND
AIS AUTOMATION COORDINATION AND IMPLEMENTATION MEETING**

(SAM 03/03-AIS/MAP/AUTO)

(Lima, Peru, 13 to 17 October 2003)

General Information

1. **Organization, site and dates**

The Aeronautical Information Services, Aeronautical Charts and AIS Automation Coordination and Implementation Meeting (SAM 03/03-AIS/MAP/AUTO), will take place in Lima, Peru, from 13 to 17 October 2003 at the premises of the ICAO South American Office.

2. **Address and contact telephones**

The ICAO South American Regional Office is located at Edificio CORPAC, Second Floor, commercial area of the Jorge Chávez International Airport.

Telephone numbers: (511) 575-1646
(511) 575-1476
(511) 575-1477
Fax: (511) 575-0974
SITATEX: LIMCAYA
AFTN: SPIMICOX
E-mail: mail@lima.icao.int
Web Page: www.lima.icao.int

3. **Languages**

The meeting will be conducted in Spanish and English interpretation services will be rendered according to the requirements of participation.

4. **Opening Session**

The opening session of this meeting will take place on 13 October 2003, at 09:30 hours in the Conference Room of the ICAO South American Office.

Subject to confirmation by the Meeting, the daily work schedule will be as follows:

Monday:	09:30- 14:00 hours
Tuesday, Wednesday and Thursday	08:45- 14:30 hours
Friday:	10:00- 13:00 hours

5. **Registration of participants**

The registration of participants will be held on Monday 13 October, 2003, at 08:45 hours. The meeting's registration desk will be located at the first floor of the ICAO South American Office. As **Appendix A** of this information paper you will find a registration form, to be duly completed and returned to the ICAO South American Office in Lima as soon as possible (E-mail address: mail@lima.icao.int, fax No. (511) 575 0974).

6. **Passport and visa requirements**

A valid passport and visa are required for citizens from certain countries. To this effect, delegates are kindly requested to complete all required formalities in advance, in order to obtain entry visa to Peru at the Peruvian Embassy in your country, prior to departure

Delegates who may anticipate difficulties with the immigration procedures should opportunely contact the ICAO South American Office for assistance as required.

7. **Temperature**

In Lima, the temperature during the month of October ranges from 20°C to 16°C. The humidity average is of 84%.

8. **Exchange rate and Credit cards**

The current exchange rate is Soles S/3.45 per US\$1.00. Preferably, the exchange of money should be made in banks or authorized places. Due to security measures informal money exchangers should be avoided. The following international credit cards are accepted: Visa, Diners Club, Master Card and American Express. Likewise, most stores and restaurants accept US dollars.

9. **Lodging**

Suggested hotels are indicated under **Appendix B** to this information paper.

10. **Hotel reservations**

Hotel reservations can be made directly with the selected hotel. However, if required by you, hotel reservation can be made by the ICAO South American Office. In this specific case, your request should reach this Office as soon as possible. On the other hand, please take note as well that according to the administrative policy applied by some hotels, in the case that hotel reservation is not opportunely cancelled, the first night must be paid although the guest is not reported at the hotel.

11. **Transportation**

During the Meeting, the Corporación Peruana de Aeropuertos y Aviación Comercial S.A. (CORPAC S.A.) will kindly provide transportation between Miraflores (zone of the hotels) and the Meeting site. The bus from CORPAC will make the following trip (first day of the meeting):

Hostal El Ejecutivo: 07:25 hrs.
Hotel Miraflores: 07:35 hrs.
Hotel El Doral: 07:45 hrs.

Note: Participants staying at other hotels should go to one of the above-mentioned hotels to pick up the bus. All the hotels are located in Miraflores downtown.

12. **Taxis**

There are several authorized taxi services at the Jorge Chávez International Airport. The rate to Miraflores (area where the hotels are located) is approximately US\$ 20.00. You may confirm the rate at the counters located outside the Airport area.

13. **Hospitals**

If required, the **Clínica Anglo Americana**, located in Alfredo Salazar s/n, Miraflores, Tel: (511) 2213656, is the recommended hospital.

14. **Electricity**

220 Volts/60Hz.

15. **Airport tax**

Note should be taken that prior to leave Peru, Departure Tax must be paid at the Jorge Chavez international airport, which has been established by the sum of US\$ 28.00 (Twenty eight American Dollars).

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APPENDIX A

INTERNATIONAL CIVIL AVIATION ORGANIZATION

AERONAUTICAL INFORMATION SERVICES, AERONAUTICAL CHARTS AND AIS
AUTOMATION COORDINATION AND IMPLEMENTATION MEETING
AIS/MAP/AUTO

(Lima, Peru, 13 to 17 October 2003)

DELEGATES/ADVISORS REGISTRATION FORM

(To be sent no later than 15 September 2003)

1. Estado/*State*:
Organismo/*Organization*: _____
2. Nombre/
Name: _____
3. Cargo/*Position*: _____
4. Participa como/ *Participates as*:
 Miembro/
Member Alterno/
Deputy Delegado/
Delegate Observador/
Observer
5. Dirección oficial /
Business address: _____
6. Tel.: _____ Fax: _____ E-mail: _____
7. Hotel o dirección en la
ciudad /
Hotel or local address: _____
8. Información de vuelo/
Flight information:
Vuelo llegada/ fecha/ hora/
Arrival flight/ date/ hour: _____
Vuelo salida/ fecha/ hora/
Departure flight/ date/hour: _____
9. Deseo recibir los documentos **durante la reunión** en: (Una copia Español English
por participante)
I wish to receive the documents during the meeting in: (One copy per participant)
- Firma/
Signature: _____ Fecha/
Date: _____

APPENDIX B

SUGGESTED HOTELS

HOTEL / HOSTAL	SINGLE / DOUBLE ROOM
Hostal El Ejecutivo ** Av. 28 de Julio 245, Miraflores Tel (511) 2413575 Fax (511) 4442222 E-mail: cvillacorta@bellnet.com.pe Web page: http://ekeko2.rcp.net.pe/hotelelejecutivo/	US\$25.00* / US\$28.00* Continental breakfast included *Taxes included
Hotel El Doral *** Av. Pardo 486, Miraflores Tel (511) 2427799 Fax (511) 4468344 E-mail: eldoral@terra.com.pe Web page: http://www.eldoral.com.pe	US\$42.11* / US\$46.41* Continental breakfast included *Taxes included
Hotel Miraflores *** Av. Petit Thouars 5444, Miraflores Tel (511) 2413160 – 4470336 - 4470263 Fax (511) 4470116 E-mail: reservas@hotelmiraflores.com.pe Web page: www.hotelmiraflores.com.pe	US\$40.00* / US\$45.00* American breakfast included *Taxes included

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