



**INTERNATIONAL CIVIL AVIATION ORGANIZATION
SOUTH AMERICAN REGIONAL OFFICE**

**Second Meeting of the Informal Coordination Group of the East
Caribbean and North Eastern South American**

(Caracas, Venezuela, 22 to 25 July 2002)

AGENDA, WORKING METHODS, SCHEDULE AND WORK PLAN

(Presented by the Secretariat)

1. Agenda

1.1 The tentative Agenda for the Second Meeting of the Informal Coordination Group of the East Caribbean and North Eastern South American (E-CAR/SAM-NE ICG/2) is attached as **Appendix A** to this working paper.

1.2 Those issues not contemplated in the agenda, shall be considered under Agenda Item 4 – Other matters.

2 Working methods

2.1 For the development of the meeting, it is expected to work in plenary session and in ad-hoc groups.

2.2 During the course of the meeting, a Summary of Discussions and Conclusions for onward distribution to States and interested organizations.

2.3 The administrative aspects and documentation Processing of the meeting, are in charge of the ICAO SAM Regional Office Secretariat.

3 Working languages

3.1 The working languages for the meeting are Spanish and English.

4 Working schedule

4.1 Subject to changes, when circumstances so require, the following working schedule is suggested:

09:00 a 10:45	Discussion of agenda items
10:45 a 11:00	Recess
11:00 a 12:45	Discussion of agenda items
12:45 a 13:00	Recess
13:00 a 14:00	Discussion of agenda items
14:00 a 14:15	Recess
14:15 a 15:00	Discussion of agenda items

5 **Work Plan**

5.1 A tentative work plan is attached as **Appendix B** to this working paper.

5.2 The approval of the mentioned tentative plan is suggested, in the understanding that, in the light of the progress reached, the meeting may adopt the changes deemed pertinent.

Appendix A

Second Meeting of the Informal Coordination Group of the East Caribbean and North Eastern South American

(Caracas, Venezuela, 22 to 25 July 2002)

DRAFT AGENDA

Agenda Item 1: Review of ATM matters

- a) Review of the status of implementation of the CAR/SAM AIS/ATM/CNS 02/00 Informal Meeting Conclusions related to the ATM area
- b) Conclusions/Decisions adopted by GREPECAS/10 in the ATM area
- c) Follow-up of ATM and SAR deficiencies identified in the area
- d) Review of operational letters of agreement between ACCs

Agenda Item 2: Review of CNS matters

- a) Review of the status of implementation of the CAR/SAM AIS/ATM/CNS 02/00 Informal Meeting Conclusions related to the CNS area
- b) Review of the implementation of regional digital networks and their inter-connection for the aeronautical fixed service
- c) Modernization of national communications systems of the States in support of CNS requirements
- d) Review of the VHF communications coverage of the Area Control and Flight Information Services
- e) Review of the implementation of air navigation systems
- f) Review of surveillance plans

Agenda Item 3: **Review of AIS matters**

- a) Review of the status of implementation of the CAR/SAM AIS/ATM/CNS 02/00 Informal Meeting Conclusions related to the ATM area
- b) Conclusions/Decisions adopted by GREPECAS/10 in the AIS area
- c) Follow-up of AIS deficiencies identified in the area

Agenda Item 4: **Other matters**

**Second Meeting of the Informal Coordination Group of the East
Caribbean and North Eastern South American**

(Caracas, Venezuela, 22 to 25 July 2002)

TENTATIVE AGENDA AND EXPLANATORY NOTES

Agenda Item 1: Review of ATM matters

Under this Agenda Item the meeting shall review and make a follow-up of Conclusions formulated during the CAR/SAM AIS/ATM/CNS 02/00 Informal Meeting, in the ATM area. Likewise, the meeting is invited to make a review of conclusions formulated by GREPECAS/10 and which are applicable in the meeting's area of coverage. Likewise, it will be very important to review matters related with the progress of each participating States in the national environment, as regards deficiencies identified in the ATM and SAR areas and in ATS quality assurance programmes. Finally, it is expected to review and updated the Letters of Operational Agreement signed between the participating States, as follows:

Maiquetía ACC/Curaçao ACC
Maiquetía ACC/Piarco ACC
Maiquetía ACC/Georgetown ACC
Maiquetía ACC/Manaus ACC (Amazonas ACC)
Manaus ACC (Amazonas ACC)/Georgetown ACC
Belem ACC(Amazonas ACC)/Paramaribo ACC
Belem ACC (Amazonas ACC)/Rochambeau ACC
Piarco ACC/ Georgetown ACC
Piarco ACC/Paramaribo ACC
Piarco ACC/Rochambeau ACC
Paramaribo ACC/Rochambeau ACC

Agenda Item 2: Review of CNS matters

Under this Agenda Item the meeting is invited to review the status of implementation of the Conclusions formulated by the CAR/SAM AIS/ATM/CNS 02/00 informal meeting, vis-a-vis with those resulting applicable in the area of coverage of the meeting and formulated by the GREPECAS mechanism. It shall be of utmost importance to review those matters related with the necessary communications improvements to be introduced in each State, in order to establish a digital communications platform interconnected with regional networks of identical nature. The planning/implementation actions to be considered in this area, shall permit the development of ICAO CNS/ATM Systems for the Communications

Navigation and Surveillance Services. On the other hand, and in order to support the ATM development, the air-ground communications coverage and surveillance should also be reviewed jointly with the development of air navigation systems, taking into consideration the new GNSS technologies.

Agenda Item 3: Review of AIS matters

Under this Agenda Item, the meeting shall review the Conclusions and/or Decisions formulated and adopted by GREPECAS/10, which are applicable for the coverage area. Likewise, it is expected to carry out a review on the status of implementation of the WGS-84 geodetical reference system, based in the Action Plan assessment prepared in the First Informal Group Meeting E-CAR/NESAM/ICG/1 (Conclusions 1/1 and 1/2). Under this agenda item, a follow-up should also be made on the AIS deficiencies status, identified for the meeting's area of coverage.

Agenda Item 4: Other matters

Under this Agenda Item, the meeting may deal with any other matter of common interest for the administrations involved.

* * * * *

END

B-1

Appendix B

WORK PLAN

Hour	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
08:30-09:00	Registration				
09:00	Opening	Ad-hoc Groups Review LOAs Agenda Item 1 d)	Review of results of the work of Ad-hoc Groups Agenda Item 1 d)		
09:30					
09:30-09:45	Recess				
09:45					
10:00	Agenda Item 1			Review of preliminary report	
10:45					
10:45-11:00	Recess	Recess	Recess		
11:00	Agenda Item 1	Ad-hoc Groups Review LOAs	Agenda Items 3		
12:00		Agenda Item 1 d)			
12:45-13:00	Recess	Recess	Recess	CLOSING	
13:00	Agenda Item 2	Ad-hoc Groups Review LOAs	Agenda Item 3		
14:00		Agenda Item d)			
14:00 – 14:15	Recess	Recess	Recess		
14:15	Agenda Item 2	Ad-hoc Groups Review LOAs	Agenda Item 4		
15:00		Agenda Item 1 d)			